

### JUAN DE FUCA ELECTORAL AREA PARKS AND RECREATION ADVISORY COMMISSION

Notice of Meeting on Tuesday, September 22, 2020 at 3 pm

Juan de Fuca Local Area Services Building, #3 – 7450 Butler Road, Otter Point, BC

### **AGENDA**

- Approval of Agenda
- 2. Adoption of Minutes of July 21, 2020
- 3. Chair's Report
- 4. Director's Report
- 5. Delegation Juan de Fuca Community Plannning
  - a) Subdivision Applications SU000725/SU000726 Lot 9, Section 129, Sooke District, Plan VIP67208 (590 Seedtree Road)
- 6. Staff Report
  - a) Staff News
- 7. New Business
  - a) Phase 3 Trail Naming William Simmons Memorial Community Park
- 8. Unfinished Business
  - a) Kemp Lake Fishing Pier and Boat Launch Project
  - b) Review of Bylaw No. 3623, Recreation Services and Facilities Fees and Charges Bylaw
  - c) Amendment to Bylaw No. 3763, Juan de Fuca and Salt Spring Island Parks and Recreation Advisory Commissions
  - d) Subdivision Application S-03-14 Lot 2, District Lot 17, Renfrew District, Plan 32241 (6649 Godman Road)
  - e) Becher Bay, Petrel Drive and Waters Edge Drive Site Visits
  - f) Statutory Right-of-Way: Priest Cabin Park to Matterhorn Trail
  - g) Park Volunteerism
- 9. Next Meeting: October 27, 2020
- 10. Adjournment

Please note that during the COVID-19 situation, the public may attend the meeting in-person or electronically through video or teleconference. Since in-person capacity is limited, should you wish to attend the meeting in-person, please contact the Juan de Fuca Community Planning Office at 250.642.8100 or by email at jdfinfo@crd.bc.ca. Should you wish to attend electronically, please contact us by email at jdfinfo@crd.bc.ca so that staff may forward meeting details. Written submissions continue to be accepted.



# Minutes of a Meeting of the

Juan de Fuca Electoral Area Parks and Recreation Advisory Commission Held Tuesday, July 21, 2020, at the Juan de Fuca Local Area Services Building, 3 – 7450 Butler Road, Otter Point, BC

**PRESENT:** S. Jorna (Chair) (EP), V. Braunschweig, J. Gaston (EP), P. Sloan (EP)

**Staff:** D. Closson, Manager, Juan de Fuca Community Parks and Recreation; C. Long, Coordinator of Volunteers, Regional Parks; W. Miller, Recorder (EP)

ABSENT: Director M. Hicks, B. Croteau, A. Marchand

PUBLIC: 0

The meeting was called to order at 3:02 pm.

### 1. Approval of the Agenda

**MOVED** by Commissioner Sloan, **SECONDED** by Commissioner Gaston that the agenda be approved, as amended to include Service Plan under New Business. **CARRIED** 

### 2. Adoption of the Minutes of May 26, 2020

**MOVED** by Commissioner Braunschweig, **SECONDED** by Commissioner Sloan that the minutes from the meeting of May 26, 2020, be adopted.

CARRIED

### 3. Chair's Report

The Chair welcomed everyone to the meeting and thanked the Commission for its endeavours to continue to meet.

### 4. Director's Report

No report.

### 5. Delegation - CRD Regional Parks

### a) Park Volunteerism

Colleen Long, Coordinator of Volunteers, spoke to a PowerPoint presentation outlining Regional Parks' volunteer program including the program's history, current volunteer positions and program benefits.

### 6. Staff Reports

### a) Staff News

### **Recreation Programs**

All contract recreation programs continue to be on hold with the exception of a new outdoor youth yoga program held at Coppermine Park and Karate, which has received approval to operate at the East Sooke Community Hall and at Shirley Pioneer Park.

The Chair reported that the Juan de Fuca Community Trails Society has been able to continue with its sponsored hiking program, with the exception of one hike due to COVID-19. The Chair expressed interest in meeting with the Manager to discuss program maintenance, should COVID-19 escalate again.

### **Bylaw No. 3763 Amendment**

The Director had requested that the bylaw for the Commission, Bylaw No. 3763, be amended to reflect desired changes to the operation/structure of the Commission. Work was done by JdF Community Planning and JdF Community Parks and Recreation staff to draft changes to the bylaw. Requested changes were submitted to Legislative and Legal Services for review. It appears that work is being done by Legislative Services as of July 6, 2020.

### Kemp Lake Fishing Pier and Boat Launch Project

Don Closson presented photos of the project site including the parking area, the newly seeded picnic area, toilet site, and cement pads poured for installation of a pending picnic table and bench. It is anticipated that the table and bench will be installed on July 22. The dock is scheduled to be installed by September 15.

### **William Simmons Trail Work**

Don Closson presented a photo showing the grass seeding completed at the house demotion site. Additional works will commence mid to late summer depending on the timing of the Otter Point Road improvements and potential impacts to the park.

# Carpenter Road Dam Inspection

Three contractors able to conduct a dam inspection and risk assessment for Carpenter Road Park dam have been contacted. The quotes for this preliminary work are required by July 31, 2020. Once the level of funding has been determined various sources of funding will be explored to complete the work outlined in the submissions.

## **Sheringham Point Community Park**

The Sheringham Point Lighthouse Society has closed the lower parking lot at Sheringham Point Community Park due to the fact that they have ceased operations (visitation) during the COVID-19 pandemic.

JdF Community Parks and Recreation summer staff have done significant trail clearing and maintenance to ensure a safe and operational trail. Hazard/wildlife tree work is currently underway at Sheringham Point Community Park and other JdF EA parks.

### **Port Renfrew Community Centre**

The post office has revised its agreement to expand its use of the building to accommodate an increase in mail. The post office and the Vancouver Island Regional Library have been using curbside pick-up during the COVID-19 pandemic. Rental permits continue to be on hold.

### **Priest Cabin Access Agreement**

Don Closson presented a photo of the trail head.

Don Closson responded to questions from the Commission confirming that:

- there has been no update on the access agreement between the CRD, the JdF EA and the land owner
- the agreement permits access to the park for maintenance purposes
- the access agreement does not provide direct vehicle access into the park
- staff are required to hike from the private road to the park

The Chair stated support for establishing a trail above the park on the statutory right-of-way over District Lot 177 (FB434663).

# Becher Bay and K2/Petrel Drive and Waters Edge Trail Visit

Further to interest expressed by the Commission, a site visit with the Commission to the two locations is on hold. Staff to schedule a site visit in the fall pending the impacts of COVID-19.

# Review of Bylaw No. 3623, Recreation Services and Facilities Fees and Charges Bylaw

Detailed review to be scheduled in 2021.

# <u>Subdivision Application SU000720 - Lot A, District Lot 17, Renfrew District, Plan EPP10506 (6505 Powder Main Road)</u>

At its meeting of May 26, 2020 the Commission resolved to recommend to the Juan de Land Use Committee (LUC) that the requirement for park land dedication be received in the form of cash in lieu. The LUC will consider the Commission's recommendation at its July 21, 2020 meeting.

# Subdivision Application SU000721 - Parcel A (DD 143426I) of Section 97, Renfrew District, Except that part in Plans 15462, VIP77871 and EPP24972 (17151 Parkinson Road)

At its meeting of May 26, 2020 the Commission resolved to recommend to the LUC that park dedication in the amount of 5% be required for the proposed subdivision except where the owner agrees to dedicate that portion of land required to construct a trail along Parkinson Road to JdF Community Parks and Recreation standards and that the owner agree to construct the trail prior to subdivision approval. The LUC will consider the Commission's recommendation at its July 21, 2020 meeting.

The Chair reported that he will be attending the LUC meeting to hear the committee's discussion regarding rezoning application RZ000267, which would support establishment of Wieland trail, should the proposal proceed to subdivision.

### 7. New Business

### a) Park Usage

Don Closson reported that community park permits, insurance and public usage were discussed last at the September 24, 2019 meeting. This item has been added to the agenda at the request of a Commissioner.

A Commissioner requested clarification regarding the requirement for a permit and insurance in response to an event recently held at a community park. It was advised that the event was promoted to the larger community and that attendees were asked to confirm attendance for social distancing/tracking purposes. It is understood that the event was not done under permit and that the parks crew was not able to perform scheduled works due to the event.

Don Closson advised that:

- community parks are public facilities
- permits are not required for small, private, low-risk gatherings

- events charging attendance fees should be approved under permit with appropriate insurance
- events open to the larger public should been approved under permit with appropriate insurance

# b) Open Meeting Requirements

Don Closson reported that this item was discussed last at the May 28, 2019 meeting. This item has been added to the agenda at the request of a Commissioner.

Staff responded to questions from the Commission advising that:

- Commissioners are more than welcome to contact each other to discuss such items as carpooling
- it is asked that discussion regarding items within the Commission's purview be considered at the Commission's monthly meetings, as required by provincial and CRD regulations
- a quorum of the Commission is currently four
- site visits called in response to development applications that will be considered by the Commission, the Land Use Committee and the CRD Board have been limited to three Commissioners, generally the Chair, the Vice Chair and the local community representative
- Commissioners are able to visit application sites on their own
- Commissioners are also able to contact the Manager to express interest in visiting any site of interest

# c) Land Acquisition

Don Closson reported that the role of the Commission relative to land acquisition was last reviewed at the June 26, 2018 meeting. This item has been added to the agenda at the request of a Commissioner.

Staff responded to questions from the Commission advising that:

- Commissioners can communicate specific land interests to the Manager
- once interest in land is communicated, staff can determine if the land has already been identified as a community or regional priority acquisition
- if the parcel has not been identified as a priority acquisition, staff will be able to confirm if interest should be directed to JdF Community Parks or Regional Parks
- the public is also more than welcome to also bring land interests to staff, the Commission or the Regional Director
- the Local Government Act provides processes for disposition of public lands

### d) Service Plan

Don Closson responded to guestions from the Commission advising that:

- the Commission is asked to review its budget each year
- the traditional Service Plan template that the Commission has reviewed in past has been replaced by Initiative Business Case (IBC) forms
- IBCs are less detailed than the past Service Plans
- new information is forthcoming regarding this year's budget process
- update anticipated to be provided at the September meeting

### 8. Unfinished Business

# a) Kemp Lake Fishing Pier and Boat Launch Project

Discussed under Staff News.

# b) Review of Bylaw No. 3623, Recreation Services and Facilities Fees and Charges Bylaw

Discussed under Staff News.

# c) Amendment to Bylaw No. 3763, Juan de Fuca and Salt Spring Island Parks and Recreation Advisory Commissions

Discussed under Staff News.

# d) Subdivision Application S-03-14 - Lot 2, District Lot 17, Renfrew District, Plan 32241 (6649 Godman Road)

No update.

# e) Becher Bay Trail and Petrel Drive Trail Development Plans

As reported at the May meeting, development plans are not being pursued at this time due to anticipated project costs. Site visit to Becher Bay, Petrel Drive and Waters Edge Drive to remain noted under Unfinished Business.

# f) Statutory Right-of-Way: Priest Cabin Park to Matterhorn Trail

Discussed under Staff News.

# g) Park Volunteerism

Further to the presentation made by Colleen Long, the Chair requested that this item remain on the agenda for future discussion regarding opportunity to encourage volunteerism in JdF Community Parks.

### 9. Next Meeting

August 18, 2020 – at the call of the Chair.

### 10. Adjournment

The meeting adjourned at 4:33 pm.	
	Wendy Miller, Recorder



TO: Juan de Fuca Electoral Area Parks and Recreation Advisory Commission

FROM: Regina Robinson, Planning Assistant - JdF Community Planning

Don Closson, Manager - JdF Community Parks and Recreation

DATE: September 22, 2020 FILE: SU000725 and SU000726

SUBJECT: Proposed Subdivision of Lot 9, Section 129, Sooke District, Plan VIP67208 - 590

Seedtree Road

The Community Planning department received two referrals from the Ministry of Transportation and Infrastructure (MoTI) for a proposed 2-lot subdivision and concurrent 3-lot strata subdivision of Lot 9 on Seedtree Road.

At its November 27, 2018 meeting, the Commission considered the referral of an application (RZ000260) to rezone the subject property from Rural (A) to Rural Residential 6A (RR-6A) in order to permit a four-lot subdivision and resolved to consider park dedication requirements at the time of subdivision. After rezoning, the parcel sold and the original subdivision application was cancelled prior to Commission consideration.

Under new ownership, application for a 2-lot fee simple and concurrent 3 lot strata subdivision has been submitted. The proposed subdivision will require provision of park land or cash-in lieu pursuant to Section 510 of the *Local Government Act*.

Please review the application and advise Juan de Fuca Community Planning of your Commission's recommendation so that it may be forwarded to the Land Use Committee and CRD Board for consideration.

The following information is provided to aid you in reviewing the subdivision proposal:

Lot Size: 4.03 hectares (9.95 acres)
Proposed # of Lots: 4 (1 fee simple and 3 strata)

**Zoning:** Rural Residential 6A

RR-6A Zone Min. Lot Size: 1 ha average (2.47 acres average)

Bylaw: Juan de Fuca Land Use Bylaw (Bylaw 2040)

Land Use Designation: Settlement (S)

**Development Permit Areas:** Steep Slopes, Riparian, and Sensitive Ecosystem DP areas

Services: East Sooke Fire Protection Service Area

Individual on-site septic systems Individual groundwater wells

 5% Land Area:
 0.20 ha

 2020 Assessed Land Value:
 \$474,000

 5% Assessed Equivalent:
 \$23,700

#### **ATTACHMENTS:**

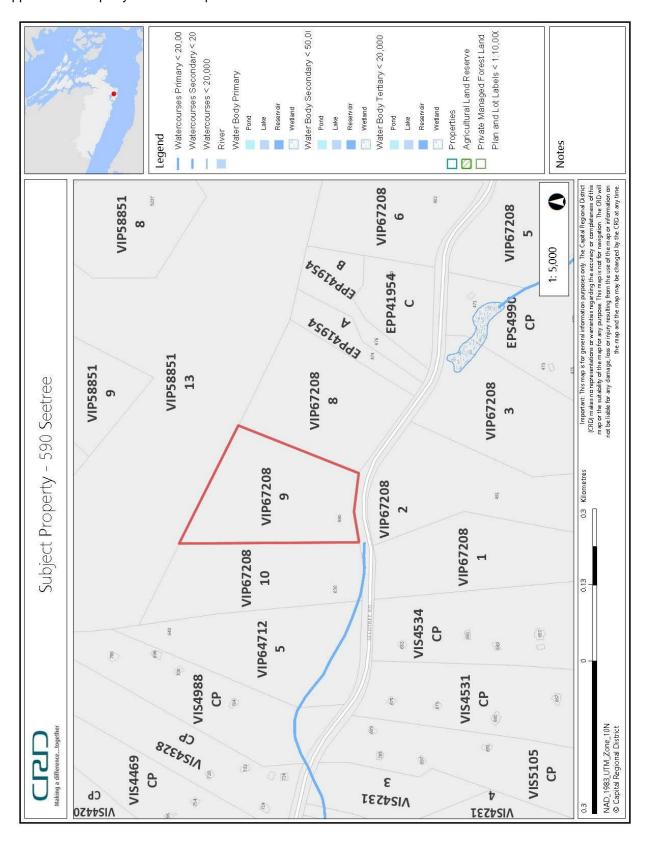
Appendix A: Property Location Map Appendix B: Proposed Subdivision Plan

Appendix C: November 27, 2018 Parks Minutes

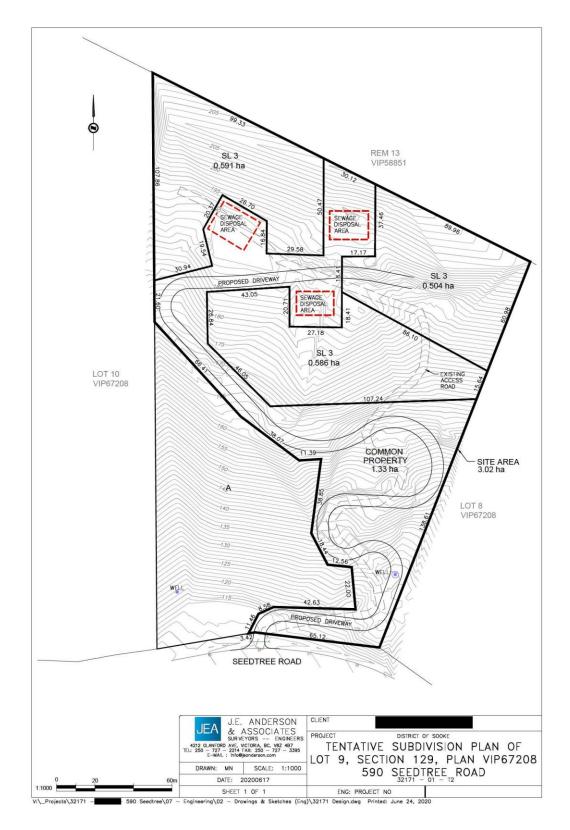
Appendix D: Section 510 LGA

### SU000725 and SU000726

Appendix A: Property Location Map



Appendix B: Proposed Subdivision Plan (2 Lot and 3 Lot Strata Combined)



#### SU000725 and SU000726

Appendix C: November 27, 2018 Parks Minutes

### 5. Delegation - Local Area Planning

### Rezoning Application - RZ000260 - Lot 9, Section 129, Sooke District, Plan VIP67208 (590 Seedtree Road)

Émma Taylor spoke to the staff report and the request to rezone the subject property from Rural A to Rural Residential 6A (RR-6A) for the purpose of permitting a 4-lot bare land strata subdivision as an alternative to a building strata. Emma Taylor outlined the professional reports received to support the rezoning and requirement for future development permit applications during the subdivision application process. Emma Taylor confirmed that building sites have yet to be identified and that the East Sooke OCP does not provide specific park and trail policies for the subject property. It was further confirmed that, should the rezoning and subdivision application proceed, provision of park land pursuant to Section 510 of the *Local Government Act* will be required.

Don Closson presented photos taken at the November 26 site visit attended by Commissioners. Don Closson confirmed that there are no community parks in the vicinity of the subject property and that the adjacent property to the north of the subject property is accessed from Mt. Matheson Road.

Commission comments included:

- subject property is steep
- pedestrians would have to walk the same distance up Seedtree Road and Mt. Matheson Road to access a potential trail network through the subject property leading to Mt. Matheson Road
- park dedication through the subject property would provide limited community use

**MOVED** by Commissioner Jorna, **SECONDED** by Commissioner Kimmel that the Commission receive the report for rezoning application RZ000260 and that the Commission consider park dedication at the time of subdivision.

CARRIED

### Appendix D: Section 510 LGA

### Requirement for provision of park land or payment for parks purposes

- **510** (1) Subject to this section and section 516 (3) (h) and (4) *[phased development agreement rules]*, an owner of land being subdivided must, at the owner's option,
  - (a) provide, without compensation, park land of an amount and in a location acceptable to the local government, or
  - (b) pay to the municipality or regional district an amount that equals the market value of the land that may be required for park land purposes under this section as determined under subsection (6) of this section.
- (2) Despite subsection (1),
  - (a) if a regional district does not provide a community parks service, the option under subsection (1) (b) does not apply and the owner must provide land in accordance with subsection (1) (a), and
  - (b) subject to paragraph (a), if an official community plan contains policies and designations respecting the location and type of future parks, the local government may determine whether the owner must provide land under subsection (1) (a) or money under subsection (1) (b).
- (3) Subsection (1) does not apply to the following:
  - (a) subject to subsection (4), a subdivision by which fewer than 3 additional lots would be created:
  - (b) a subdivision by which the smallest lot being created is larger than 2 hectares;
  - (c) a consolidation of existing parcels.
- (4) Subsection (1) does apply to a subdivision by which fewer than 3 additional lots would be created if the parcel proposed to be subdivided was itself created by subdivision within the past 5 years.
- (5) The amount of land that may be required under subsection (1) (a) or used for establishing the amount that may be paid under subsection (1) (b) must not exceed 5% of the land being proposed for subdivision.
- (6) If an owner is to pay money under subsection (1) (b), the value of the land is whichever of the following is applicable:
  - (a) if the local government and the owner agree on a value for the land, the value on which they have agreed;
  - (b) the average market value of all the land in the proposed subdivision calculated
    - (i) as that value would be on the date of preliminary approval of the subdivision or, if no preliminary approval is given, a date within 90 days before the final approval of the subdivision,
    - (ii) as though the land is zoned to permit the proposed use, and
    - (iii) as though any works and services necessary to the subdivision have not been installed.
- (7) If an owner and a local government do not agree on the average market value for the purpose of subsection (6), it must be determined in the manner prescribed in the regulations that the minister may make for this purpose.
- (8) If an area of land has been used to calculate the amount of land or money provided or paid under this section, that area must not be taken into account for a subsequent entitlement under subsection (1) in respect of any future subdivision of the land.

#### SU000725 and SU000726

- (9) Subject to subsection (11), the land or payment required under subsection (1) must be provided or paid to a municipality or regional district as follows
  - (a) subject to paragraph (b), before final approval of the subdivision is given;
  - (b) if the owner and the local government enter into an agreement that the land or payment be provided or paid by a date specified in the agreement, after final approval of the subdivision has been given.
- (10) Notice of an agreement under subsection (9) (b) must be filed with the registrar of land titles in the same manner as a notice of a permit may be filed and section 503 [notice of permit on land title] applies.
- (11) Despite subsection (9), the minister may, by regulation,
  - (a) authorize the payment that may be required by this section to be made by instalments, and
  - (b) prescribe the conditions under which instalments may be paid.
- (12) If land is provided for park land under this section, the land must be shown as park on the plan of subdivision.
- (13) Section 107 [deposit in land title office operates to dedicate and vest park land] of the Land Title Act applies to park land referred to in subsection (12), except that,
  - (a) in the case of land within a municipality, title vests in the municipality, and
  - (b) in the case of land outside a municipality, title vests in the regional district if it provides a community parks service.
- (14) If an owner pays money for park land under this section, the municipality or regional district must deposit this in a reserve fund established for the purpose of acquiring park lands.



# STAFF REPORT TO THE JUAN DE FUCA ELECTORAL AREA PARKS AND RECREATION ADVISORY COMMISSION MEETING OF TUESDAY, SEPTEMBER 22, 2020

**SUBJECT: Staff News** 

**ISSUE:** Information

### **Recreation Programs**

All contract recreation programs are on hold at this time. The exception is programs delivered out of doors or at facilities that are not controlled by JdF Community Parks and Recreation at their discretion.

No update as of September 14, 2020.

### **Bylaw No. 3763 Amendment**

The Director requested that the bylaw for the Commission, Bylaw No. 3763, be amended to reflect desired changes to the operation/structure of the Commission. Work was done by JdF Community Planning and JdF Community Parks and Recreation staff to draft changes to the bylaw. Requested changes were submitted to Legislative and Legal Services for review.

No update as of September 14, 2020.

# Kemp Lake Fishing Pier and Boat Launch Project

The terrestrial portion of the Kemp Lake Foreshore Improvement project was completed on October 29, 2019. Grass seeding completed and a portable toilet installed. The aquatic portion (docks) of the project were installed September 15, 2020. Other than the installation of the picnic table, which has been requisitioned, the project will be complete.

### **Carpenter Road Dam Inspection**

The Manager has contacted three contractors able to conduct a dam inspection and risk assessment for Carpenter Road Park dam. The quotes for this preliminary work closed July 31, 2020.

Funding for this project was received through the Community Works Fund (Gas Tax) and is under consideration at the CRD Board meeting in October for a capital amendment, if that is not successful the funding will be available for 2021.

# Invasive Plant Treatment - Port Renfrew "Lot - 64"

The Manager along with Jenny Eastman, Regional Invasive Species Program Coordinator, conducted an "invasive species" site visit to Port Renfrew on August 5, 2020. It was determined that several species identified at the site required treatment, including "Knotweed" and "Policeman's Helmut", as indicated under the High Priority Species – Invasive Species Alert Sheet.

The Manager, in association with the Regional Invasive Species Program Coordinator, organized a herbicide treatment for the Knotweed to take place September 11, 2020. This involved considerable local resident contact for those residents that had the invasive species on their property and those that were adjacent to the treatment area. The Manager worked with the

residents to answer their questions and explain the precautions required to treat this invasive species with herbicide. The Manager was pleased with the reaction to the planned treatment. This treatment will need to be conducted for 2-3 years concurrently to ensure a positive result. Policeman's Helmut is planned for treatment in 2021 and is much more readily treated through pulling and removing from the site (no herbicide is required).

### **Volunteer List and Insurance Form Update**

At the request of the Risk and Insurance Program at CRD, the JdF EA Parks and Recreation Program has embarked on updating volunteer insurance forms and the associated park volunteer list.

Much of the information on file at the JdF EA was out of date or considered redundant. The CRD requires that this information be accurate and up to date when they go about securing insurance for the broader list of volunteers from insurance brokers.

For those affected by this information request, thank you for your efforts to get this information to the Manager before September 30, 2020.

### Possible Trespass at Seagirt Ponds Community Park

The Manager received a report of a possible trespass at Seagirt Ponds during the summer. A site inspection indicated that there may indeed be a possible trespass (tree cutting and piling of organic debris). The Manager is working with the CRD Bylaw Enforcement to determine whether or not a trespass has occurred. No determination as of September 14, 2020.

### **Priest Cabin Access Agreement**

No update on the access agreement between the CRD, the JdF EA and the land owner. This agreement is being negotiated by the CRD Real Estate Program.

A meeting was held between the Manager, Commissioner Jorna and local resident Gerard LeBlanc to determine how to move ahead on a possible connection route between Priest Cabin Park and the right-of-way (RoW) which leads north towards the "Matterhorn".

It was determined that Commissioner Jorna and Gerard LeBlanc will locate a possible route along an existing RoW and JdF EA Parks staff will clear in 2021. Landowner consultation will be scheduled in the spring of 2021 to minimize any form of user/land owner conflict.

### Becher Bay and K2/Petrel Drive and Waters Edge Trail Visit

The Manager conducted a site visit at Jordan River with Commissioner Gaston and a site visit at Becher Bay with Commissioner Braunschweig on September 16.

Review of Bylaw No. 3623, Recreation Services and Facilities Fees and Charges Bylaw Detailed review to be scheduled in 2021.

# <u>Subdivision Application SU000720 - Lot A, District Lot 17, Renfrew District, Plan EPP10506</u> (6505 Powder Main Road)

At its meeting of May 26, 2020 the Commission resolved to recommend to the Juan de Land Use Committee (LUC) that the requirement for park land dedication be received in the form of cash in lieu. The LUC considered and supported the Commission's recommendation at its July 21, 2020 meeting. The CRD Board supported the LUC's recommendation at its August 12, 2020 meeting.

# <u>Subdivision Application SU000721 - Parcel A (DD 143426I) of Section 97, Renfrew District, Except that part in Plans 15462, VIP77871 and EPP24972 (17151 Parkinson Road)</u>

At its meeting of May 26, 2020 the Commission resolved to recommend to the LUC that park dedication in the amount of 5% be required for the proposed subdivision except where the owner agrees to dedicate that portion of land required to construct a trail along Parkinson Road to JdF Community Parks and Recreation standards and that the owner agree to construct the trail prior to subdivision approval. The LUC considered and supported the Commission's recommendation at its July 21, 2020 meeting. The CRD Board supported the LUC's recommendation at its August 12, 2020 meeting.

### **William Simmons Trail Work**

This project is designed to complete the works identified in the William Simmons Management Plan and will also assist in providing beautification and infrastructure to the abandoned building area. A budget of \$20,000 has been transferred to a project fund and coding has been allocated at CRD Finance.

The split rail work conducted by the JdF EA staff will be completed by September 30, 2020 and the split-rail work being conducted by the Ministry of Transportation and Infrastructure is anticipated by year end. This will also include the remediation (top soil, grass seeding and rock perimeter barrier) of the Butler Trail corner lot, which was used as a staging location for the Otter Point Road Improvement Project.

Work has commenced with some grass seeding of the house demolition site. Trail work is under way with the trail base constructed and "trail gravel material" in place. The signage requirements are being installed and should be complete by September 30, 2020. The signs for the posts will need to be attached once the naming of the trail has been determined. The following background information is provided to assist in determining a name for the new Phase 3 trail.

William Simmons Memorial Community Park was established in part by a donation of 7.2 acres by Erik Sellars-St. Claire. The Sellars-St. Claire property was known as La Beaumelle. At Mr. Sellars-St. Claire's request, the park was named after a long time friend and local resident William Simmons.

At its meeting of May 25, 2010 the Commission resolved to name the Phase 1 trail the Panama Rail Trail in recognition of the rail line which passed just north of the lake.

The following names are presented for the Commission's Phase 3 trail naming considerations:

Erik Sellars-St. Claire Trail

La Beaumelle Trail

Erik's Trail

Submitted by: Don Closson, Manager, Parks and Recreation, Juan de Fuca Electoral Area