

Meeting Minutes

Electoral Areas Committee

Wednesday, October 14, 2020

11:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT

Directors: M. Hicks (Chair), D. Howe (Vice Chair), G. Holman,
C. Plant (Board Chair, ex-officio)(11:06 am)

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Integrated Water Services; K. Campbell, Senior Manager, Salt Spring Island Administration; S. Carby, Senior Manager, Protective Services; R. Lachance, Senior Manager, Financial Services; S. Carey, Manager of Legal Services; J. Reimer, Manager, Electoral Area Fire and Emergency Programs; J. Starke, Manager, Service Delivery, Southern Gulf Islands Electoral Area; M. Taylor, Manager, Building Inspection; L. Xu, Manager, Finance Services; A. Organ, Electoral Area Emergency Services Coordinator, Protective Services; M. Lagoa, Acting Deputy Corporate Officer; T. Pillipow, Committee Clerk (Recorder)

The meeting was called to order at 11:00 am.

1. Territorial Acknowledgement

Chair Hicks provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Director Howe, **SECONDED** by Director Holman,
That the agenda for the October 14, 2020 Electoral Areas Committee meeting be approved.
CARRIED

3. Adoption of Minutes

3.1. [20-624](#) Minutes of the September 9, 2020 Electoral Areas Committee Meeting

MOVED by Director Howe, **SECONDED** by Director Holman,
That the minutes of the Electoral Areas Committee meeting of September 9, 2020 be adopted as circulated.
CARRIED

4. Chair's Remarks

Chair Hicks welcomed new staff member; Alex Organ, Electoral Area Emergency Services Coordinator, Protective Services.

5. Presentations/Delegations

There were no presentations or delegations.

6. Committee Business

6.1. [20-601](#) 2019-2022 Electoral Areas Service Planning

K. Lorette, K. Morley and K. Campbell spoke to Item 6.1.

Discussion ensued on the following:

- the Electoral Areas Directors' involvement in the service plan
- the language in the service plan

**MOVED by Director Howe, SECONDED by Director Holman,
The Electoral Areas Committee recommends to the Capital Regional District
Board:**

That Appendix A Community Need Summary - Electoral Areas be received.

CARRIED

6.2. [20-551](#) 2021 Preliminary Electoral Area Budget Review

N. Chan spoke to item 6.2.

Discussion ensued on the building inspection budget.

Director Plant commended the Electoral Area directors and staff for putting this together during these trying times.

**MOVED by Director Howe, SECONDED by Director Holman,
The Electoral Areas Committee recommends to the Capital Regional District
Board:**

**That the 2021 Electoral Area Only Services Budgets be given provisional
approval as presented.**

CARRIED

**MOVED by Director Holman, SECONDED by Director Howe,
The Electoral Areas Committee recommends to the Capital Regional District
Board:**

**That the new initiatives identified in Appendix D for January 1, 2021,
implementation be approved for expenditure.**

**MOVED by Director Howe, SECONDED by Director Holman,
That the wording "Grants, " be added before the word "...Reserves" in Appendix
D, on the 1.238B SSI Transportation line, in the Funding Source column.**

CARRIED

**MOVED by Director Holman, SECONDED by Director Howe,
The Electoral Areas Committee recommends to the Capital Regional District
Board:**

**That the new initiatives identified in Appendix D for January 1, 2021,
implementation be approved for expenditure as amended.**

CARRIED

- 6.3. [20-533](#) Bylaw No. 4365: Tax Exemption (Permissive) Bylaw, 2020
- N. Chan spoke to item 6.3.
- MOVED by Director Howe, SECONDED by Director Holman, The Governance and Finance Committee and the Electoral Areas Committee recommends to the Capital Regional District Board:**
1. That Bylaw No. 4365, "Tax Exemption (Permissive) Bylaw, 2020" be introduced and read a first, second and third time;
 2. That Bylaw No. 4365 be adopted.
- CARRIED**
- 6.4. [20-404](#) Bylaw No. 1465 - Livestock Kill Compensation; Alternatives for Electoral Area Participation
- K. Lorette spoke to Item 6.4.
- Discussion ensued on the following:
- splitting this into different service areas
 - setting a limit to each claim
 - farmers' dependence on this service
 - renegotiating the contract with Metchosin and Highlands
 - removing the Juan de Fuca Electoral Area from the service
- MOVED by Director Hicks, SECONDED by Director Howe, The Electoral Areas Committee recommends to the Capital Regional District Board:**
- a) That staff be directed to convert the Animal Control Service created by Letters Patent to a service operated by establishing bylaw;
 - b) That staff be directed to separate-out the livestock kill compensation function into three separate services, one for each electoral area; and
 - c) That the bylaw for each livestock kill compensation service set an annual maximum at the recommendation of the applicable Electoral Area Director.
- CARRIED**
OPPOSED: Holman
- 6.5. [20-633](#) South Galiano Fire Society - Request for Fire Commission
- MOVED by Director Howe, SECONDED by Director Holman, The Electoral Area Services Committee recommends to the Capital Regional District Board:**
- That staff be directed to engage with the Society Board and its membership to discuss the implications and requirements of converting to commission governance, and report back to the Electoral Areas Committee if the Society wishes to proceed.
- CARRIED**
- 6.6. [20-593](#) Salt Spring Island - Stormwater Quality Service Bylaw Amendment
- MOVED by Director Holman, SECONDED by Director Howe, The Electoral Areas Committee recommends to the Capital Regional District Board:**
1. That Bylaw No. 4360, "Salt Spring Island Stormwater Quality Management Extended Service Establishment No. 1, 1996, Amendment Bylaw No. 2, 2020" be introduced and read a first, second and third time; and

2. That Bylaw 4360 be referred to the SSI Electoral Area Director for consent and upon receiving consent, be referred to the Inspector of Municipalities for approval.

CARRIED

6.7. [20-625](#) Union of British Columbia Municipalities Grant for Active Transportation - Motion of Support

MOVED by Director Howe, **SECONDED** by Director Holman,
That the Electoral Areas Committee recommends to the Capital Regional District Board: That the Board support an application to the Union of British Columbia Municipalities Active Transportation Planning Program for the Southern Gulf Islands Electoral Area to conduct community mapping of active transportation routes and direct staff to provide overall grant management.

CARRIED

6.8. [20-638](#) Investing in Canada Infrastructure Program (ICIP) - Rural and Northern Communities Program Grant Application: Juan de Fuca Electoral Area (Port Renfrew Water Service)

Chair Hicks spoke to item 6.8.

MOVED by Director Hicks, **SECONDED** by Director Holman,
The Electoral Areas Committee recommends to the Capital Regional District Board:

1. That the September 9, 2020 Board resolution recommending that a grant application through the Investing in Canada Infrastructure Program - Rural and Northern Communities Program be submitted for the Wilderness Mountain Water Service project, be rescinded; and,
2. That the Board authorize staff to submit an application for grant funding for the JDF Electoral Area: Port Renfrew Water Service Supply upgrade Project through the Investing in Canada Infrastructure Program - Rural and Northern Communities Program; and that the Board supports the project and commits to its share (\$50,000) of the project.

CARRIED

6.9. [20-558](#) Previous Minutes of Other CRD Committees and Commissions for Information

MOVED by Director Howe, **SECONDED** by Director Holman,
That the following minutes be received for information:

- a) Galiano Island Parks and Recreation Commission minutes of August 6, 2020
- b) Magic Lake Estates Water and Sewer Committee minutes of July 14, 2020
- c) Mayne Island Parks and Recreation Commission minutes of August 13, 2020

CARRIED

7. Notice(s) of Motion

There were no Notice(s) of Motion.

8. New Business

There was no new business.

9. Adjournment

MOVED by Director Plant, **SECONDED** by Director Howe,
That the October 14, 2020 Electoral Areas Committee meeting be adjourned at
11:47 am.
CARRIED

Chair

Recorder