



## Notice of Meeting and Meeting Agenda Salt Spring Island Local Community Commission

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Thursday, November 14, 2024

5:00 PM

SIMS Boardroom  
124 Rainbow Road  
Salt Spring Island BC

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MS Teams Link: [Click here](#)

E. Rook (Chair), G. Holman (Vice Chair), G. Baker, B. Corno, B. Webster

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

### 1. Territorial Acknowledgement

### 2. Approval of Agenda

### 3. Adoption of Minutes

#### 3.1. [24-1168](#) Minutes of October 10, 2024, Salt Spring Island Local Community Commission

**Recommendation:** That the minutes of the October 10, 2024, meeting be adopted as circulated

**Attachments:** [Minutes: October 10, 2024](#)

### 4. Chair, Director, and Commissioner Reports

### 5. Senior Manager Report

### 6. Presentations/Delegations

*Delegations will have the option to participate electronically. Please complete the online application at [www.crd.bc.ca/address](http://www.crd.bc.ca/address) for "Addressing the Salt Spring Island Local Community Commission" no later than 4:30 pm two days before the meeting and staff will respond with details.*

*Alternatively, you may email your comments on an agenda item to the Salt Spring Island Local Community Commission (LCC) at [saltspring@crd.bc.ca](mailto:saltspring@crd.bc.ca).*

#### 6.1 Presentations

##### 6.1.1. [24-1169](#) Presentation: Jamie Sterling; Southern Gulf Island Tourism Partnership (SGITP), Re: SGITP Updates

**Attachments:** [Presentation: SGITP Updates](#)

## 6.2 Delegation

- 6.2.1. [24-1195](#) Delegation - Christina Marshall, Bob McWhirter, Salt Spring Historical Society/Archives Re: Item 7.2. Historical Society Funding Request  
**Attachments:** [Delegation Request: Christina Marshall, Bob McWhirter, Salt Spring Historical S](#)
- 6.2.2. [24-1197](#) Delegation - John Gauld, SSI Resident Re: Item 7.1 Salt Spring Island Portlock Park Site Master  
**Attachments:** [Delegation Request: John Gauld, Nov. 11, 2024](#)
- 6.2.3. [24-1198](#) Delegation - Wendy Andrews, SSI Resident Re: Item 7.1 Salt Spring Island Portlock Park Site Master  
**Attachments:** [Delegation Request: Wendy Andrews, Nov. 11th, 2024](#)
- 6.2.4. [24-1199](#) Delegation - Shirley Ireland, SSI Pickleball Association Re: Item 7.1 Salt Spring Island Portlock Park Site Master  
**Attachments:** [Delegation Request: Shirley Ireland, SSI Pickleball Association, Nov. 12, 2024](#)

## 7. Commission Business

- 7.1. [24-1171](#) Salt Spring Island Portlock Park Site Master  
**Recommendation:** That the Salt Spring Island Local Community Commission approves the draft Portlock Park Site Master Plan and revise the Rainbow Recreation Centre Site Master Plan by relocating courts numbered #10, 11 & 12 to a more central location with sound buffering as presented in Appendix A/B and prepare the final report including Class D cost estimates.  
**Attachments:** [Staff Report: Salt Spring Island Portlock Park Site Master Plan](#)  
[Appendix A: Draft Portlock Park Site Master Plan– Revised September 5, 2024](#)  
[Appendix B: Rainbow Recreation Site Master Plan – Revised September 10, 20](#)  
[Appendix C: Final Thoughts – Feedback Received September 27 – October 25](#)  
[Appendix D: Islands Trust Referral Letter – November 6, 2024](#)
- 7.2. [24-1172](#) Historical Society Funding Request  
**Recommendation:** Verbal discussion  
**Attachments:** [Letter: Salt Spring Island Historical Society Oct 29, 2024](#)
- 7.3. [24-1175](#) SSI Public Library Storywalk Project  
**Recommendation:** That the Salt Spring Island Local Community Commission approve the installation of a permanent storywalk display in Mouat's Park with materials funded by the Salt Spring Island Public Library and installation completed by CRD staff.  
**Attachments:** [Staff Report: SSI Public Library Storywalk Project](#)  
[Appendix A: Project Location Map](#)

7.4. [24-1177](#) Review of the Rainbow Road Pedestrian and Bike Path Design

**Recommendation:** There is no recommendation, this report is for information only.

**Attachments:** [Staff Report: Review of the Rainbow Road Pedestrian and Bike Path Design](#)  
[Appendix A: Location Map and Draft Engineered Trail Design](#)

7.5. [24-1147](#) SSI Local Community Commission Strategic Plan

**Recommendation:** That the Salt Spring Island Local Community Commission:

1. Approve the 2024-2027 Salt Spring Island Local Community Commission's Strategic Plan as presented in Appendix A.

2. Refer the 2024-2027 Salt Spring Island Local Community Commission's Strategic Plan to the CRD Board for information.

**Attachments:** [Staff Report: SSI Local Community Commission Strategic Plan](#)  
[Appendix A: 2024-2027 Salt Spring Island Local Community Commission's Strategic Plan](#)

7.6. [24-962](#) LCC Role Regarding Boat-related Issues Discussion

**Recommendation:** [On August 15, 2024, Commissioner Webster served the following Notice of Motion: "That the Salt Spring Island Local Community Commission discuss at one of our October meetings what future role, if any, the Commission should play in managing boat-related issues, including:  
- Discussion of whether the LCC should engage directly with the CRD's Environmental Protection Division to ensure that the Salt Spring Island perspective is reflected in its future work on this issue.  
-Inclusion of this topic and the potential for future collaboration for discussion at future meetings between the LCC and LTC.  
-An assessment of whether current shore services provided through our park services would more appropriately be funded (at least partially) through our small craft harbour service."  
On September 12, 2024 the SSI Local Community Commission passed the motion.  
On October 17, 2024 the SSI Local Community Commission postponed consideration until the next meeting.]

Verbal Discussion.

**Attachments:** [Staff Report to Environmental Services Committee](#)

8. Notice(s) of Motion

9. Adjournment

Next Meeting:

*The meeting is Nov 21, 2024 at 9:00AM in the Salt Spring Island Multi Space (SIMS) Boardroom, 124 Rainbow Road, Salt Spring Island, BC V8K 2V5.  
To ensure quorum, please advise MacKenzie Williamson (mwilliamson@crd.bc.ca) if you cannot attend.*

## Meeting Minutes - Draft

### Salt Spring Island Local Community Commission

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Thursday, October 10, 2024

5:00 PM

SIMS Boardroom  
124 Rainbow Road  
Salt Spring Island BC

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#### PRESENT

COMMISSIONERS: E. Rook, G. Holman (Director), G. Baker, B. Corno, B. Webster,

STAFF: S. Henderson, Senior Manager, Real Estate and SGI Administration, Manager, SSI Engineering, D. Ovington, Manager, SSI Parks and Recreation, L. Taylor, Receptionist, (Recorder)

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

#### 1. Territorial Acknowledgement

Commissioner Rook provided a Territorial Acknowledgement.

#### 2. Approval of Agenda

**MOVED by Commissioner Baker, SECONDED by Commissioner Corno,**  
That agenda for the October 10, 2024 meeting of the Local Community Commission be approved as amended with the following amendment that agenda item 7.4. be moved to be considered before agenda item 7.3.  
**CARRIED**

#### 3. Adoption of Minutes

##### 3.1. Minutes of September 12, 2024 Salt Spring Island Local Community Commission

**MOVED by Commissioner Webster, SECONDED by Commissioner Corno,**  
That the minutes of the September 12, 2024 meeting to be adopted with the following amendment. That the words " The CRD board rejected the request to exclude Salt Spring Island from the regional transportation service proposal" be added after the words "... regarding Regional Transportation Service" and before the words "Commissioner Webster spoke..." in agenda item 4.0.  
**CARRIED**

#### 4. Chair, Director, and Commissioner Reports

Director Holman spoke of the following items:

- Administration budget for the LCC
- Housing discussion on October 17th
- Islands Trust meeting
- Composter in Burgoyne Bay is now operating



- Ferry Advisory Committee meeting at the end of October
- Discussion paper speaking towards island housing

Commissioner Corno spoke of the following items:

- Provincial all candidates meeting
- His availability

Commissioner Baker spoke of ASK Saltspring.

## 5. Senior Manager Report

S. Henderson provided information on the following items

- Brugoyne Bay liquid waste and geo tubes plans
- Integrated housing workshop
- No comments back on LCC strategic plan
- Rainbow road project and grant applications
- New firehall and the plans to have LCC tour Ganges Fire Hall
- Proposed changes to September 12 special meeting minutes

## 6. Presentations/Delegations

### 6.1. Presentations

There were no presentations.

### 6.2. Delegation

#### 6.2.1. Delegation- Kajin Goh, Chuan Society Re: Item 7.4. 163 Drake Road - Phoenix Elementary School Property

K. Goh spoke to agenda item 7.4.

## 7. Commission Business

### 7.1. SSI Local Community Commission Services External Grants 2024 Fall

Report was received for information.

### 7.2. Project Tracker Quarterly No. 16, 2024

Discussion ensued regarding the project tracker.

Report was received for information.

### 7.4. 163 Drake Road - Phoenix Elementary School Property

**MOVED** by Commissioner Corno, **SECONDED** by Commissioner Baker,  
That the Salt Spring Island Local Community Commission authorize staff to submit a  
Temporary Use Permit application to the Islands Trust for the purpose of using 163 Drake

Road for a temporary maintenance facility for 12-24 months.  
**CARRIED**

Commissioner Rook seeing no opposition moved that the remainder of the consideration of agenda item 7.4. be postponed until the next Salt Spring Island Local Community Commission meeting of Oct 17, 2024.

Commissioner Rook seeing no opposition moved that agenda item 7.3. , agenda item 8.1., and agenda item 8.2. be deferred until the next Salt Spring Island Local Community Commission meeting of Oct 17, 2024.

## **8. Notice(s) of Motion**

### **8.3.** Notice of Motion: Amend Lease for 163 Drake Road-Phoenix School Property (G. Baker)

Commissioner Baker proposed the following Notice of Motion for consideration at the next meeting:

"That the Local Community Commission direct staff to amend the Phoenix lease with School District 64 for an occupancy date of November 1, 2024".

### **8.4.** Notice of Motion: Chuan Society Agreement Regarding 163-Drake Road (G. Baker)

Commissioner Baker proposed the following Notice of Motion for consideration at the next meeting:

"That staff enter into an agreement with the Chuan Society for use the upstairs of the former Phoenix School building from November 1, 2024 - April 1, 2025. The Chuan Society will pay \$3,000 for the period of this agreement to cover this extended lease as well as required insurance and utilities. All janitorial needs will be done by the Chuan Society"

### **8.5.** Notice of Motion: Centennial Park Washrooms Extended Hours (B. Corno)

Commissioner Corno proposed the following Notice of Motion for consideration at a future meeting:

"That the Salt Spring Island Local Community Commission request a staff report and, at a future meeting, engage in discussion relating to the provision of a bathroom facility in Centennial Park that is accessible 24 hours per day with consideration for cost and security."

### **8.6.** Notice of Motion: Housing Now Update Request (G. Holman)

Director Holman proposed the following Notice of Motion for consideration at the next meeting:

"That the Southern Gulf Islands Community Resource Centre be requested to provide an update to on the Housing Now program for Salt Spring Island."

**8.7.** Notice of Motion: Request for Proposals Short Term of Upper Floor 163 Drake Road (B. Webster)

Commissioner Webster proposed the following Notice of Motion for consideration at the next meeting:

"That the Local Community Commission approve the issuance of request for proposals for short term community use of the upper floor of the former Phoenix school building."

**8.8.** Notice of Motion: Potential Sites for Warming Space (B. Webster)

Commissioner Webster proposed the following Notice of Motion for consideration at the next meeting:

"That the Local Community Commission request staff to identify on an urgent basis one or more potential sites for a winter 2024/2025 warming space."

**9. Adjournment**

**MOVED** by Commissioner Corno, **SECONDED** by Commissioner Webster,  
That the Local Community Commission adjourn the meeting at 6:56pm  
**CARRIED**

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**CHAIR**

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**SENIOR MANAGER**

# SOUTHERN GULF ISLANDS

Tourism Partnership

# I. SGITP UPDATES



GulfIslandEvents.com cultural calendar launched in partnership with Salt Spring Arts.

The only non-profit, region-wide calendar with paid ads.



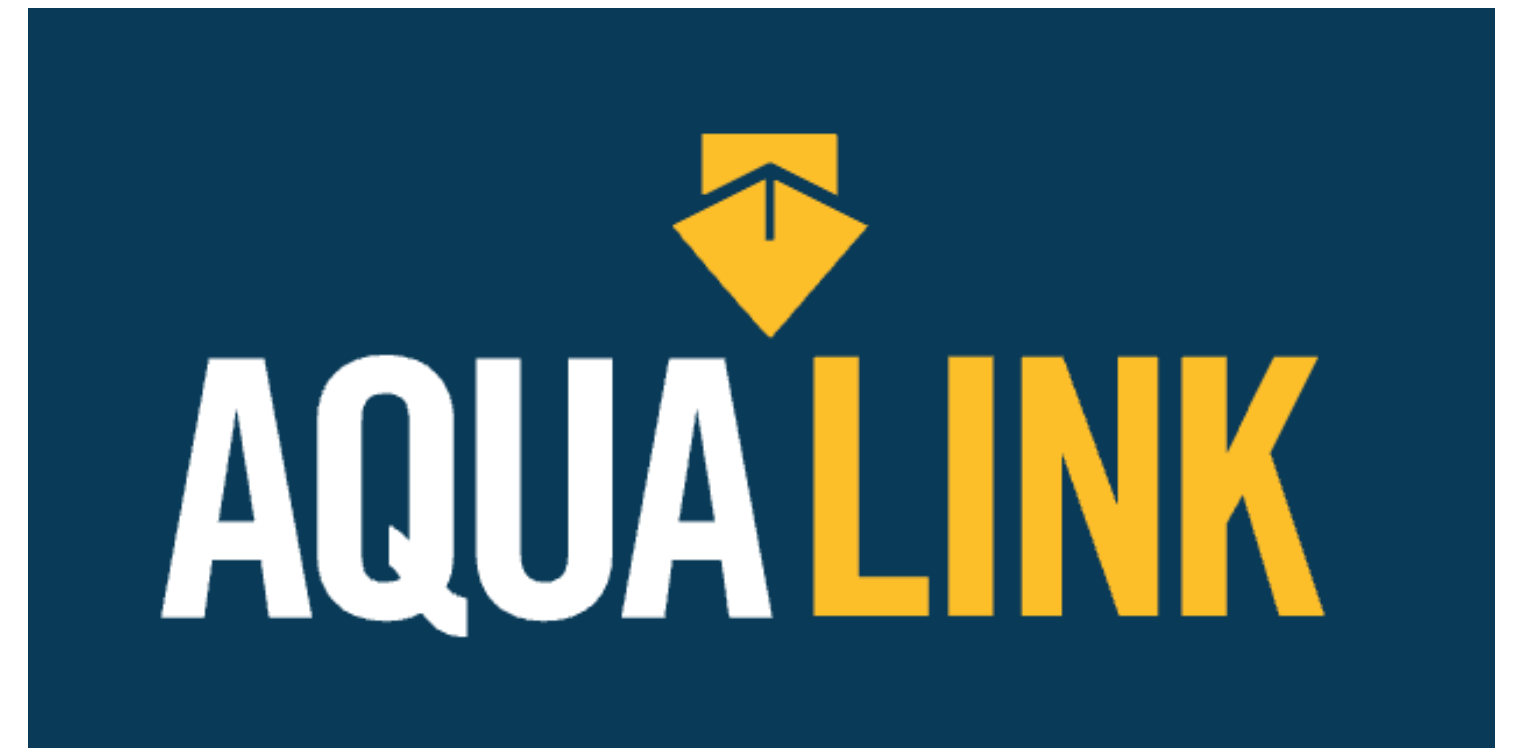


# I. SGITP UPDATES



Aqualink water taxi project transferred to the Salish Sea Inter-Island Transportation Society (Tour des Iles).

SGITP will continue to support regional connectivity.



# I. SGITP UPDATES



Sector organization representation with matching funds from Destination BC to promote ancillary tourism businesses and experiences.

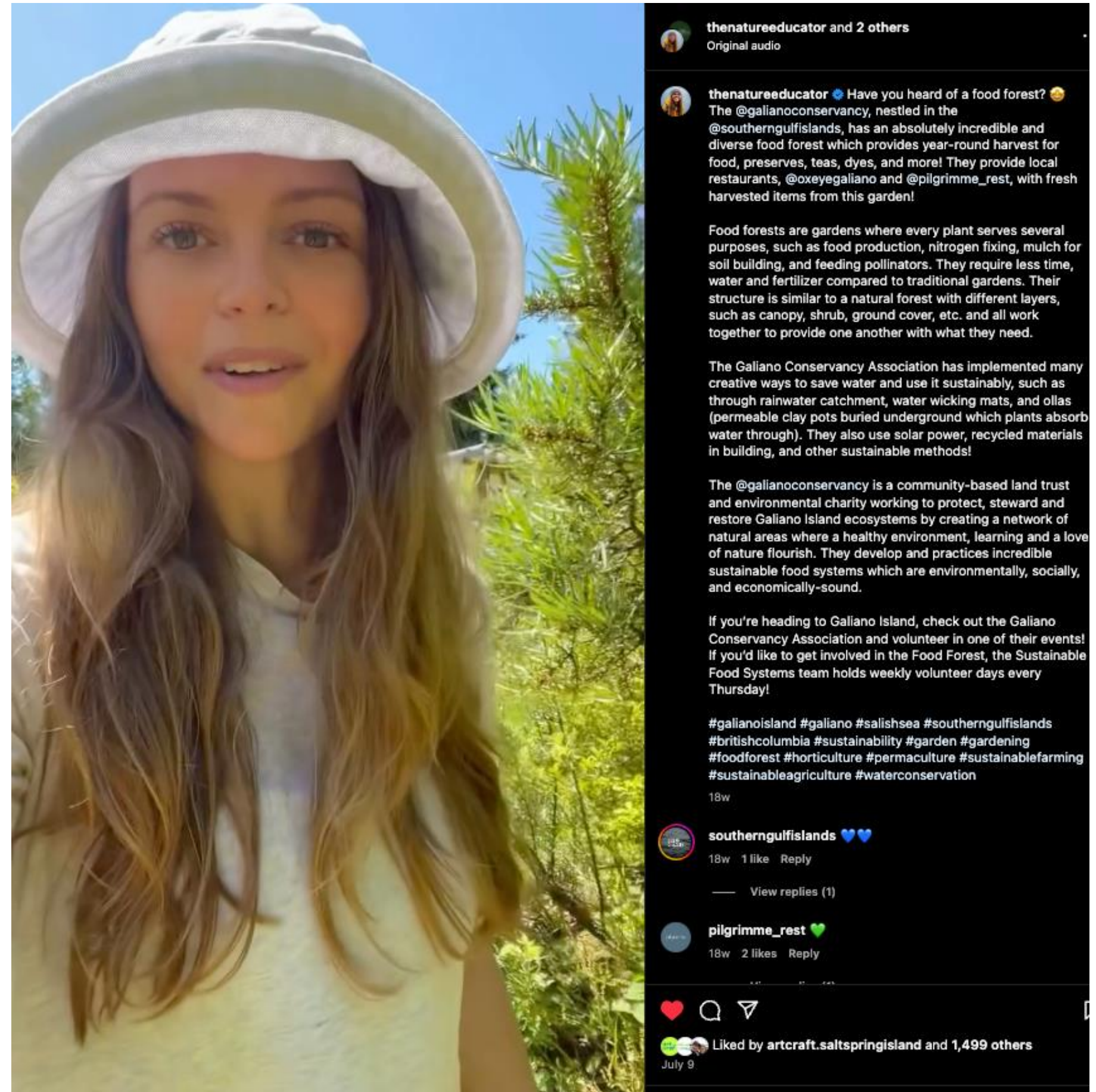




# I. SGITP UPDATES



Summer influencer campaign  
with island conservancies,  
promoting voluntourism and  
responsible ecosystem etiquette.





# I. SGITP UPDATES



Fall food digital marketing campaign successfully targeted values-aligned visitors and promoted shoulder season economic value.



Ad Set Name	Alberta Snowbirds REELS
Ad Name	Fall 2024 Jane Squire
Clicks	456
CPC (All)	\$ 0.16
CTR (%)	2.20%
CPC (Link)	\$ 0.31



Ad Set Name	Alberta Snowbirds REELS
Ad Name	Fall 2024 Ruckle Reel
Clicks	177
CPC (All)	\$ 0.16
CTR (%)	2.37%
CPC (Link)	\$ 0.41
Spend	\$ 28.50

# I. SGITP UPDATES



Supported a feature in the New York Times that highlighted 9 Salt Spring-based businesses.

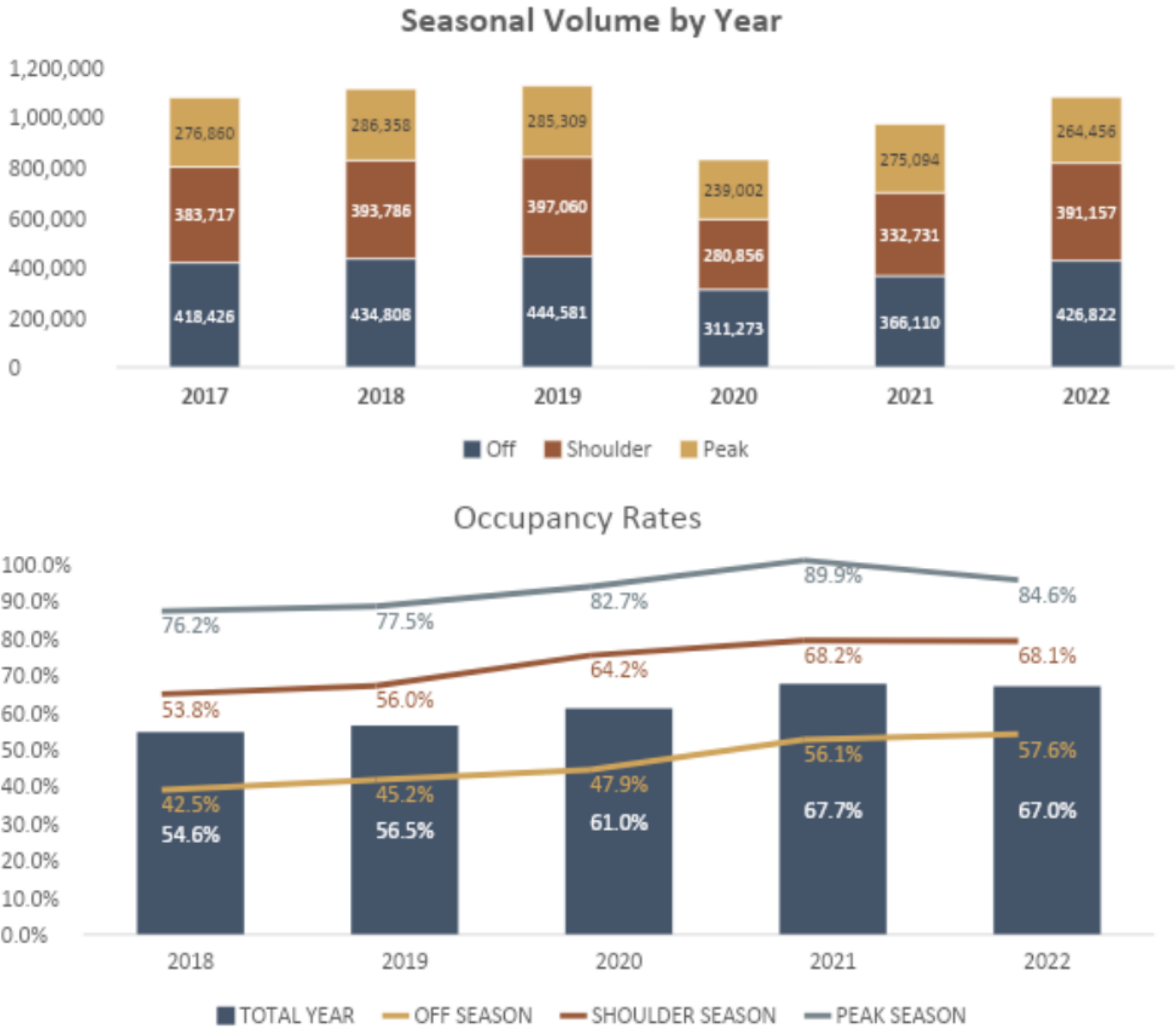
The gold standard of earned media, known to boost tourism.



# II. IMPACT



Shift in visitors to shoulder- and off-season months are early signs that SGITP is making a positive impact.





### III. MRDT



General MRDT: +2.42%

MRDT-OAP: -28.75%

Total revenue: -13.89%

For revenues collected up to August 31, 2024.

Marketing is now more important than ever.





## IV. AFFORDABLE HOUSING



HousingNOW: \$50,000  
contribution on track

Rural Housing Program:  
\$100,000 contributed

SGITP Housing Reserve balance  
= \$300,023.45





# V. THE FIVE-YEAR PLAN



## Destination Marketing

Create compelling marketing to inspire value-aligned people to visit our islands responsibly

- Promote 'Cozy Season' (Oct-Apr) through a variety of marketing channels
- Share educational messaging to encourage regenerative visitor behaviour
- Leverage marketing partnerships with provincial and regional sector groups (i.e. Bird Trail, Paddle BC, BC Ale Trail, etc.)



## Regenerative Destination Management

Create conditions for positive experiences, ensuring SGI thrives for both residents and visitors

- Advocate for and support regenerative destination management across SGI
- Enhance event coordination across five-islands
- Support product experience development (culinary, wellness, agritourism, etc.)
- Enhance Visitor Services (mobile, wayfinding, app, etc.)



## Partnerships

Foster local, regional and provincial partnerships

- Manage corporate website and conduct 1-1 meetings with local partners
- Host annual planning session
- Engage with local partners, including First Nations, government, and nonprofits
- Participate in provincial and regional initiatives, meetings and training



## Organizational Excellence

Effective DMO management and financial sustainability

- Secure partnership funding and pursue aligned grant opportunities
- Maintain effective board operations and governance
- Fulfill bi-annual MRDT reporting requirements



## Affordable Housing

Support local work-force housing solutions with MRDT OAP funds

- Support the Housing NOW project
- Establish MOU with CRD to support the CRD Rural Housing Program to benefit the SGI five Islands
- Create the SGIT Tourism Partnership Capital Reserve Fund for Housing

# QUESTIONS?



**From:** [chris@saltspringarchives.com](mailto:chris@saltspringarchives.com)  
**To:** [Legserv](#)  
**Subject:** Addressing the Board - Submission  
**Date:** Sunday, November 10, 2024 5:44:00 PM

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The following message was received through the form at 'https://www.crd.bc.ca/about/board-committees/addressing-the-board/addressing-the-crd-board-committees'. Neither the name nor the e-mail address can be confirmed as accurate.

.....

**Your name::**

Christina Marshall & Bob McWhirter

**I represent::**

Salt Spring Historical Society/Archives

**Telephone::**

[REDACTED]

**Fax::**

**Email address::**

chris@saltspringarchives.com

**Street address (optional): (max 500 characters):**

[REDACTED]

**Municipality/Electoral Area in which you reside::**

Salt Spring Island E.A.

**I wish to address::**

Salt Spring Island Local Community Commission

**Meeting Date::**

November 14, 2024

**Agenda Item::**

Funding for the Salt Spring Island Archives

**My reason(s) for appearing (is/are) and the substance of my presentation is as follows: (max 5000 characters) :**

The Salt Spring Historical Society/Archives is an extremely important community entity. Residents and businesses on Salt Spring Island have entrusted the Archives with their photographs, documents and institutional records for decades. In addition, we receive local and international research enquires weekly. As an all-volunteer "staffed" entity with no base operational funding, we are currently in danger of ceasing to operate in a meaningful way. Since 1989, volunteers have faithfully run the archives to the best of their ability and donors have helped to fund us. Like many all-volunteer services, we are extremely short on help. We pay an annual rental "fee" to the Library which in turn is paid to the CRD. Our small group have little on-going means to raise these funds even while trying to effectively run the Archives. We are asking , though the LCC, for the CRD to include a small allowance in their yearly budget to help ensure the continuing functioning of the Salt Spring Island Archives.

**I will attend the meeting::**

In person



**I will have a PowerPoint or video presentation and will submit it at least 24 hours in advance of the meeting.:**

No

**The meeting and my presentation will be webstreamed live via the CRD website and recorded.:**

I understand,

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Submitted at:11/10/2024 5:43:52 PM

Submitted via:<https://www.crd.bc.ca/about/board-committees/addressing-the-board/addressing-the-crd-board-committees>

User Agent:Mozilla/5.0 (Macintosh; Intel Mac OS X 10\_12\_6) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/103.0.0.0 Safari/537.36

User Host Address:192.168.1.159

**From:** [REDACTED]  
**To:** [Legserv](#)  
**Subject:** Addressing the Board - Submission  
**Date:** Monday, November 11, 2024 9:58:56 AM

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'https://www.crd.bc.ca/about/board-committees/addressing-the-board/addressing-the-crd-board-committees'. Neither the name nor the e-mail address can be confirmed as accurate.

.....

**Your name::**

John Gauld

**I represent::**

**Telephone:** |

[REDACTED]

**Fax::**

**Email address::**

[REDACTED]

**Street address (optional): (max 500 characters):**

[REDACTED]

**Municipality/Electoral Area in which you reside::**

Salt Spring Island E.A.

**I wish to address::**

Salt Spring Island Local Community Commission

**Meeting Date::**

November 14, 2024

**Agenda Item::**

Portlock Park Site Master Plan

**My reason(s) for appearing (is/are) and the substance of my presentation is as follows: (max 5000 characters) :**

Concerns regarding the proposed master plan including the premise of aged out infrastructure, its target demographic, unknown cost implications, lack of scheduling logistics, safety concerns and environmental footprint.

**I will attend the meeting::**

In person

**I will have a PowerPoint or video presentation and will submit it at least 24 hours in advance of the meeting.:**

No

**The meeting and my presentation will be webstreamed live via the CRD website and recorded.:**

I understand,

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Submitted at:11/11/2024 9:58:50 AM

Submitted via:<https://www.crd.bc.ca/about/board-committees/addressing-the-board/addressing-the-crd-board-committees>  
User Agent:Mozilla/5.0 (Macintosh; Intel Mac OS X 10\_15\_7) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/116.0.0.0 Safari/537.36  
User Host Address:192.168.1.159

**From:** [REDACTED]  
**To:** [Legserv](#)  
**Subject:** Addressing the Board - Submission  
**Date:** Monday, November 11, 2024 7:08:48 PM

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The following message was received through the form at 'https://www.crd.bc.ca/about/board-committees/addressing-the-board/addressing-the-crd-board-committees'. Neither the name nor the e-mail address can be confirmed as accurate.

.....

**Your name::**  
Wendy Andrews

**I represent::**

**Telephone::**  
[REDACTED]

**Fax::**

**Email address::**  
[REDACTED]

**Street address (optional): (max 500 characters):**  
[REDACTED] Salt Spring Island

**Municipality/Electoral Area in which you reside::**  
Salt Spring Island E.A.

**I wish to address::**  
Salt Spring Island Local Community Commission

**Meeting Date::**  
November 14, 2024

**Agenda Item::**  
Rainbow Road Recreation Centre

**My reason(s) for appearing (is/are) and the substance of my presentation is as follows: (max 5000 characters) :**

I live with my husband on a single family lot adjoining the northern boundary of the forested area located to the north of the Rainbow Recreation Centre. We are both architects and have a small home practice. We have reviewed earlier concepts of the masterplan, but have a few concerns with the current version as it is developing:

1) The concept plan does not seem to account for (or use the opportunities afforded by) the existing geography of the site including the changes in grade (the site slopes down from north to south). Are the courts even possible in this location? Should there be terracing to create sound buffers? The trees, paths and property lines as shown are purely diagrammatic and don't reflect any reality. Surely the property line doesn't cut through a house and hopefully a new 'natural' path won't be added at the back of our property. A conceptual plan atop a topographical survey plan (with buildings and significant trees) might have been a more convincing start.

2) The proposed pickle ball and tennis courts present issues of sound and light transmission, not only to our residential lots, but also to the CRD forest wildlife. Habitat for the resident ravens, bard owls, pileated woodpeckers, hummingbirds, quail and many other

species would be impacted by added artificial sound and light. I would suggest that a light impact study is important, and for sound, we would request that an acoustic engineer report be undertaken prior to court planning and installation. Perhaps the sound of the pickle balls would affect the human residents the most, particularly since the times for playing and backyard enjoyment would coincide. We already have a neighbour rooster to contend with (which I personally am okay with because it's far enough away), but pickle ball sounds might be another matter.

3) Pathways through the forest need to be de-emphasized. We do not need clearly defined paths such as in Mouat Park. This forest is struggling and needs a soft-touch approach to allow it and its native inhabitants a chance to survive.

There is no evidence that any of the basic investigative work we are suggesting (survey, lighting and acoustic studies) has yet been undertaken, and it is so important for establishment of a realistic community plan. Let's do our homework and build what makes sense for our community as a whole. Thanks so much!

**I will attend the meeting::**

In person

**I will have a PowerPoint or video presentation and will submit it at least 24 hours in advance of the meeting.:**

No

**The meeting and my presentation will be webstreamed live via the CRD website and recorded.:**

I understand,

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Submitted at:11/11/2024 7:08:42 PM

Submitted via:<https://www.crd.bc.ca/about/board-committees/addressing-the-board/addressing-the-crd-board-committees>

User Agent:Mozilla/5.0 (Macintosh; Intel Mac OS X 10\_15\_7) AppleWebKit/605.1.15 (KHTML, like Gecko) Version/15.6.1 Safari/605.1.15

User Host Address:192.168.1.159

**From:** [REDACTED]  
**To:** [Legserv](#)  
**Subject:** Addressing the Board - Submission  
**Date:** Tuesday, November 12, 2024 8:32:48 AM

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The following message was received through the form at 'https://www.crd.bc.ca/about/board-committees/addressing-the-board/addressing-the-crd-board-committees'. Neither the name nor the e-mail address can be confirmed as accurate.

.....

**Your name::**  
Shirley Ireland

**I represent::**  
Salt Spring Island Pickleball Association

**Telephone::**

[REDACTED]

**Fax::**

**Email address::**

[REDACTED]

**Street address (optional): (max 500 characters):**

[REDACTED]

**Municipality/Electoral Area in which you reside::**  
Salt Spring Island E.A.

**I wish to address::**  
Salt Spring Island Local Community Commission

**Meeting Date::**  
Nov. 14/24

**Agenda Item::**  
24-1171 Portlock Park Master Plan

**My reason(s) for appearing (is/are) and the substance of my presentation is as follows: (max 5000 characters) :**

On behalf of the Salt Spring Pickleball Association I would like to share concerns about the public feedback received regarding the noise pollution anticipated from the pickleball site selected in the Master Plans for Rainbow and Portlock.

**I will attend the meeting::**  
In person

**I will have a PowerPoint or video presentation and will submit it at least 24 hours in advance of the meeting.:**  
No

**The meeting and my presentation will be webstreamed live via the CRD website and recorded.:**  
I understand,

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Submitted at:11/12/2024 8:32:40 AM

Submitted via:<https://www.crd.bc.ca/about/board-committees/addressing-the-board/addressing-the-crd-board-committees>

User Agent:Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/130.0.0.0 Safari/537.36

User Host Address:192.168.1.159

**REPORT TO SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION  
MEETING OF THURSDAY, NOVEMBER 14, 2024**

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**SUBJECT**     Salt Spring Island Portlock Park Site Master Plan

**ISSUE**

To consider additional feedback received from community consultation on the conceptual designs for the Portlock Park and Rainbow Recreation Site Master Plans.

**BACKGROUND**

The development of Portlock Park site master plan was identified as a priority in the 2019 Salt Spring Island Parks and Recreation Strategic Plan to enhance community use, develop additional ball fields and replace aging infrastructure in current or new locations. Relocating some of the park amenities from Portlock Park to the Rainbow Recreation Centre site will allow for more playing fields, specifically a senior sized baseball field for youth and adults on the Portlock site.

The master planning process assessed current and future capacity needs to identify opportunities to reconfigure the park to meet existing and future use. This plan will inform a phased capital planning approach for new park amenities based on inputs from key stakeholders, the general public and staff.

Staff and stakeholder workshops were organized in the Winter of 2023 followed by the first public survey that recorded 737 responses. Survey responses were presented to the Salt Spring Island Parks and Recreation Commission (PARC) and incorporated into three draft conceptual designs. The draft conceptual designs were presented to the Local Community Commission (LCC) before being posted online and in the lobby of the Rainbow Recreation Centre and Salt Spring Island Multi Space (SIMS), along with a second survey to gather public feedback. The second round of public engagement concluded with 910 responses. The feedback received was integrated into a draft master plan and presented to the LCC on November 23, 2023 for consideration.

Feedback received on the draft master plan was mixed between user groups with the removal of the oval track of particular concern. The LCC reviewed the draft master plan and heard from concerned users before referring the draft master plan back to staff for additional consideration.

To mitigate concerns that were heard regarding the draft master plan staff developed an overview of four SSI parks and recreation facilities and revised the plan to include the oval track while still accommodating a senior sized ballfield. Additional stakeholder workshops were then schedule with track users, baseball, soccer and pickleball to receive additional feedback on the revised plan.

Feedback from key stakeholders on the revised master plan was mainly positive with a few minor changes requested. The key points for consideration:

- Removal of pickleball courts from Portlock Park
- Replacement of the multisport court on the Rainbow Master Plan with six pickleball courts.
- Additional storage for user groups
- Additional lighting for field users



Feedback received from the additional round of public consultation was presented to the LCC on August 15, 2024, for consideration. Staff were directed to revise both the draft Portlock Master Plan and the approved Rainbow Recreation Centre Master Plan (Appendix A/B) by incorporating the additional feedback from stakeholders.

The revised plans were then circulated for “final thoughts” including posting on the project websites, a display in the Rainbow Recreation Centre lobby and an email to key stakeholders. “Final Thoughts” have been compiled (Appendix C) for further consideration by the LCC. The Portlock Master Plan was also referred to the Island’s Trust for comment (Appendix D).

While feedback around the Portlock Master Plan was generally positive the revision to the Rainbow Recreation Centre Site Master Plan has resulted in noise concerns from surrounding neighbours given their proximity to the tennis and pickleball courts. Concerns about noise could be mitigated by removing #16 and shifting the courts to a more central location with surrounding vegetation and other buffers.

### **ALTERNATIVES**

That the Salt Spring Island Local Community Commission:

#### **Alternative 1**

Approves the draft Portlock Park Site Master Plan and revise the Rainbow Recreation Centre Site Master Plan by relocating courts numbered #10, 11 & 12 to a more central location with sound buffering as presented in Appendix A/B and prepare the final report including Class D cost estimates.

#### **Alternative 2**

Approves the draft Portlock Park Site Master Plan and the revised Rainbow Recreation Centre Site Master Plan as amended in Appendix A/B.

#### **Alternative 3**

Refer the report back to staff for additional consideration.

### **CONCLUSION**

Following several months of consultation including stakeholder workshops, two community surveys and input from CRD parks staff, the former parks and recreation Commission and the LCC draft master plan was developed for final consideration. With concerns around the removal of the oval track, the plan was referred back to staff for additional consultation. Additional comments were then incorporated into the plan including amending the approved Rainbow Recreation Centre Master Plan and distributed publicly for final thoughts.

Staff have compiled “final thoughts” received and presented to the LCC for final consideration prior to finalizing the Portlock Park Master Plan, final report and cost estimates. While the Portlock Park Master plan was generally well received concerns about the noise of six pickleball courts in proximity to surrounding residents has been flagged as a concern.

**RECOMMENDATION**

That the Salt Spring Island Local Community Commission approves the draft Portlock Park Site Master Plan and revise the Rainbow Recreation Centre Site Master Plan by relocating courts numbered #10, 11 & 12 to a more central location with sound buffering as presented in Appendix A/B and prepare the final report including Class D cost estimates.

Submitted by:	Dan Ovington, BBA, Acting Senior Manager, SSI Administration
Concurrence:	Stephen Henderson, BSc, P.G.Dip.Eng, MBA, Senior Manager, Real Estate Southern Gulf Islands Electoral Area and Salt Spring Local Community Commission

DO:mw

**ATTACHMENTS**

- Appendix A: Draft Portlock Park Site Master Plan– Revised September 5, 2024
- Appendix B: Rainbow Recreation Site Master Plan – Revised September 10, 2024
- Appendix C: “Final Thoughts – Feedback Received September 27 – October 25, 2024
- Appendix D: Island Trust Letter Referral – Draft Portlock Park Site Master Plan  
November 6, 2024



LEGEND - OPTION 3

- 1. Existing Portable Removed & Staff Parking Added With EV Stall
- 2. Existing Track Repositioned - Approx. 0.4km
- 3. Existing Soccer Field Repositioned - Approx. 196' x 320'
- 4. New Senior Ballfield With Grass Infield - 300' Outfield, 15' Backstop
- 5. Existing Batting Cage Relocated - 75' x 15'
- 6. New Paved Parking - 58 Stalls
- 7. New Practice Soccer Field - 98' x 160' play area
- 8. New Practice Soccer Fields (2) - 49' x 80' play area each
- 9. New Covered Multisport Court - Approx. 70' x 120'
- 10. New Playground For School-Age Children With Perimeter Fence - Approx. 3,480sqft.
- 11. Existing Water Storage Tank Relocated - 10' x 15'
- 12. Expanded Storage Shed - 75' x 20'
- 13. New Storage Shed for Soccer/Baseball - 10' x 20'
- 14. New Playground For Toddlers With Perimeter Fence - Approx. 39' x 49'
- 15. Existing E-Bike Charging Station
- 16. New Covered Bike Rack
- 17. New Bike Lane Connecting to Roadside Bike Lane
- 18. New Swale / Raingarden at Base of Embankment

NOTES

- 1. Tennis courts relocated to Rainbow Recreation Centre
- 2. Existing park office to include upgraded concession, additional washrooms, change room, and showers

TREE LEGEND

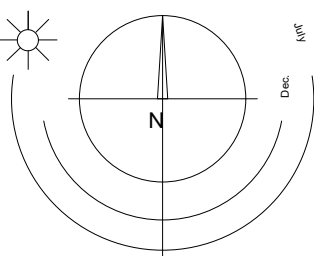
EXISTING TREE (REMOVED)

EXISTING TREES (RETAINED)

PROPOSED TREE (LG CANOPY)

PROPOSED TREE (MED CANOPY)

PROPOSED TREE (SM CANOPY)



Appendix A

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Making a difference...together

B	Sep 5-24	Issued for Review
A	Jan 26-24	Issued for Review

REVISIONS

**LADR LANDSCAPE ARCHITECTS**

#3-864 Queens Ave. Victoria B.C. V8T 1M5  
Phone: (250) 598-0105

PROJECT

Portlock Park Master Plan  
145 Vesuvius Bay Rd  
Salt Spring Island

TITLE

Conceptual Master Plan  
Option 3

SCALE 1:500

DRAWN NR/CW  
CHECKED CW

PROJECT No. 2304

DATE Jun 9-23

3 of 3  
SHEET





LOCATION PLAN

LEGEND

1	AQUATIC CENTRE (EXISTING)	12	4 TENNIS COURTS (17.07M X 34.75M) TO BE RELOCATED FROM PORTLOCK PARK
2	DAYCARE/MULTI-PURPOSE ROOM (EXISTING)	13	NATURE-THEMED PLAYGROUND FOR TODDLERS
3	FENCED PLAY AREA (EXISTING)	14	PLAYGROUND FOR SCHOOL-AGE KIDS
4	PRESCHOOL (EXISTING)	15	NATURAL TRAIL ALONG THE TREE COVERED AREA
5	COMMUNITY GARDEN (EXISTING)	16	PET PARK (PLACEHOLDER FOR MAINTENANCE FACILITY/ADDITIONAL PARKING)
6	PARKING (EXISTING, 38 STALLS)	17	ADDITIONAL PARKING (15 STALLS)
7	THERAPY/LEISURE/KIDS POOL/LAZY RIVER	18	LAWN AREA FOR INFORMAL GATHERING
8	INDOOR PROGRAMS (SENIOR/FITNESS/DANCE)	19	COVERED PICNIC AREA
9	STEAM AND SAUNA	20	WATERSLIDE
10	6 PICKLEBALL COURTS (9.14Mx18.3M PLAY AREA EACH)	21	MAINTENANCE FACILITY AT 210 KANAKA ROAD
11	TENNIS/PICKLEBALL PRACTICE WALL	22	PLACEHOLDERS TO DISPLAY LOCAL ARTWORKS

**262 Rainbow Rd Recreation Centre**

**SITE MASTER PLAN**

Final Design

Making a difference...together

Sept 12, 2024  
Issued July 7, 2022



## Portlock Park Masterplan – “Final Thoughts” Feedback

Revisions to the Portlock Park and Rainbow Road Master Plans were posted online and on display at Portlock Park and the Rainbow Recreation Centre for final comments September 27 – October 25 2024.

### Portlock Park Comments Received:

- Thank you for listening and keeping the track.
- No pickleball
- I suggest we move the Portlock park track to the hydro field (next to the elementary school) – so that all the schools (and public) can use it.
- The track should be at the hydro park closer to the schools. The kids could then have proper track and field activities. The handful of “track walkers” would still have a place to walk.
- Put the track from Portlock to the hydro field, this way students could have a proper track and field program. Right now, the track caters to a handful of walkers.
- Move the track to hydro.
- Would be better for families if the toddler and big kid playgrounds were closer so parents w/ both can supervise.
- Missing outside bathrooms for both pool and Portlock.
- Thanks for adding a new playground.
- Please consider moving the batting cage at Portlock behind the tot park. It is a huge visual barrier to families wanting to watch games from the picnic shelter. The 5 parking spots and their access route frees up extraordinary amount of space. Thanks!
- Playground should be placed away from the ponds for safety!!
- Tennis + pickleball are played at least 8 months of the year. Baseball season is 3 months max. Why is Portlock being totally re-configured at great expense for senior ball?
- Some rock-climbing wall.
- Baseball field
- I cannot imagine how long all this would take but I think both plans look terrific. Can we do it please in stages so that not everything gets disrupted at the same time and we get deprived!
- Please ADD TOILETS accessible from outside for when the pool is closed (which is often) very important for all people especially woman and kids.
- Make track and field configurations conducive to allow possible upgrade to turf field in the future.
- Move #10 school age children’s play area to picnic shelter, which would keep families together in open picnic shelter as the parent observation and staging area. Space #10 is achieved by moving #12 expanded storage shed and #11 the relocated water tank to part of #9 the proposed area for new covered multisport court.
- Move #9 multisport court closer to track to make room for storage seed and water tank to be adjacent to the park boundary.
- All weather track.
- Modern rubberized track.
- Remove trees from around playing fields and courts.

- Both playgrounds need to be fenced.
- Playgrounds need to be closer together without a driveway in between.
- More staff time allocated to continual maintenance plan for track.
- Community consultation regarding park lighting is requested.
- Environmental assessment re: impacts of present and future lighting, requested.
  - Assessment on the impact of lighting on lives and livelihoods of property owners bordering park, requested.
  - Requested that the LCC become familiar with Canadian Guidelines for Outdoor Lighting (2020) as pertains to Low Impact Lighting and protection of Dark Skies.
  - Requested that the LCC develop policy for SSI that aligns with surrounding municipalities who aim to reduce light pollution.
  - Request that the 4 courts meet minimal tournament standards for safe runoffs at sides and backs of courts (each court 120 feet in length and 60 feet in width)
- Recommendation that professional hydrology and/or other study be completed, and corrective action taken to ensure site is stable enough to support smooth, long term, low-maintenance hard surface courts.
- Recommendation that reputable, professional tennis court contractor be engaged.
- Lighting be installed at new courts to allow longer playing hours.
- Benches with appropriate shade structures be included at each court to provide rest area and protection from sun.
- Prioritize youth sport by developing Portlock as home park with Junior and Senior ball fields in one area for full development in sport on island, rather than having to ship them off island when they reach senior (teen) level.
- Benches & picnic tables with umbrellas or sunshade would allow families to stay at the park longer.
- Covered playground would be great for rainy or very hot days, allowing year-round use.
- Survey for play park design would be helpful to better meet community needs (zip lines, lots of swings, splash park like the Parksville Community Park).
- Wood chips are not suitable as they cause lots of slivers.

#### **Rainbow Recreation Centre Master Plan (Revisions) Comments Received:**

- Splash pad + outdoor pool
- Splash pad (outdoor water park to cool off)
- Splash pad/wading pool (outside)
- Ice skating
- Ice skating
- Ice skating
- Ice skating
- Ice skating
- Ice skating, lazy river, vending machine
- Ice skating, pool, water station
- More parking stalls – 17 additional are not enough.
- More park maintenance staff will be needed to maintain the additional 17 developed acres.

- SSI Pickleball Association is pleased that the 6 dedicated pickleball courts meet minimum requirements and practice wall is also included in plan. The association wish to work with stakeholders when actual design details and dimensions of the courts are available.
- Neighbour concerned about noise level from pickleball and is wondering if it could be in a building?
- Concern about noise issues from pickleball courts for so many nearby households, stating many communities including the Victoria area are grappling with heated conflict related to pickleball.
- Maximum noise mitigation requested for pickleball courts (serious sound barriers, quieting balls and paddles, inside building).
- Concern about small amount of space (#8) allocated for indoor programs.
- Proximity of pickleball courts to adjacent properties is a concern for noise and privacy. Request made to move courts closer to the pool, so all courts would be furthest from all surrounding houses. Example given that four courts were recently shut down in North Saanich due to excessive noise.
- Buffer wall around pickleball courts to dampen noise suggested.
- Privacy fence for all surrounding houses suggested.
- Regulated times for courts would be nice, rather than dawn to dusk (which is very early and very late in the summer).
- It would be a shame to lose the beautiful weeping willow tree where the court placement is currently proposed.
- Gradual entry to pool/walk in would be beneficial for kids learning to swim.
- More family change rooms and or cubicles for changing are needed.
- Basketball court instead of practice wall please.
- Great plans, but...a washrooms block should be accessible for people accessing the facilities WITHOUT entering the pool, which is not always open. Perhaps: washrooms with outside doors-from pool building? Separate washroom block – just toilets much like Portlock park? Portlock is also missing a washroom block!
- Request that trees shown in plan adjacent to proposed courts not be planted but more appropriate vegetation instead. Tree roots and debris are a maintenance issue.



1-500 Lower Ganges Road, Salt Spring Island, BC, V8K 2N8

Telephone: 250.537.9144

Toll Free via Enquiry BC in Vancouver 660-2421. Elsewhere in BC **1.800.663.7867**

Email [ssiinfo@islandstrust.bc.ca](mailto:ssiinfo@islandstrust.bc.ca)

Web [www.islandstrust.bc.ca](http://www.islandstrust.bc.ca)

November 6, 2024

Our File: Portlock Park Site Master Plan

CRD Salt Spring Island Electoral Area  
108-121 McPhillips Avenue  
Salt Spring Island BC  
V8K 2T6

Via Email: [dovington@crd.bc.ca](mailto:dovington@crd.bc.ca)

**Re: Referral – Draft Portlock Park Site Master Plan**

We are writing to advise you that the Salt Spring Island Local Trust Committee passed the following resolution at its October 10, 2024 Regular Business meeting:

*“That the Salt Spring Island Local Trust Committee request staff to respond to the referral from the Capital Regional District (CRD) for Portlock Park Site Master Plan, indicating that the Salt Spring Island Local Trust Committee supports the Portlock Park Site Master Plan.”*

If you have any questions concerning this matter, please do not hesitate to contact our office.

Yours truly,

Rob Pingle  
Legislative Clerk/Deputy Secretary  
Local Planning Services  
Salt Spring Planning Team  
[rpingle@islandstrust.bc.ca](mailto:rpingle@islandstrust.bc.ca)  
250.538.5600

c.c. Islands Trust Planning Staff





October 29, 2024

Gary Holman  
CRD Director  
directorssi@crd.bc.ca

Dear Gary:

I am writing on behalf of the Salt Spring Island Historical Society to ask if funds could be allocated for the Archives for their continued work. As you are aware we operate in the Salt Spring Public Library where both our collection is stored and our workroom where we catalogue and place materials on our website is located. We are a volunteer organization which is registered under the BC Society Act.

Our current resources and programs are on our website at [saltspringarchives.com](http://saltspringarchives.com). Our collection continues to grow as we are the largest organization to collect and display the human history of Salt Spring Island.

I would like to ask for an annual grant of \$7000 to support our work. We need \$5000 each year to pay our rent to the library and cover to any inflationary costs. As well we spend \$1500 on liability insurance. In addition, we pay approximately \$500 for rental of other venues as needed to host our informational historical meetings for the public.

Please forward this request to the relevant parties.

We are prepared to meet with you and your committee to discuss this request. We look forward to your response.

Sincerely,

*Barbara DuMoulin*

Barbara DuMoulin, Secretary

for Bob Mc Whirter, President Salt Spring Island Historical Society

**REPORT TO SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION  
MEETING OF Thursday, November 14, 2024**

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**SUBJECT**     **SSI Public Library Storywalk Project**

**ISSUE**

To seek LCC approval for a proposed permanent storywalk installation in Mouat's Park.

**BACKGROUND**

A representative of the Salt Spring Island (SSI) Public Library attended the Salt Spring Island (SSI) Local Community Commission (LCC) as a delegation on September 19<sup>th</sup>, 2024. The library proposed to secure grant funding to support the installation of a permanent storywalk on Capital Regional District (CRD) owned land in Mouat's Park in Ganges Village.

Mouat Park's main entrance is located on Seaview Avenue past the ArtSpring Community Centre. The park can also be accessed off Drake Road, McPhillips Avenue and Rainbow Road, across from north end of Rainbow Recreation Centre. The park provides numerous walking trails and an urban loop suitable for walkers, wheelcharis and strollers. Facilities at Mouat Park include parking, a porta potty, picnic tables, disc golf course and a bike park. The Park is centrally located and has informational signage about the history of Japanese-style charcoal pit kilns that are also located in the park. Mouat Park was dedicated as provincial park in 1961 and the operation and management was turned over to the CRD under a provincial crown grant in 1997.

The library has managed a temporary storywalk in Mouat's park for a number of years in partnership with the SSI Parks, Arts, Recreation and Culture (PARC) department and visitors of all demographics regularly provide positive feedback. Story panels are located along the McPhillips Avenue access trail and are switched out on a bi-weekly basis. The temporary installation has proven to be easily removed and vandalized or thrown away prompting the need for a more permanent installation.

The Library plans to secure funding to support the purchase of materials and is looking to CRD SSI PARC staff to provide the installation with a goal to promote literacy skills among children of our community. Storywalks also help build children's interest in reading while encouraging healthy outdoor activity for both adults and children. Reading a storywalk with adults gives children the opportunity to learn new words, describe things and events, tell stories and to learn how to follow a story in sequence and build skills towards literacy. Storywalk also provides a sense of calm, safe and shared activity on our trail system.

The storywalk frames also have the potential to be available for other community exhibits opening up opportunities to partner with other community initiatives.

## **ALTERNATIVES**

That the Salt Spring Island Local Community Commission:

### *Alternative 1*

Approve the installation of a permanent storywalk display in Mouat's Park with materials funded by the Salt Spring Island Public Library and installation completed by CRD staff.

### *Alternative 2*

Refer the report back to staff for additional information.

## **IMPLICATIONS**

### Financial Implications

This project is contingent on the SSI Public Library securing grant funding to purchase materials and CRD PARC staff building this additional project into their 2025 workplan.

Cost Explanation	Amount (\$)	Funding Source
Total cost for Materials	\$25,000	Grant
Installation materials and costs	\$2,000	Grant
CRD Parks Staff Labour	\$4,500	CRD – in Kind
Environmental Assessment	\$5,000	Grant
First Nations Consultation	\$5,000	Grant
Miscellaneous (signage, temp. fencing)	\$500	Grant
<b>SUB TOTAL</b>	<b>\$42,000</b>	
CRD Administration (5%)	\$2,000	CRD – in Kind
Contingency (25%)	\$10,500	Grant
<b>TOTAL</b>	<b>\$54,500</b>	

## **CONCLUSION**

Mouat Park is centrally located in Ganges and provides urban trails suitable for a variety of visitors. The library currently maintains a temporary storywalk in Mouat Park but has seen increased vandalism to the existing storywalk panels.

The SSI Public Library plans to apply for grant funding to support the installation of a permanent storywalk installation in Mouat's Park and is requesting permission from the LCC to move ahead with this initiative and to provide CRD support for the installation.

## **RECOMMENDATION**

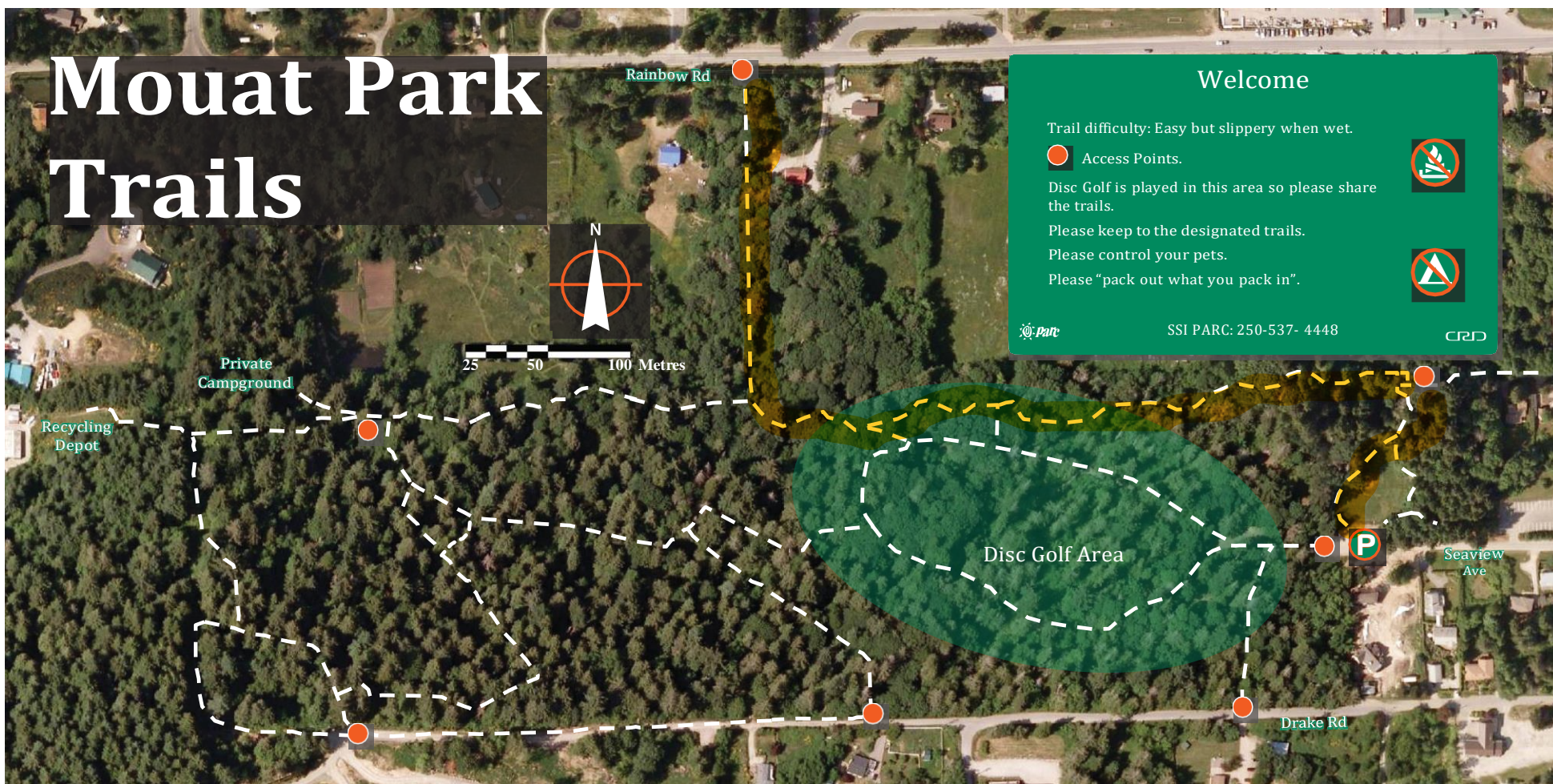
That the Salt Spring Island Local Community Commission approve the installation of a permanent storywalk display in Mouat's Park with materials funded by the Salt Spring Island Public Library and installation completed by CRD staff.

Submitted by:	Dan Ovington, BBA, Senior Manager, Salt Spring Island Administration
Concurrence:	Stephen Henderson, BSc, P.G.Dip.Eng, MBA, Senior Manager, Real Estate Southern Gulf Islands Electoral Area and Salt Spring Local Community Commission

**ATTACHMENT:**

Appendix A: Project Location Map





## STORY WALK – PROPOSED LOCATION MAP

(Start from Seaview Avenue through trails towards Rainbow Road)

**REPORT TO SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION  
MEETING OF THURSDAY, NOVEMBER 14, 2024**

---

**SUBJECT**     **Review of the Rainbow Road Pedestrian and Bike Path Design**

**ISSUE SUMMARY**

To review the Rainbow Road pedestrian and bike path prior to progressing towards final approvals.

**BACKGROUND**

The CRD has submitted a BC Active Transportation Infrastructure Grants application for 70% of the cost to construct the Rainbow Road pedestrian and bike path. The engineering design is attached in Appendix A, and ready for review by the Salt Spring Island Local Community Commission (LCC). This design has not received final approval from the Ministry of Transportation and Infrastructure.

The Rainbow Road pedestrian and bike path project is approximately 180 metres in length and located in downtown Ganges. A previously completed network planning and public consultation process identified this section of road as a priority for pedestrian and cycling improvements. This is a highly used section of road by school children walking and cycling between their schools and downtown Ganges, and to Ganges Harbour where many of them access a water taxi for their daily commute. Many visitors and residents will also use this route on Saturdays to travel between parking areas and the highly popular market in Ganges.

The pedestrian sidewalk is planned to be surfaced in concrete, and the bicycle pathway will be asphalt. This will match the nearby similar infrastructure further along Rainbow Road across the Jackson Avenue intersection.

**IMPLICATIONS**

**Alignment with Existing Plans & Strategies**

This Active Transportation proposal is in alignment with the Salt Spring Island Active Transportation Network Plan (2023).

**Financial Implications**

The Active Transportation Infrastructure Grant program requires that the local government contribute a minimum of 30% of the project costs associated with developing the project.

A class C estimate has recently been completed following the completion of the design. The total estimated project cost was reduced when it progressed from a Level D to a Level C estimate from \$450,000 to \$260,000. The submitted grant request was for \$182,000 with the remaining \$78,000 to be budgeted for in the Local Community Commission financial plan. Previously the CRD's

capital plan budgeted \$135,000 for this project. The remaining \$57,000 of the budget will be allocated to complete the process of acquiring property rights from some of the private landowners along the path. Some right of ways on their properties are necessary to ensure wheelchair access, and desirable alignments of the path can be achieved. The budgeted cost of acquiring the land includes: the completion of land surveys, legal costs and the purchase of the rights.

#### *First Nations Reconciliation*

WSÁNEĆ Leadership Council and CRD have quarterly meetings to review projects that require land alteration for consideration of archaeology and cultural heritage. This project will be discussed at those meetings. Staff will also identify any other overlapping First Nations interests to ensure they are also informed and have an opportunity to discuss the proposed path.

#### *Intergovernmental Implications*

The Ministry of Transportation and Infrastructure (MOTI) is the authority having jurisdiction over the road right of ways on Salt Spring Island. Any final design decisions are at the discretion of MOTI.

### **CONCLUSION**

The CRD submitted a grant application under the BC Active Transportation Infrastructure Grant program in October of 2024. If the grant is awarded, the LCC would fund its portion through the 2025 Capital Plan. The engineering design is attached for review by the LCC prior to receiving final approval from MOTI who have the final discretion. If grant funding is received this construction project will be scheduled in 2025.

### **RECOMMENDATION**

There is no recommendation, this report is for information only.

Submitted by:	Stephen Henderson, BSc, MBA, Senior Manager of Real Estate, Southern Gulf Islands Electoral Area and Saltspring Island Local Community Commission
Concurrence	Dan Ovington, BBA Acting Senior Manager, Salt Spring Island Administration

### **ATTACHMENT**

Appendix A: Location Map and Draft Engineered Trail Design



Appendix A



LEGEND:

PERMIT TO PRACTICE:

PERMIT TO PRACTICE:  
Number 1001432

THESE DESIGN DOCUMENTS ARE PREPARED SOLELY FOR THE USE BY THE PARTY WITH WHOM THE DESIGN PROFESSIONAL HAS ENTERED INTO A CONTRACT, AND THERE ARE NO REPRESENTATIONS OF ANY KIND MADE BY THE DESIGN PROFESSIONAL TO ANY PARTY WITH WHOM THE DESIGN PROFESSIONAL HAS NOT ENTERED INTO CONTRACT.

SEAL:

PROFESSIONAL  
ENGINEER  
A. J. KADING  
# 53693  
BRITISH COLUMBIA  
2024-10-18

REVISIONS	
0	ISSUED FOR REVIEW 2024-08-26
1	ISSUED FOR REVIEW 2024-09-06
2	ISSUED FOR REVIEW 2024-09-18
3	ISSUED FOR REVIEW 2024-10-10
4	ISSUED FOR REVIEW 2024-10-17
5	
6	
7	

RAINBOW ROAD ACTIVE TRANSPORTATION UPGRADES  
PROPOSED DESIGN  
1.5m SIDEWALK, 1.5m BIKE LANE

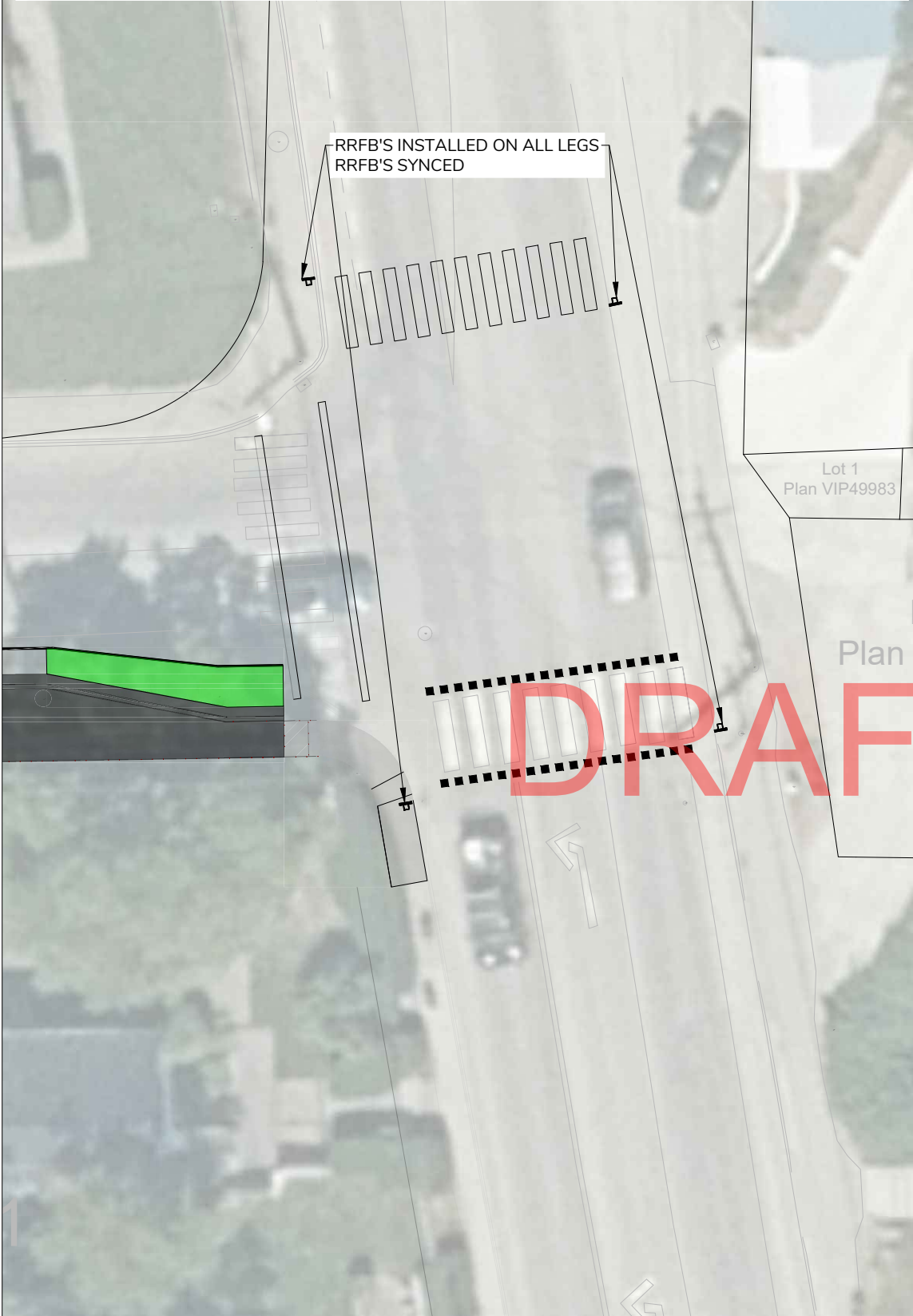
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DESIGN SPEED: -	DESIGN VEHICLE: -	CHECKED: AK

**WATT**  
Consulting Group  
WATTCONSULTINGGROUP.COM

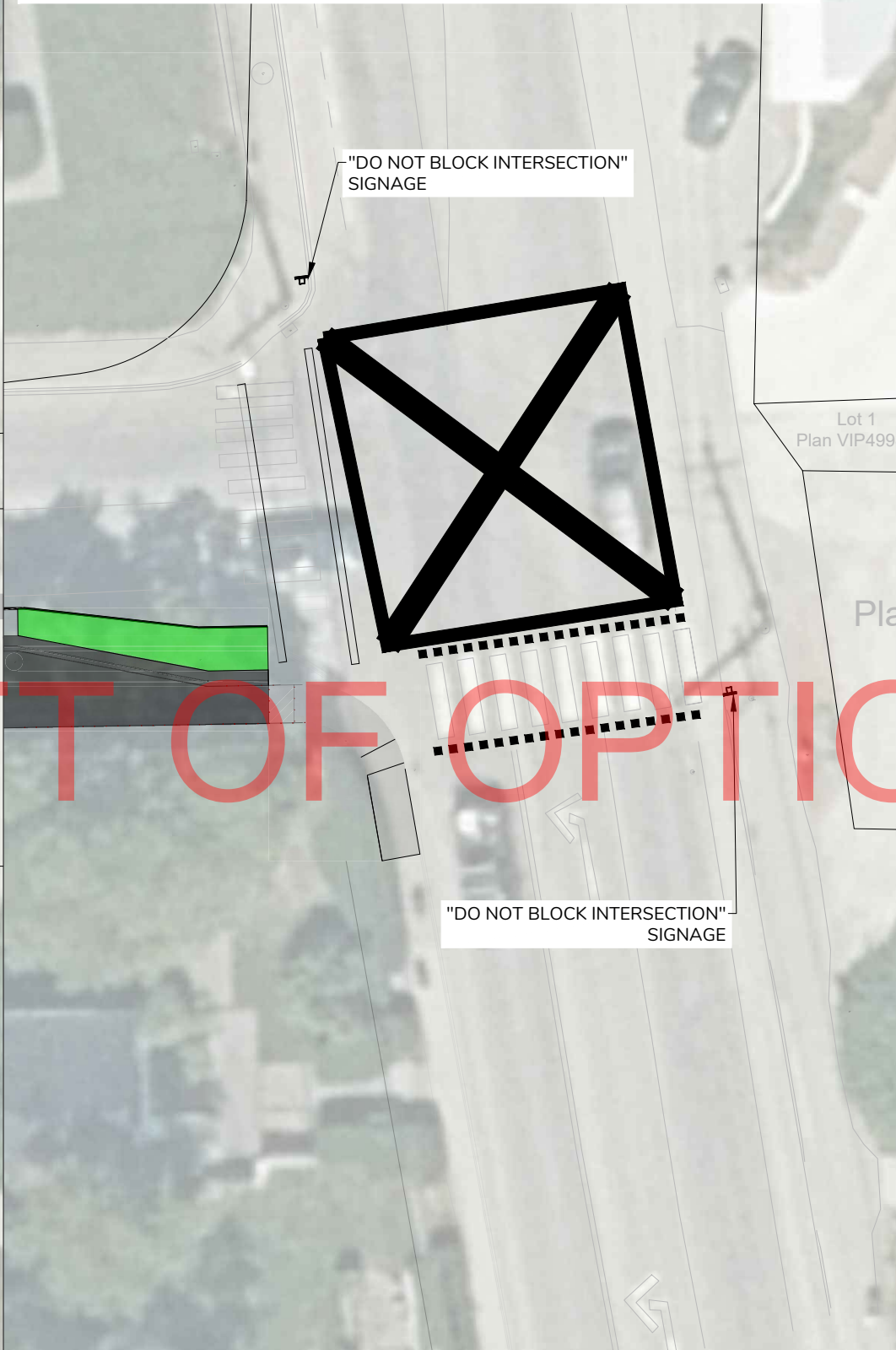
PROJECT NO: 3810.B01



ADDITIONAL CROSSWALK WITH RRFB FLASHERS



DO NOT BLOCK INTERSECTION PAINT & SIGNAGE



STOP BAR WITH "STOP HERE FOR PEDESTRIANS" SIGNAGE



LEGEND:

PERMIT TO PRACTICE:  
PERMIT TO PRACTICE:  
Number 1001432

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SEAL:



REVISIONS

0	ISSUED FOR REVIEW	2024-08-26
1	ISSUED FOR REVIEW	2024-09-06
2	ISSUED FOR REVIEW	2024-09-18
3	ISSUED FOR REVIEW	2024-10-10
4	ISSUED FOR REVIEW	2024-10-17
5		
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Page 45

RAINBOW ROAD ACTIVE TRANSPORTATION UPGRADES  
PROPOSED DESIGN  
INTERSECTION TREATMENT OPTIONS

DRAWING NO: DD-02-R4_INT TREATMENT	SCALE: 1-250	DRAWN: CK
DESIGN SPEED: -	DESIGN VEHICLE: -	CHECKED: AK



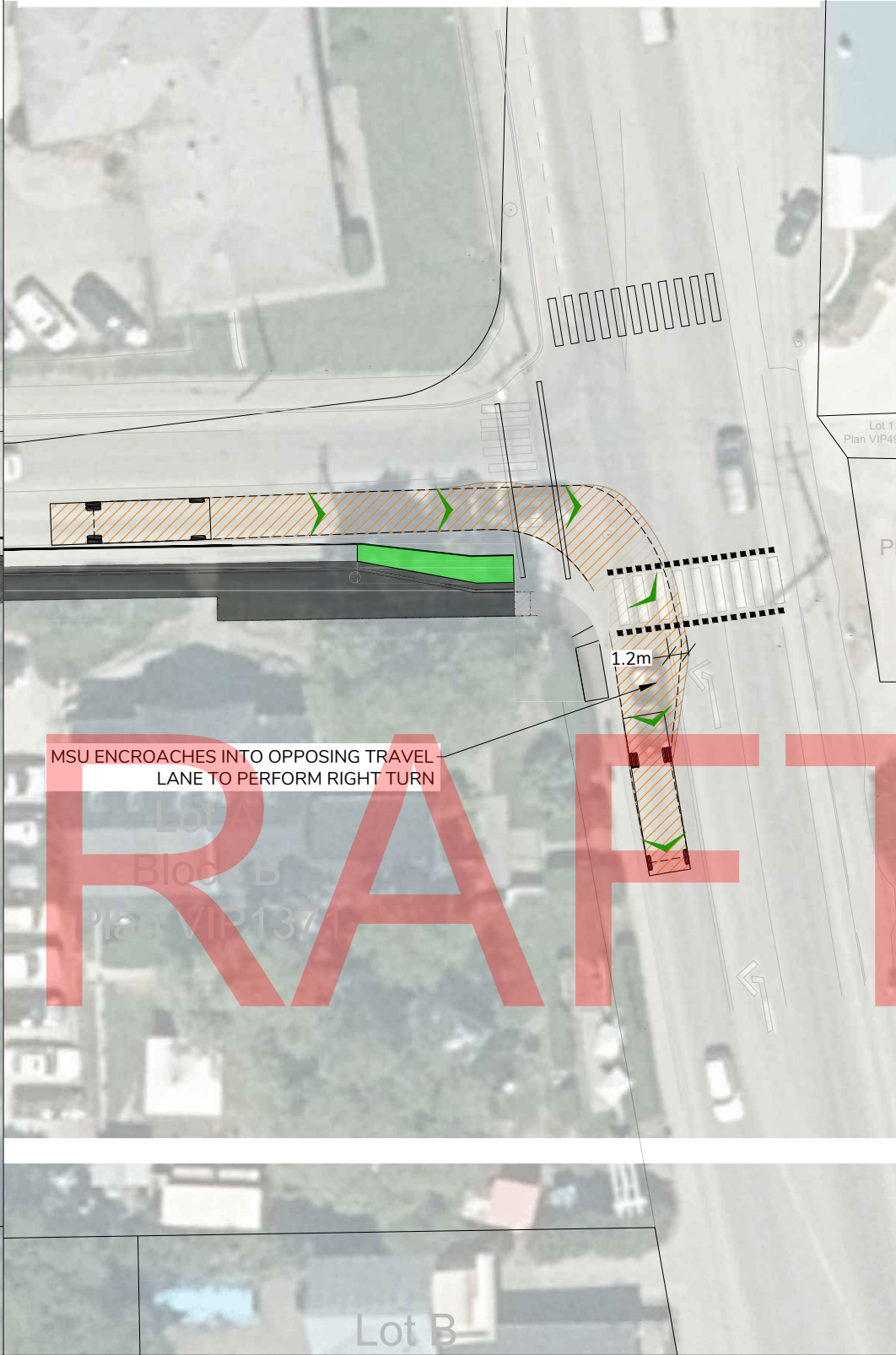
PROJECT NO: 3810.B01



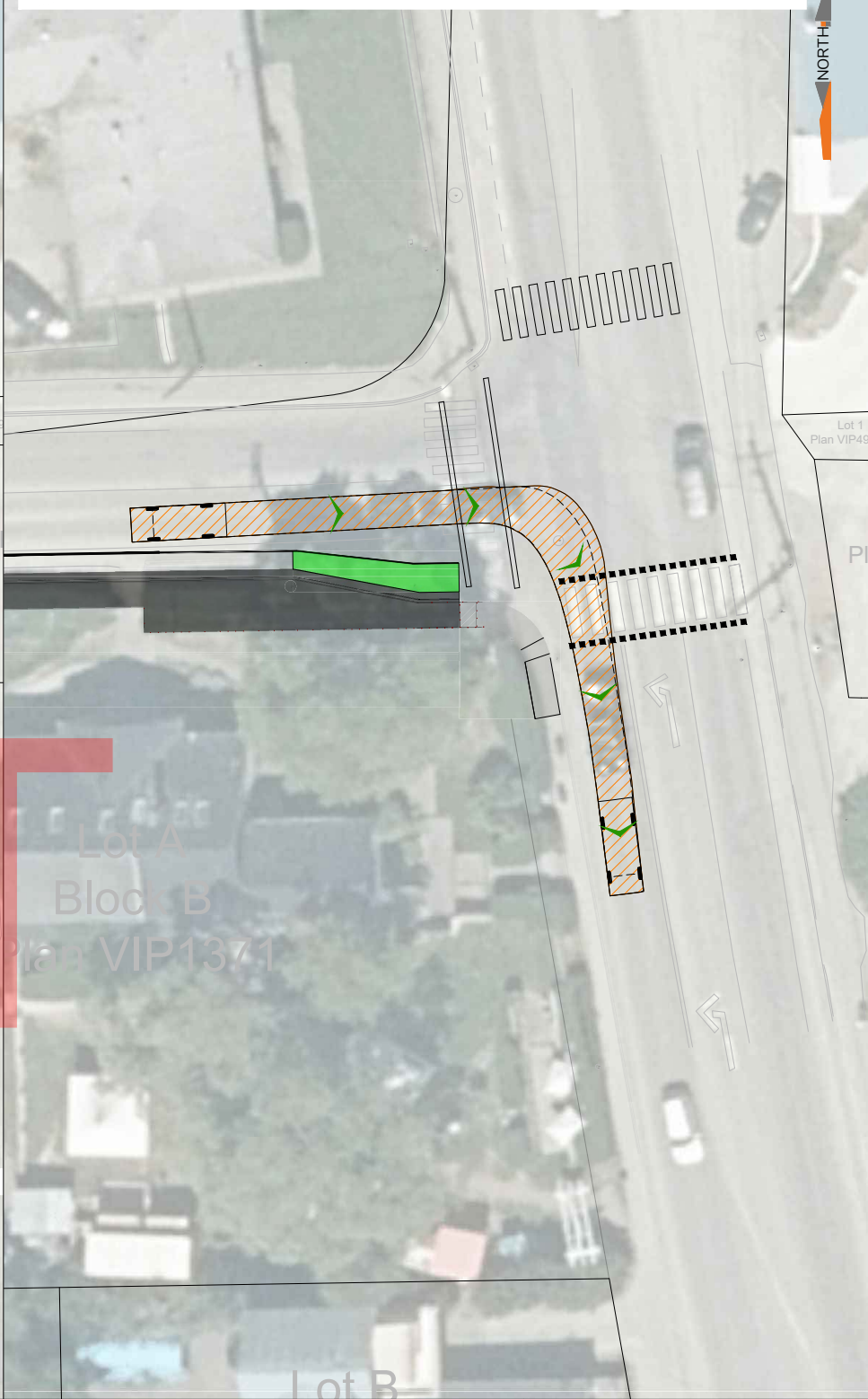
MSU RIGHT TURN FROM JACKSON AVE ONTO RAINBOW RD



MSU RIGHT TURN FROM RAINBOW RD ONTO LOWER GANGES RD



PASSENGER CAR RIGHT TURN FROM RAINBOW RD ONTO LOWER GANGES RD



LEGEND:

PERMIT TO PRACTICE:  
Number 1001432

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SEAL:

*A. J. KADING*  
A. J. KADING  
# 53693  
BRITISH COLUMBIA  
ENGINEER  
2024-10-18

REVISIONS		
0	ISSUED FOR REVIEW	2024-08-26
1	ISSUED FOR REVIEW	2024-09-06
2	ISSUED FOR REVIEW	2024-09-18
3	ISSUED FOR REVIEW	2024-10-10
4	ISSUED FOR REVIEW	2024-10-17
5		
6		
7		

RAINBOW ROAD ACTIVE TRANSPORTATION UPGRADES  
PROPOED DESIGN  
SWEPT PATH ANALYSIS FOR CORNER RADII

DRAWING NO: DD-03-R4_SPA	SCALE: 1-400	DRAWN: CK
DESIGN SPEED: -	DESIGN VEHICLE: -	CHECKED: AK

**WATT**  
Consulting Group  
WATTCONSULTINGGROUP.COM  
PROJECT NO: 3810.B01

**REPORT SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION  
MEETING OF THURSDAY, NOVEMBER 14, 2024**

---

**SUBJECT     SSI Local Community Commission Strategic Plan**

**ISSUE**

To approve a final version of the 2024-2027 Salt Spring Island (SSI) Local Community Commission (LCC) Strategic Plan (Plan).

**BACKGROUND**

The SSI LCC has undertaken a strategic planning process to confirm the long-term vision for the services governed by the commission and set priorities to guide future initiatives.

The draft version of the Plan was released to the public through the LCC's Open Agenda on September 6, 2024. Since then the LCC has distributed hard-copies of the Plan at the SSI Fall Fair and posted it on the CRD website. As well, the LCC Commissioners have met with the community and mentioned the Plan at their Town Hall meeting, and through local SSI websites. The community response has been supportive of the strategic priorities, objectives and the initiatives within the strategy. The LCC is now ready to release a final version. There are no changes to the Plan since the release of the draft on September 6, 2024.

This Plan captures key operational and LCC-driven activities needed to guide the organization during the term. Staff will report back to the LCC on progress made in delivering the Plan on an annual basis. An in-depth check-in will be scheduled in the winter of 2026 to allow LCC members to adjust the Plan, if necessary.

Staff will develop operational and implementation plans and budgets annually to advance the LCC initiatives and will bring this forward for review and approval annually during the budgeting process.

**ALTERNATIVES**

**Alternative 1**

That the Salt Spring Island Local Community Commission:

1. Approve the 2024-2027 Salt Spring Island Local Community Commission's Strategic Plan as presented in Appendix A.
2. Refer the 2024-2027 Salt Spring Island Local Community Commission's Strategic Plan to the CRD Board for information.

**Alternative 2**

That the report be referred back to staff for additional information.

## **IMPLICATIONS**

### *Financial Implications*

The LCC's strategic plan has been reviewed against the 2024-2028 financial plan to determine which initiatives are included within, and which ones will need additional financial assistance. There are 42 initiatives identified in the strategic plan. They were broken down into the following categories:

- 22 initiatives were identified as included in the 2024-2028 Financial Plan. The projects may be identified in the Financial Plan and funding may be from tax requisition, pending a future request for debt, or pending a grant application.
- 12 initiatives were identified as requiring an amendment to the Financial Plan prior to being completed.
- 8 initiatives were not included in the Financial Plan and additional resources will have to be secured.

### *Service Delivery and Financial Implications*

Staff will prepare their divisional service work plans and budgets for LCC and CRD Board approval in the fall of each year. These are prepared annually and will identify actions to advance the LCC priorities and associated financial implications.

## **CONCLUSION**

The LCC has identified five high-level strategic priorities to address over the remainder of their term. The priorities will require ongoing focus throughout the term and progress will be reviewed annually. The LCC's strategic plan aligns with the CRD's 2023-2026 Corporate Plan and CRD services. The LCC's initiatives will set the stage for developing future budget submissions.

## **RECOMMENDATION**

That the Salt Spring Island Local Community Commission:

1. Approve the 2024-2027 Salt Spring Island Local Community Commission's Strategic Plan as presented in Appendix A.
2. Refer the 2024-2027 Salt Spring Island Local Community Commission's Strategic Plan to the CRD Board for information.

Submitted by:	Stephen Henderson, Senior Manager, Real Estate, Southern Gulf Island Electoral Area and Salt Spring Island Local Community Commission
Concurrence:	Dan Ovington, Acting Senior Manager, SSI Administration
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

## **ATTACHMENT:**

Appendix A: 2024-2027 Salt Spring Island Local Community Commission's Strategic Plan



# Salt Spring Island Local Community Commission Strategic Plan 2024–2027





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## Message from the Commission

We, your Salt Spring Island Local Community Commission (LCC), are pleased to present our first strategic plan. This is intended to be a living document that identifies our primary policy goals for the remainder of the term and drives decisions on initiatives, planning, and budget. Since the inception of the LCC, we have emphasized the importance of transparency in our deliberations and decision making, and open accessibility for public input. These priorities are not the final word on our goals but the beginning of a more structured conversation with you, our community.

Our Strategic Priorities are divided into four groups. These are high level goals, supported by multiple initiatives and requiring thoughtful identification of funding sources. The Wastewater; Transportation & Transit; Economic Sustainability; and Parks, Arts, Recreation, & Culture (PARC) priorities tie directly to the principal services under the authority of the LCC. Included are the major challenges of expanding affordable housing and implementing more cost-effective methods of liquid waste

disposal, as well as ensuring the ongoing sustainability of bedrock services like our transit system and parks programs. Our Governance priorities address broader fiscal, community, and intergovernmental goals, including the expansion of the role of the LCC.

In addition to our administrative authority across multiple services, we recognize that the LCC also has an important role in advocacy for the Salt Spring Island community. Advocacy initiatives are present throughout the Strategic Priorities but are particularly important for the Governance goal: whether advocating for bylaw revisions to the CRD Board, engaging in collaboration with other agencies or levels of government, or evaluating the expansion of local government services or authority to better serve the needs of our community.

We appreciate your involvement in this Strategic Plan as well as our other initiatives, which are working together to make Salt Spring ever better.

Thank you,  
Your Local Community Commissioners



## About the Commission

The Salt Spring Island (SSI) Local Community Commission (LCC) is an elected body (including the SSI Electoral Area CRD Director) established in June 2023 following an SSI referendum that supported forming the LCC. The LCC is a regional district commission comprised of elected members and consolidates governance of 14 local CRD services which were previously overseen by four appointed, volunteer commissions. The Commission has certain authorities delegated by the Board but the Board retains final approvals.

The purpose of the LCC is to broaden elected oversight and administration of certain SSI local services so that decisions regarding these services are more locally transparent and reflect the broader public interest. The LCC also has an important role as advocate for the SSI Community.

*From left to right:*

**Electoral Area Director:** Gary HOLMAN, **LCC Commissioners:** Gayle BAKER, Brian WEBSTER, Benjamin CORNO, **LCC CHAIR:** Earl ROOK





# Commission Priorities






## Services

The LCC administers the following CRD services on SSI: Economic Development, Island-wide Liquid Waste, Parks and Recreation, Transportation and Transit, Small Craft Harbours, Street Lighting, and Livestock Injury Compensation. It also makes decisions about Grants-in-Aid and advises the CRD Board regarding support for SSI Search and Rescue, the Arts and the Public Library.

While each of these service areas represent extensive on-going financial support and staff effort, the priorities identified in this Strategic Plan focus on initiatives that are new or that require more intense or urgent effort over the period of this plan.

## Strategic Priorities

The strategic priorities of particular focus for the remainder of the LCC mandate are within the areas below. The Governance category reflects the commitment to making ongoing improvements to local governance on SSI.

	Liquid Waste
	Transportation & Transit
	Economic Sustainability
	Parks, Arts, Recreation & Culture
	Governance

## From Strategic Goal to Action

This plan will guide strategic decisions of the LCC for the remainder of our mandate and into early 2027. The LCC will work with CRD staff to develop further plans to carry out our specific strategies and will need to make hard decisions about budgets and timing.

Some of the objectives identified here would require an increase in our tax requisition, further funding approvals by the public, successful grant applications, or decisions by others. We will also face other constraints and challenges in achieving our ambitious plan.

Staff reports in our regular public meetings will keep us and the community up to date on our progress and challenges as we focus on our strategic priorities.

## Strategic Planning Process

The LCC developed this plan through a workshop format in May 2024. We approved the strategic priorities at our meeting on August, 2024. The LCC and CRD Board approved the plan in September/October 2024. This is an evolving document that will be reviewed and updated in the future.

Staff will report back to the LCC on progress made delivering the strategic plan on an annual basis. An in-depth check in will be scheduled in winter 2026 to give LCC members an opportunity to adjust the plan if necessary.



Bishops Walk, Salt Spring Island



## First Nations Reconciliation

We respectfully acknowledge that we live and work on the Territories of the Coast Salish Peoples, including the Hul'qumi'num, Halkomelem, and SENĆOŦEN-speaking communities. We honour their enduring connection to the land, culture and spirit, which continues to thrive today.

The LCC is committed to the CRD Statement of Reconciliation and, as we pursue the goals of this plan, we pledge to build and nurture relationships with First Nations that are rooted in trust, mutual respect, and true partnership. We recognize the importance of listening, learning, and working collaboratively to support the aspirations and self-determination of Indigenous communities.

## Climate Change

The impacts of climate change are being felt globally and locally, and will continue to intensify and affect our communities and the natural environment for decades to come. It is urgent that we adapt our service planning and delivery to do our part to stabilize the climate.

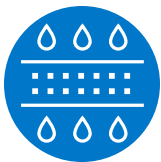
In accordance with the climate emergency declared by the CRD Board in 2019, the LCC developed and will implement this plan in recognition of our responsibilities to mitigate and adapt to climate change.

## Equity, Diversity & Inclusion

At the Capital Regional District, we are committed to creating an inclusive workplace culture that celebrates the uniqueness of individuals – where differences are recognized, appreciated and responded to in ways that fully respect each person's background, lived experiences, talents and strengths.

We value equity, diversity, and inclusion and we are committed to listening, learning and evolving on this journey to improve the sense of belonging for everyone at the CRD.

Maxwell Community Park, Salt Spring Island



## Liquid Waste

### Goal

Cost effective and environmentally responsible management of liquid waste and residuals.

OBJECTIVES	INITIATIVES	BUDGETED
Reduced volume of liquid waste transported off SSI	Determine dewatering technique	Y
	Implement selected dewatering technique	E
Effective local effluent disposal	Determine local effluent disposal technique	Y
	Implement selected effluent disposal technique	E
Effective solid residuals disposal	Determine disposal technique	Y
	Implement selected disposal technique	E

**LEGEND** Y\* = in Financial Plan N\* = not in Financial Plan E = requires Financial Plan amendment

\* Y = Project may be identified in the Financial Plan, however funding may be through Tax Requisition, pending a future request for Debt, or a pending Grant application

\* N = Initiative will require a financial plan amendment and funding source to implement





## Transportation & Transit

### Goal

Enhance active transportation and transit options.

OBJECTIVES	INITIATIVES	BUDGETED
Effective active transportation network in and around the Ganges Village	Identify priorities within the Ganges SSI Active Transportation Network Plan (ATPN)	Y
	Implement identified priorities within the SSI ATNP in consultation with MOTI	Y
	Identify additional active transportation priorities in and around Ganges Village	E
	Develop additional active transportation priorities in and around Ganges Village	Y
Development of the Salish Sea CRD Regional Trail	Advocacy with MOTI and complementary actions with CRD Regional Parks	Y
Optimized parking within the Ganges Village	Examine feasibility of parking management options	N
	Implement chosen actions (if any)	N
Expanded transit service and use	Identify transit expansion priorities	Y
	Implement identified transit expansion priorities	N
	Expand the number of bus shelters	Y
	Establish appropriately located bus storage and charging facility	Y

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## Economic Sustainability

### Goal

Encourage a diverse, inclusive and resilient local economy.

OBJECTIVES	INITIATIVES	BUDGETED
Diverse, inclusive and resilient local economy and community	Develop an integrated housing strategy for SSI, including the LCC's involvement in the strategy	Y
	Enhance Grant-in-Aid services capacity to address community need	E
Improved local food security	Support local food security initiatives	E
	Explore feasibility of Ganges Firehall property for Farmer's Market	N
Revitalized Ganges Village	Design Harbourwalk and Harbourside Parks	Y
	Construct Harbourwalk and Harbourside Parks	E
	Explore feasibility of repurposing Ganges Firehall property	N
	Implement Ganges Firehall property repurposing plan	N
	Identify and implement Ganges Village vibrancy and beautification initiatives	E
	Explore options for an LCC role in Ganges Harbour management	N

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## Parks, Arts, Recreation & Culture

### Goal

Enhance diverse, inclusive opportunities for physical activity and social/cultural enrichment while following environmental best practices.

OBJECTIVES	INITIATIVES	BUDGETED
Exceptional community parks and recreation facilities, programs and services	Review existing strategic plans for SSI Parks, Arts, Recreation & Culture (PRAC) and identify priorities	Y
	Implement approved priorities as approved by the SSI LCC	E
	Repair Rainbow Road Centre building envelope	Y
	Examine long-term use of and improvements to SSI Multi-Space (SIMS)	E
	Examine long-term use of and improvements to the Phoenix School Site	E
Diverse, accessible and affordable arts and culture	Review community priorities for arts funding	N
Sustainable library funding	Engage with the SSI Library Board to develop long-term funding strategy	Y

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\* N = Initiative will require a financial plan amendment and funding source to implement





## Governance

### Goal

Promote accountable, collaborative, efficient, consolidated and locally-controlled governance for SSI services

OBJECTIVES	INITIATIVES	BUDGETED
A community that is knowledgeable about and engaged in LCC activities	Broaden and improve comprehensive communications with the public	Y
CRD Bylaws that reflect SSI priorities and needs	Develop consistent and transparent process for reviewing CRD bylaws that affect SSI	Y
Sustainable asset management	Develop sustainable asset management plans for all capital assets	E
Improved and sustainable CRD services that reflect prudent financial management	Develop an improved approach to longer-term year-round budgeting processes, in alignment with CRD financial planning process, that reflect LCC strategic plan priorities	Y
Improved collaboration and cooperation with other agencies	Establish regular meeting schedule with other agencies	Y
Expanded LCC administrative authority to include all SSI local CRD services	Develop initial strategy	Y
	Consult interest holders	Y
	Identify and recommend bylaw amendments	Y

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\* Y = Project may be identified in the Financial Plan, however funding may be through Tax Requisition, pending a future request for Debt, or a pending Grant application

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**REPORT TO ENVIRONMENTAL SERVICES COMMITTEE  
MEETING OF WEDNESDAY, JULY 17, 2024**

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**SUBJECT**     **Reporting Back on Collaborative Action Regional Boats Workshop**

**ISSUE SUMMARY**

To summarize what staff heard at the April 30, 2024 Regional Workshop: Collaborative Action to Resolve Boat-Related Issues in the Capital Region, and to seek direction on recommended next steps.

**BACKGROUND**

At the January 2024 Environmental Services Committee (ESC) meeting, staff delivered a report that outlined the scope of regional boat-related issues and provided options for regulation of private mooring buoys (PMBs) that are within local government control, for consideration. The Capital Regional District (CRD) Board then directed staff to host a regional workshop to discuss these options, summarize comments and report back to the ESC.

The CRD Regional Workshop: Collaborative Action to Resolve Boat-Related Issues in the Capital Region, held on April 30, 2024, brought together 57 representatives from First Nations, municipal staff and elected officials, as well as provincial government staff to review options to reduce or eliminate issues associated with the proliferation of boats and unregulated placement of PMBs in the capital region. The goals of the workshop were to:

- discuss the proposed local government options to determine if a coordinated strategy is needed
- determine appropriate locations to address the apparent need for long-term boat storage
- identify opportunities for regional advocacy to provincial and federal governments to assist local governments in providing resolutions to ongoing boat issues in the capital region

**Workshop Summary and Results**

To ensure workshop attendees had a common understanding and regional context, CRD and Island Trust staff presentations outlined the scope and scale of the boat-related issues, their impacts on local communities, and the complicated role boats and structures attached to PMBs play in associated affordable housing and other social needs issues. CRD staff provided an overview of the federal, provincial and local government legislation and policy tools that are, or could be, used to resolve many of these issues. This included a more in-depth look at those pertaining to PMBs and wrecked, hazardous and abandoned vessels.

Three options for PMB regulation that are fully within local government control were presented, and examples of successful implementation by other local governments in BC were provided. In small group discussions, workshop attendees discussed the benefits and challenges of the following options:

- Option 1: prohibit PMBs through zoning and land use bylaws
- Option 2: regulate allowable harbour uses, the number of and placement of PMBs and allowable structures through zoning, land use and structure bylaws
- Option 3: allow PMBs and charge a fee through Licence of Occupation (LOO)

While benefits and challenges were identified with all three options, it was clear that the diverse community needs and varied magnitude of boats and PMBs in the different harbour areas will require a flexible yet consistent approach across the capital region. Option 1 received the least support, while Options 2 and 3 received higher support due to the increased flexibility and ability to establish a more consistent regional approach. Funding and capacity for enforcement and provision of services was a significant concern for all options. The ability to charge fees to recover costs through a LOO under Option 3 was desirable; however, significant concerns regarding the potential transfer of liability to local governments due to clauses within the LOO agreement outweigh the ability to collect fees for some local governments. None of the options resolved the foundational and underlying issues driving the proliferation of boat communities and moorage areas throughout the capital region.

Throughout the workshop, six overarching themes were observed:

1. Cumulative Environmental Effects
2. Diverse Community Needs and Housing Considerations
3. Enforcement and Capacity Issues
4. First Nations Perspectives and Priorities
5. Advocacy and Coast-wide Solutions
6. Collaboration

A report detailing the overarching themes and discussions from the workshop is attached (see Appendix A).

Workshop participants made it clear that the continued increase in PMBs and boats, and ongoing challenges with capacity and funding, will require timely, collective and coordinated action across the capital region. The need for federal and provincial leadership in creating a coast-wide solution by enhancing or creating improved policy and legislation around PMBs to assist local governments in dealing with the multiple issues across the coast was also identified as a critical next step. Similarly, the importance of meaningful engagement and consideration of impacts to First Nations rights and title, and the desire for collaborative solutions should be considered moving forward. A coordinated regional and coastal approach, with significant leadership from the Province, emerged as crucial framework for taking next steps.

### **Proposed Approach**

Staff propose the following actions:

1. Identify local government objectives and desired outcomes for each harbour area

This could include:

- engaging First Nations communities
- identifying important marine habitat and cultural areas that require improved protection
- identifying suitable areas for boat communities and moorage areas
- identifying appropriate uses, zoning and defining structure requirements through appropriate land use, zoning and structures bylaws
- defining needed services/facilities for the defined uses
- improving enforcement capacity

2. Coordinate regional action to achieve short-term improvements

This could include:

- establishing a collaborative, regional working group
- enabling meaningful engagement and discussions with First Nations partners to determine their interests and desired level of involvement



- creating consistent bylaw language pertaining to zoning, uses and structures for PMBs, long-term boat use and liveaboards that can be use by local governments to amend appropriate bylaws
- developing a more rigorous inventory of boats, PMBs and liveaboards
- supporting the identification of important habitat and cultural areas, as well as areas suitable for proliferations of boats and PMBs
- obtaining legal input on identified liability and legal concerns
- exploring collaborative enforcement options

3. Continued advocacy to provincial government for coast-wide solutions

This could include:

- requesting assistance and leadership in developing a longer-term coast-wide solution to provide assistance to local governments in resolving these issues
- bringing motions at Association for Vancouver Island Coastal Communities and Union of BC municipalities requesting that the Province establish a working group or task force
- creating funding opportunities to support local governments in resolving issues happening within their metes and bounds
- encouraging improved regulation and policy regarding placement of PMBs on provincial crown land (seabed)

4. Continued advocacy to federal government

This could include:

- requesting assistance and leadership in developing a longer-term coast-wide solution to provide assistance to local governments in resolving these issues
- amending Minor Works Regulation and PMB regulations to include prohibitions around placement in important habitat and cultural areas, such as eel grass habitat, estuary areas, clam harvesting areas and critical habitats
- encouraging collaborative enforcement and supporting local governments in realigning PMB locations, as necessary

Staff suggest that local government staff begin working towards Actions 1 and 2 above, while elected officials focus on continued advocacy, as outlined in Actions 3 and 4 above.

Funding and capacity issues at all levels need to be resolved. For CRD staff to play a coordinating role in moving forward with Action 2, mandate and resources are required, and a regional service should be considered.

## **ALTERNATIVES**

### *Alternative 1*

The Environmental Services Committee recommends to the Capital Regional District Board:

1. That staff bring back a report that considers expanding the core area harbours service to a regional service, including costs and resourcing requirements;
2. That the report, *What We Heard Summary Report: Regional Workshop: Collaborative Action to Resolve Boat-Related Issues in the Capital Region*, be provided to local governments and First Nations in the capital region for consideration; and
3. That the CRD Board continue to advocate to the provincial and federal governments to take a leadership role in developing a coast-wide solution that will support local governments.

## *Alternative 2*

That this report be received for information and provided to affected local governments.

## **IMPLICATIONS**

### *Environmental & Climate Action*

Concern regarding the cumulative environmental effects of proliferations of PMBs, boats and structures, and liveaboards, was expressed by workshop participants and was one of the leading drivers for collaborative and timely action.

### *Local Government Implications*

Each affected harbour area has differing issues, community needs, resources and services. Local governments need to define their desired outcomes and what they wish to achieve in their areas of jurisdiction. This will help to inform regional actions and direction.

Local government staff in the capital region could collaboratively develop model land use, structure and zoning bylaw language. Over the short-term, a collaborative approach from a place of local government control is likely to achieve improvements more quickly than awaiting the results of advocacy to the provincial and federal governments.

### *First Nations Implications*

First Nations representatives at the workshop wanted to ensure meaningful participation and respect for their interests, including hunting and fishing rights, cultural practices and self-governance. Through the provincial Coastal Marine Strategy, the role of First Nations regarding the seabed and marine environment may evolve. Any actions moving forward to address boat-related issues need to include First Nations.

### *Intergovernmental Implications*

In 2023, there were an estimated 1,185 private mooring buoys and 862 boats and structures creating floating communities and floating moorage areas throughout 21 bays and harbours in the capital region. A review of orthophotos in 1996, 2005, 2013 and 2023 revealed a significant increase in PMBs with boats or other structures attached, following transfer of authority from Fisheries and Oceans Canada to Transport Canada, and subsequent inclusion of PMBs as a “minor works and removal of authorization” requirement in 2009.

Furthermore, the lack of provincial regulation around the placement and use of PMBs on provincial seabed, and their deference to federal authority, is problematic for local coastal waters. The unpermitted and long-term placement of PMBs and associated boats and structures on provincial crown land needs to be regulated by the Province. If a similar situation occurred on terrestrial provincial crown land, the Province would consider it trespassing and would require the trespasser to move on. The inventory and regional context highlighted how deregulation at the federal level and lack of regulation at the provincial level has exacerbated a growing problem for coastal communities across this region and coastal BC. The Regional Boats Workshop affirmed the need for ongoing advocacy to federal and provincial agencies to improve PMB regulation, achieve a coast-wide solution, and to move forward with a collaborative approach.

### *Financial Implications*

The financial implications of dealing with the growing proliferation of boats and PMBs are potentially significant and continue to impact the ability of all levels of government and First Nations communities to resolve some of these issues. Reliance by all levels of government for another level of government to provide funding and resources to resolve these issues has led to a state of collective inaction. A regional approach would achieve economies of scale and efficiencies by working together; however, appropriate resourcing and staffing will be required.

### *Service Implications*

CRD staff do not have the capacity to coordinate regional action, nor is there a regional service to manage unregulated placement of PMBs. Expansion of Core Area and Saanich Peninsula Harbours services could have been considered; however, in April 2024, after discussion with the participants, the Saanich Peninsula Harbours Service did not proceed to requisition funding. While it remains an active CRD service, there is no intention by the participants to utilize or fund it at the present time. Consideration could be given to expanding the Core Area Harbours Service to a regional service to support a role for the regional government.

## **CONCLUSION**

The proliferation of long-term moored boats and the corresponding increase in abandoned derelict or wrecked boats result from the unregulated placement of private mooring buoys (PMBs). Dealing with these boats requires complex jurisdictional oversight and significant municipal resources. Local governments must control the presence or absence of PMBs within their boundaries and consider increasing enforcement of existing regulations. A regionally coordinated approach and continued advocacy to federal and provincial governments for leadership and assistance are also necessary.

## **RECOMMENDATION**

The Environmental Services Committee recommends to the Capital Regional District Board:

1. That staff bring back a report that considers expanding the core area harbours service to a regional service, including costs and resourcing requirements;
2. That the report, *What We Heard Summary Report: Regional Workshop: Collaborative Action to Resolve Boat-Related Issues in the Capital Region*, be provided to local governments and First Nations in the capital region for consideration; and
3. That the CRD Board continue to advocate to the provincial and federal governments to take a leadership role in developing a coast-wide solution that will support local governments.

Submitted by:	Peter Kickham, M.E.T., R.P.Bio., Acting Senior Manager, Environmental Protection
Concurrence:	Luisa Jones, MBA, General Manager, Parks, Recreation & Environmental Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

## **ATTACHMENT**

Appendix A: What We Heard Summary Report: Regional Workshop: Collaborative Action to Resolve Boat-Related Issues in the Capital Region – July 2024