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## Minutes of a Meeting of the ARTS COMMISSION

Held WEDNESDAY, SEPTEMBER 23, 2020, in Room 488, 625 Fisgard St., Victoria, BC

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**Present: Members:** J. Loveday (Chair), W. Gardner (EP), D. Lajeunesse (EP), G. Lemon, C. Plant (EP), T. Ney (EP), K. Roessingh (EP)

**Staff:** James Lam, Manager, Arts & Culture Support Service; S. Closson, Committee Clerk (recorder)

**Arts Advisory Council:** C. Heiman (EP), Chair, M. Heinz (EP), Funding Chair

**Absent:** M. Brame, S. Epp

EP – Electronic Participation (Telephone)

The meeting was called to order at 4:01 pm.

### 1 Territorial Acknowledgement

Chair Loveday provided a Territorial Acknowledgement.

### 2 Approval of Agenda

**MOVED** by Member Roessingh, **SECONDED** by Member Lemon,  
That the agenda be approved as circulated.

**CARRIED**

### 3 Electronic and In-Person Meetings of CRD Committees and Commissions

**MOVED** by Member Lemon, **SECONDED** by Member Roessingh,

1. That this resolution applies to the Arts Commission for the meetings being held between September 23 and December 31, 2020, and
2. That the attendance of the public at the place of the meeting cannot be accommodated in accordance with the applicable requirements or recommendations under the *Public Health Act*, despite the best efforts of the committee, because:
  - a. The available meeting facilities cannot accommodate more than eight people in person, including members of the committee and staff, and
  - b. There are no other facilities presently available that will allow physical attendance of the committee and the public in sufficient numbers; and
3. That the committee is ensuring opening, transparency, accessibility and accountability in respect of the open meeting by the following means:
  - a. By providing notice of the meeting in newspaper or local notice Board, including the methods for providing written or electronic submissions,
  - b. By making the meeting agenda, as well as the other relevant documents, available on the CRD website, and directing interested persons to the website by means of the notices provided in respect of the meeting,
  - c. By strongly encouraging the provision of, and subsequently receiving and distributing to members, written correspondence from the public in advance of the meeting, and
  - d. By making the minutes of the meeting available on the CRD website following the meeting.

**CARRIED**

#### 4 Adoption of Minutes

**MOVED** by Member Lemon, **SECONDED** by Member Gardner,  
That the minutes of the June 24, 2020, Arts Commission meeting be adopted as previously circulated.

**CARRIED**

#### 5 Chair's Remarks

Chair Loveday informed the Commission that letters were sent to jurisdictions not currently participating in the regional service and that the result was a virtual presentation to Sidney, an upcoming presentation to Colwood and an acknowledgement of the receipt of the letter from Central Saanich.

#### 6 Presentations/Delegations: There were none.

#### 7 Commission Business

##### 7.1 Arts Advisory Council Update

##### 7.1.1 Arts Advisory Council Chair's Report (Verbal)

Chair Heiman reported on the work of the Arts Advisory Council and the status of the adjudicated grants.

**MOVED** by Member Lemon, **SECONDED** by Member Roessingh,  
That the verbal Arts Advisory Council Chair's Report be received for information.

**CARRIED**

##### 7.2 Outreach Update

J. Lam spoke to the status of outreach work due to a staff resignation. Arts & Culture social media presence and the website continue to be maintained while recruitment for the staff vacancy is carried out.

**MOVED** by W. Gardner, **SECONDED** by K. Roessingh,  
That the verbal Outreach Update be received for information.

**CARRIED**

##### 7.3 Bylaw No. 4367: CRD Arts Advisory Council Bylaw, 2002, Amendment Bylaw No. 3, 2020

J. Lam provided an overview of this bylaw amendment and the background for this request. Discussion ensued on the possible implications of excluding volunteers with involvement in funding matters to the Arts Advisory Council.

**MOVED** by Member Plant, **SECONDED** by Member Loveday,  
To refer back to staff for further investigation on the distinction between an unpaid staff member as per recommended Bylaw 4367, clause (g)(ii) and a volunteer, and if appropriate, ask the Arts Advisory Council to comment on the proposed revisions.

**CARRIED**

**7.4 2021 Arts & Culture Budget**

J. Lam provided an overview of the 2021 Arts & Culture Service Plan and Budget.

Discussion ensued on:

- Administration costs and internal allocations
- Operating grants
- Support of other arts organizations
- Impact of COVID-19 on the arts community

**MOVED** by Member Roessingh, **SECONDED** by Member Gardner,  
That the 2021 Arts & Culture Service Plan and Budget be approved as presented and advanced to the October 28, 2020, provisional budget review process.

**MOVED** by Member Roessingh, **SECONDED** by Member Gardner,  
That the Arts Commission provide direction to the Arts Advisory Council for the 2020 operating grants that the increase to the operating grants be reserved for new applicants that merit funding in the operating category.

**CARRIED**

**8 Correspondence**

**MOVED** by Member Roessingh, **SECONDED** by Member Gardner,  
That the following correspondence be received for information.

1. Victoria Women's Transition House Society, 2020-06-09, re: Thank you
2. Pacific Opera Victoria, 2020-08-06, re: Thank you
3. Art Gallery of Greater Victoria, 2020-08-10, re: Thank you

**CARRIED**

**9 New Business:**

- 9.1 Member Plant noted the Greater Victoria Regional Arts Awards on October 3, 2020. Chair Loveday noted that he will represent the Arts Commission for their sponsorship of the CRD Arts Commission Regional Impact Award.

**10 Adjournment**

**MOVED** by Member Lemon, **SECONDED** by Member Loveday,  
That the meeting be adjourned at 5:24 p.m.

**CARRIED**

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CHAIR

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RECORDER