



Making a difference...together

Minutes of the Meeting of the FULFORD WATER SERVICE COMMISSION
Held Thursday September, 2020 in the Creekside Room, 108 121 McPhillips Ave, Salt Spring Island, BC ** Teleconference

Present:

In person: Carole Eyles, Chair; Karla Campbell, Senior Manager, Salt Spring Island Electoral Area; Allen Xu, Manager SSI Engineering; Gary Holman, CRD Director; Tracey Shaver, Recording Secretary
Microsoft Teams: Alan Martin; Anthony Maude; Gord Singbeil

It was intended that the meeting be open to public to listen to meeting through a teleconference line. Systems did not work as anticipated and the conference line was disconnected.

Chair Eyles called the meeting to order at 1:02 pm.

1. Approval of Agenda

MOVED by Commissioner Martin, **SECONDED** by Commissioner Maude,
That the Fulford Water Service Commission meeting agenda of September 10, 2020 be amended to add Item 4.3 Request to Hold AGM at Fulford Hall, and Item 4.4 Report on Status of Reynolds Road Shed.

CARRIED

2. Approval of Minutes May 7, 2020

MOVED by Commissioner Maude, **SECONDED** by Commissioner Martin,
That the Fulford Water Service Commission meeting minutes of May 7, 2020 be approved.

CARRIED

3. Director, Chair and Commissioner Reports

- 3.1** Chair Eyles provided information regarding communication protocols and a recent water leak over a holiday weekend.
- CRD 24 hour emergency phone number used
 - Local CRD IWS operations staff contacted by Victoria dispatch
 - Local staff provided inappropriate response
 - NSSWD was contacted directly and did respond to the leak
 - No communications regarding timing of repair or water shut off
 - Area residents kept each other informed
 - IWS to follow up

3.2 Director Holman briefly reported:

- 1- Capacity study of Weston Lake about to be undertaken; SSIWPA to review all water licenses on Weston Lake.
- 2- Infrastructure debit and need for capital and operational reserves; the Commission makes the recommendations on how and where to use any annual surplus. Retirement of debit can be an opportunity to direct unused funds towards reserve accounts.
- 3- Vortex Project- developer needs to identify “fire flow” needs and update design works.

4. New Business

4.1 Alternative Design and Application to Transfer Additional Community Works Fund for Fulford Water Main Replacement Project

- Engineering staff renegotiated with the Ministry of Transportation on design
- Revised design now allows for pipe to go under road
- Opens up construction window, eliminates work in stream and unknown bedrock conditions
- Various government regulatory agency requirements now lead the rational to fix the water main which has been exposed since 2011

MOVED by Commissioner Maude, **SECONDED** by Commissioner Martin,
That the Fulford Water Service Commission recommends that the Capital Regional District Board amend the Fulford Water Service’s Five Year Capital Plan to increase the project budget by \$38,500 from \$60,600 to \$99,100 in year 2020 and that staff apply for Community Works Funds to fund the additional \$38,500.

CARRIED

4.2 Fulford Ganges Road – Road weight limits

- Commission would like the Ministry of Highways to define the weight limit capacity of the Fulford Ganges Road and more specifically the hill side leaving the village and ferry terminal
- The size, weight and volume of commercial traffic has increased since the road was designed
- The amount of water leaks and connection failures along this stretch of road has increased
- Enforcement of weight limits is regulated provincially under the Commercial Transport Act
- Utility owner responsible for constructing a protected system
- SAMP has identified pipes in distribution systems that should be replaced in 1 to 5 years
- Staff to determine the placement depth and size of pipe used in the area
- Commission seeking funding partners with BC Ferries and Ministry of Transportation for solution to perceived road and water utility failures caused by increased and unmonitored commercial traffic.

4.3 Request to Hold AGM at Fulford Hall

- Chair Eyles requested the 2019 AGM be held in person at Fulford Hall this fall.
- Staff to investigate requirements of site and considerations for in public meeting.

4.4 Status of Reynolds Road Shed

- Staff provided brief description of works completed.
- Project appears to be under budget by about 15%
- Any funds not required will go back to reserves
- Commission requests detailed accounting of Capital Projects

5. Outstanding Business

5.1 Backup Power Plans

- Staff are developing RFP to seek economies of scale by having one contractor develop designs for backup power plans for all of the CRD utilities.
- Fulford Water has asked not to be included in this process until they have reviewed the asset management plan.

6. Adjournment

MOVED By Commissioner Eyles, **SECONDED** by Director Holman,
That the meeting adjourn at 3:01 pm.

CHAIR

SENIOR MANAGER