

## Meeting Minutes

### Electoral Areas Committee

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Wednesday, July 8, 2020

11:05 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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#### PRESENT

Directors: M. Hicks (Chair), D. Howe (Vice Chair), G. Holman, C. Plant (Board Chair, ex-officio)

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; S. Carey, Manager of Legal Services; J. Reimer, Manager, Electoral Area Fire and Emergency Programs; J. Starke, Manager, Service Delivery, Southern Gulf Islands Electoral Area; M. Taylor, Manager, Building Inspection; T. Watkins, Manager, Solid Waste Operations; E. Gorman, Deputy Corporate Officer; T. Phillipow, Committee Clerk (Recorder)

The meeting was called to order at 11:15 am.

#### 1. Territorial Acknowledgement

Director Hicks provided a Territorial Acknowledgement.

#### 2. Approval of Agenda

**MOVED** by Director Holman, **SECONDED** by Director Howe,  
That the agenda for the July 8, 2020 Electoral Areas Committee meeting be approved.  
**CARRIED**

#### 3. Adoption of Minutes

##### 3.1. [20-399](#) Minutes of the March 11, 2020 Electoral Areas Committee Meeting

**MOVED** by Director Howe, **SECONDED** by Director Holman,  
That the minutes of the Electoral Areas Committee meeting of March 11, 2020 be adopted as circulated.  
**CARRIED**

#### 4. Chair's Remarks

The Chair remarked that it was nice to see everyone again.

#### 5. Presentations/Delegations

There were no Presentations or Delegations.

#### 6. Committee Business

- 6.1. [20-336](#) Appointment of Officers
- K Lorette spoke to item 6.1.
- Discussion ensued on the length of the appointments.
- MOVED by Director Holman, SECONDED by Director Howe,  
That the Electoral Areas Committee recommends to the Capital Regional District Board:  
That for the purpose of Section 233 of the Local Government Act and Section 28(3) of the Offence Act and in accordance with Capital Regional District Bylaw No. 2681, Jesse Long, Taylor Marsh, Won Namgoong and Tod Purdy be appointed as Assistant Bylaw Officers.  
CARRIED**
- 6.2. [20-368](#) Union of British Columbia Municipalities Emergency Support Services - Grant Motion of Support
- J. Reimer spoke to item 6.2.
- Discussion ensued on the following:
- division of funds between the Electoral Areas
  - agreement with the Red Cross
- MOVED by Director Holman, SECONDED by Director Howe,  
The Electoral Areas Committee recommends to the Capital Regional District Board:  
That the Board support an application to the Union of British Columbia Municipalities Community Emergency Preparedness Fund for Juan de Fuca, Southern Gulf Islands, and Salt Spring Island emergency programs for Emergency Support Services equipment upgrades and direct staff to provide overall grant management.  
CARRIED**
- 6.3. [20-369](#) Union of British Columbia Municipalities Grant for Emergency Operations Centre - Motion of Support
- J. Reimer spoke to Item 6.3.
- MOVED by Director Howe, SECONDED by Director Holman,  
The Electoral Areas Committee recommends to the Capital Regional District Board:  
That the Board support an application to the Union of British Columbia Municipalities Community Emergency Preparedness Fund for Juan de Fuca, Southern Gulf Islands, and Salt Spring Island Emergency Programs for Emergency Operations Centre equipment upgrades and direct staff to provide overall grant management.  
CARRIED**
- 6.4. [20-404](#) Bylaw No. 1465 - Livestock Kill Compensation; Alternatives for Electoral Area Participation
- K. Lorette spoke to Item 6.4.

Discussion ensued on the following:

- distribution of compensation
- separation of services and funds in the electoral areas
- nuisance, noise, unsightly premises and other combined services
- the need for more information

**MOVED by Director Howe, SECONDED by Director Hicks,  
That Bylaw No. 1465 - Livestock Kill Compensation; Alternatives for Electoral  
Area Participation be tabled until more information is provided to the Electoral  
Areas Committee.**

**CARRIED**

- 6.5.**     [20-360](#)     Land Clearing Debris and Household Hazardous Waste Management on  
Salt Spring Island and the Southern Gulf Islands

T. Watkins spoke to item 6.5.

Discussion ensued on previous site collection visits for hazardous waste.

**MOVED by Director Howe, SECONDED by Director Holman,  
That the Electoral Areas Committee receive this report for information.**

**CARRIED**

- 6.6.**     [20-394](#)     Provincial Urban Deer Cost Share Program Project Update

**MOVED by Director Howe, SECONDED by Director Holman,  
That the Electoral Areas Committee recommend to the Capital Regional District  
Board:**

**The Provincial Urban Deer Cost Share Program Project Update be received for  
information.**

**CARRIED**

- 6.7.**     [20-403](#)     Bylaw 4362 - Proposed Amendment to Bylaw 4029, Sooke and Electoral  
Area Recreation and Facilities Service Establishment Bylaw No. 1, 2016

K. Morley spoke to item 6.7.

Discussion ensued on the following:

- procedure for consent
- timing of process
- method of calculating requisition

**MOVED by Director Hicks, SECONDED by Director Holman,  
That the Electoral Areas Committee recommends to the Regional Board:  
1. That Bylaw No. 4362, "Sooke and Electoral Area Recreation and Facilities  
Service Establishment Bylaw No. 1, 2016, Amendment Bylaw No. 1, 2020" be  
introduced and read a first, second and third time.**

**2. That Bylaw No. 4362 be referred to the District of Sooke and the JDF EA  
Director for consent.**

**CARRIED**

- 6.8.**     [20-382](#)     MFABC Equipment Financing Program Borrowing Resolution for Pender  
Islands Fire and Emergency Response Service

**MOVED** by Director Howe, **SECONDED** by Director Holman,  
The Electoral Areas Committee recommends to the Capital Regional District Board:

That the following borrowing resolution be approved:

1. That the Board of the Capital Regional District authorizes up to \$545,000 to be borrowed, under Section 403 of the Local Government Act, from the MFABC Equipment Financing Program, for the purchase of a fire truck for Pender Island Fire Protection and Emergency Service.
2. That the loan be repaid within five (5) years, with no rights of renewal.

**CARRIED**

**6.9.**     [20-334](#)

Previous Minutes of Other CRD Committees and Commissions for Information

**MOVED** by Director Holman, **SECONDED** by Director Howe,  
That the following minutes be received for information:

- a) Galiano Island Parks and Recreation Commission minutes of March 5, 2020
- b) Galiano Island Parks and Recreation Commission minutes of May 7, 2020
- c) Lyall Harbour / Boot Cove Water Local Service Committee minutes of October 29, 2019
- d) Magic Lake Estates Water and Sewer Committee minutes of February 11, 2020
- e) Mayne Island Parks and Recreation Commission minutes of March 12, 2020
- f) Wilderness Mountain Water Service Commission minutes of January 17, 2020

**CARRIED**

**7. Notice(s) of Motion**

There were no Notice(s) of Motion.

**8. New Business**

There was no New Business.

**9. Adjournment**

**MOVED** by Director Howe, **SECONDED** by Director Holman,  
That the July 8, 2020 Electoral Areas Committee meeting be adjourned at 11:58 am.

**CARRIED**

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Chair

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Recorder