

## Meeting Minutes

### Capital Regional District Board

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Wednesday, October 14, 2020

1:10 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC

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#### PRESENT

Directors: C. Plant (Chair), D. Blackwell (Vice-Chair), S. Brice, B. Desjardins, F. Haynes, L. Helps, M. Hicks, G. Holman, D. Howe, B. Isitt, J. Loveday, C. McNeil-Smith, D. Kobayashi (for R. Martin)(EP), R. Mersereau, K. Murdoch, G. Orr, J. Ranns, D. Screech, L. Seaton, M. Tait, N. Taylor, K. Williams, R. Windsor, G. Young

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services (EP); K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Integrated Water Services; D. Elliott, Manager, First Nations Relations; M. Lagoa, Acting Deputy Corporate Officer; S. Closson, Committee Clerk (Recorder) T. Pillipow, Committee Clerk (Recorder)

Regrets: Director Martin

EP – Electronic Participation

The meeting was called to order at 1:00 pm.

#### 1. TERRITORIAL ACKNOWLEDGEMENT

Director Tait provided a Territorial Acknowledgement in the preceding Capital Regional Housing Corporation Board meeting.

#### 2. APPROVAL OF THE AGENDA

**MOVED** by Director Hicks, **SECONDED** by Director Loveday,  
That the agenda be amended to move items 6.16 and 8.17 directly after the last delegation in section 5.1.  
That the agenda for the October 14, 2020 Session of the Capital Regional District Board be approved as amended.  
**CARRIED**

#### 3. ADOPTION OF MINUTES

3.1. [20-612](#) Minutes of the September 9, 2020 Capital Regional District Board Meeting

**MOVED** by Director Blackwell, **SECONDED** by Director Williams,  
That the minutes of the Capital Regional District Board meeting of September 9, 2020 be adopted as circulated.  
**CARRIED**

#### 4. REPORT OF THE CHAIR

The Chair thanked everyone for being here and made the Board and Directors aware that if the meeting is long some items may be moved to a future meeting. The provisional budget is to be reviewed at the Committee of the Whole meeting on October 28th and some items may be considered at the Regional District Board meeting that follows. The Chair expressed his thanks for the committee service planning work especially at the First Nations Relations Committee.

#### 5. PRESENTATIONS/DELEGATIONS

##### 5.1 Presentations

- 5.1.2. [20-639](#) Presentation: Pacheedaht First Nation - Chief Jeff Jones: Re: Agenda Item 8.17.: Comprehensive Community Development Plan Amendment Application

Chief Jeff Jones of the Pacheedaht First Nation and Kristine Pearson, Pacheedaht Referrals Coordinator, spoke to the Comprehensive Community Development Plan Amendment Applications regarding the Port Renfrew District Lot, item 8.17.

- 5.1.1. [20-649](#) Presentation: Tseycum First Nation - Chief Tanya Jimmy: Re: Agenda Item 8.9.: First Nations Inclusion in CRD Governance

Chief Tanya Jimmy spoke to item 8.9., First Nations Inclusion in CRD Governance.

##### 5.2 Delegations

- 5.2.3. [20-641](#) Delegation - Dianne Twamley; Representing the Mt. Work Coalition: Re: Agenda Item 8.5.: Hartland Traffic Study - Follow Up

D. Twamley spoke to item 8.5. - Hartland Traffic Study and in favour of Willis Point Rd. remaining as a residential road.

- 5.2.8. [20-647](#) Delegation - Jennifer Cormie; Resident of the Hartland Area: Re: Agenda Item 8.5.: Hartland Traffic Study - Follow Up

J. Cormie spoke to item 8.5. - Hartland Traffic Study and in favour of Willis Point Rd. remaining as a residential road.

- 5.2.7. [20-646](#) Delegation - Daniel Kenway; Resident of the Juan de Fuca Electoral Area: Re: Agenda Item 8.6: Solid Waste Management Plan - Next Steps

D. Kenway spoke to item 8.6., the Solid Waste Management Plan and the public engagement responses.

- 5.2.4. [20-642](#) Delegation - Dan Klimke; Resident of the Juan de Fuca Electoral Area: Re: Agenda Item 8.6.: Solid Waste Management Plan - Next Steps

D. Klimke spoke to item 8.6. the Solid Waste Management Plan - Next Steps.

**5.2.2.** [20-640](#)

Delegation - Catherine Stephens; Resident of Juan de Fuca Electoral Area: Re: Agenda Item 8.5.: Hartland Traffic Study - Follow Up

C. Stephens spoke to item 8.5. - Hartland Traffic Study and in favour of Willis Point Rd. remaining as a residential road.

**5.2.1.** [20-648](#)

Delegation - Luke Mari; Representing the Pacific Gateway Marina: Re: Agenda Item 8.17.: Comprehensive Community Development Plan Amendment Application

L. Mari spoke to item 8.17. in favour of the Amendment Application.

**5.2.5.** [20-643](#)

Delegation - Dylan Kos; Resident of Highlands: Re: Agenda Item 8.5.: Hartland Traffic Study - Follow Up

D. Kos spoke to item 8.5. - Hartland Traffic Study and in favour of Willis Point Rd. remaining as a residential road.

**5.2.6.** [20-644](#)

Delegation - Marcie McLean; Member of the Victoria Family Court & Youth Justice Committee: Re: Agenda Item 8.13 Review of the Victoria Family Court and Youth Justice Committee

M. McLean did not present as a delegation.

**6.16.** [20-547](#)

Regional Growth Strategy Consistency - Port Renfrew Comprehensive Community Development Plan

**MOVED by Director Hicks, SECONDED by Director Blackwell,  
That this item be postponed to the December 9, 2020 Capital Regional District Board meeting.  
CARRIED**

**8.17.** [20-329](#)

Comprehensive Community Development Plan Amendment Application for:

That Part of Section 97, Renfrew District as Shown Coloured Red on Plan 344R (PID: 009-592-342);

Lot 1, Section 97, Renfrew District, Plan EPP24972 (PID: 028-991-125);

That Part of District Lot 17, Renfrew District Shown Outlined in Red on Plan 347R (PID: 009-575-006); and

Those Parts of Block A and B, District Lot 751, Together with Unsurveyed Crown Foreshore or Land Covered by Water Being Part of the Bed of Port San Juan, All Within Renfrew District, Shown Outlined in Red on Licence V905027, Containing 3.86 Hectares, More or Less

Discussion ensued on strengthening the relationship with indigenous people and ensuring their interests are respected and debated.

**MOVED by Director Hicks, SECONDED by Director Blackwell,  
That this item be postponed to the December 9, 2020 meeting of the Capital Regional District Board.**

**CARRIED**

## 6. CONSENT AGENDA

Item 6.10 was removed from the Consent Agenda and moved to be considered under the Environmental Services Committee as item 8.7b.

**MOVED** by Director Howe, **SECONDED** by Director Brice,  
That the Consent Agenda be approved with the exceptions of items 6.10 and 6.16.  
**CARRIED**

- 6.1. [20-492](#) Wastewater Treatment Project Q2 2020 Quarterly Report
- That this report be received for information.  
**CARRIED**
- 6.2. [20-597](#) Wastewater Treatment Project July 2020 Monthly Report
- That this report be received for information.  
**CARRIED**
- 6.3. [20-598](#) Wastewater Treatment Project August 2020 Monthly Report
- That this report be received for information.  
**CARRIED**
- 6.4. [20-404](#) Bylaw No. 1465 - Livestock Kill Compensation; Alternatives for Electoral Area Participation
- a) That staff be directed to convert the Animal Control Service created by Letters Patent to a service operated by establishing bylaw;  
b) That staff be directed to separate-out the livestock kill compensation function into three separate services, one for each electoral area; and  
c) That the bylaw for each livestock kill compensation service set an annual maximum at the recommendation of the applicable Electoral Area Director.  
**CARRIED**
- 6.5. [20-633](#) South Galiano Fire Society - Request for Fire Commission
- That staff be directed to engage with the Society Board and its membership to discuss the implications and requirements of converting to commission governance, and report back to the Electoral Areas Committee if the Society wishes to proceed.  
**CARRIED**
- 6.6. [20-625](#) Union of British Columbia Municipalities Grant for Active Transportation - Motion of Support
- That the Board support an application to the Union of British Columbia Municipalities Active Transportation Planning Program for the Southern Gulf Islands Electoral Area to conduct community mapping of active transportation routes and direct staff to provide overall grant management.  
**CARRIED**
- 6.7. [20-638](#) Investing in Canada Infrastructure Program (ICIP) - Rural and Northern

Communities Program Grant Application: Juan de Fuca Electoral Area  
(Port Renfrew Water Service)

1. That the **September 9, 2020 Board resolution recommending that a grant application through the Investing in Canada Infrastructure Program - Rural and Northern Communities Program be submitted for the Wilderness Mountain Water Service project, be rescinded; and,**
2. That the **Board authorize staff to submit an application for grant funding for the JDF Electoral Area: Port Renfrew Water Service Supply upgrade Project through the Investing in Canada Infrastructure Program - Rural and Northern Communities Program; and that the Board supports the project and commits to its share (\$50,000) of the project.**

**CARRIED**

**6.8.**     [20-518](#)     Recycling Markets Update

**That the Recycling Markets Update report be received for information.**

**CARRIED**

**6.9.**     [20-515](#)     Millstream Meadows Remediation Project

**That the Millstream Meadows project budget increase from \$14.32M to \$14.70M be incorporated into the 2021 capital plan, with the additional project budget of \$0.38M funded from a combination of requisition under Bylaw No. 3519, Hartland tipping fees, provincial funding and the reserve funding from Septage Disposal service in 2021.**

**CARRIED**

**6.11.**    [20-578](#)     First Nations Economic Development Partnership Model

**That the CRD First Nation Economic Development Partnership Model Feasibility Study Report, 2020 be received for information.**

**CARRIED**

**6.12.**    [20-568](#)     Michigan Redevelopment Project

**That a grant in the amount of \$570,000 to the Capital Region Housing Corporation be approved to support the development of 38 units of affordable rental housing at 330 Michigan Street, Victoria, subject to meeting the terms of the RHTF Grant Funding Agreement.**

**CARRIED**

**6.13.**    [20-569](#)     2170 Charters Road

**That a grant in the amount of \$330,000 to the M'akola Housing Society be approved to support the development of 22 units of affordable rental housing at 2170 Charters Road, Sooke, subject to meeting the terms of the RHTF Grant Funding Agreement.**

**CARRIED**

**6.14.**    [20-570](#)     2075 Drennan Street and 6418 Sooke Road

**That a grant in the amount of \$765,000 to the M'akola Housing Society be approved to support the development of 51 units of affordable rental housing at 2075 Drennan Street and 6418 Sooke Road, Sooke, subject to meeting the terms**

of the RHTF Grant Funding Agreement.

**CARRIED**

**6.15.**     [20-571](#)     Elk/Beaver Lake Remediation Project

1. That this report be received for information; and
2. That staff be directed to implement actions within the Elk/Beaver Lake Watershed Management Plan, as opportunities allow.

**CARRIED**

**6.17.**     [20-548](#)     Regional Growth Strategy Consistency - Otter Point Official Community Plan

That proposed Bylaw No. 4317, "Otter Point Official Community Plan Bylaw, 2014, Amendment Bylaw No. 2, 2019" be reviewed as it relates to Bylaw No. 4017 "Capital Regional District Regional Growth Strategy Bylaw No.1, 2016" and be deemed consistent with the 2018 RGS Bylaw No. 4017.

**CARRIED**

## **7. ADMINISTRATION REPORTS**

**7.1.**     [20-590](#)     CAO Quarterly Progress Report No. 3, 2020

R. Lapham introduced the CAO Quarterly Progress Report.

Discussion ensued on the BC Climate-Aligned Stimulus Funding.

**MOVED** by Director Blackwell, **SECONDED** by Director Seaton,  
That the CAO Quarterly Progress Report No. 3, 2020 be received for information.  
**CARRIED**

## **8. REPORTS OF COMMITTEES**

Core Area Liquid Waste Management Committee

**8.1.**     [20-577](#)     Bylaw Nos. 4374 and 4375: Core Area Wastewater Loan Authorizations

**MOVED** by Director Desjardins, **SECONDED** by Director Helps,  
1. That Bylaw No. 4374, "Liquid Waste Management Core Area and Western Communities Service Loan Authorization Bylaw No. 1, 2020" be introduced and read a first, second, and third time;  
2. That Bylaw No. 4374 be referred to the Inspector of Municipalities for approval.  
**CARRIED**

**MOVED** by Director Desjardins, **SECONDED** by Director Helps,  
3. That Bylaw No. 4375, "Liquid Waste Management Core Area and Western Communities Service Loan Authorization Bylaw No. 2, 2020" be introduced and read a first, second, and third time;  
4. That Bylaw No. 4375 be referred to the municipal councils of the participants for approval, and if two-thirds of approval is received, to the Inspector of Municipalities.

**CARRIED**

**8.2.**     [20-576](#)     Bylaw Nos. 4376, 4377, and 4378: Core Area Sewer Reserve Bylaws

MOVED by Director Desjardins, SECONDED by Director Helps,  
That Bylaw No. 4376, "Capital Regional District Sewer and Water Services  
Operating Reserve Fund Bylaw No. 1, 2016, Amendment Bylaw No. 2, 2020" be  
introduced and read a first, second, and third time.

CARRIED

MOVED by Director Desjardins, SECONDED by Director Helps,  
That Bylaw No. 4376 be adopted.

CARRIED

MOVED by Director Desjardins, SECONDED by Director Helps,  
That Bylaw No. 4377, "Liquid Waste Management Core Area and Western  
Communities Service Debt Repayment Reserve Establishment Bylaw No. 1,  
2020", be introduced and read a first, second, and third time.

CARRIED

MOVED by Director Desjardins, SECONDED by Director Helps,  
That Bylaw No. 4377 be adopted.

CARRIED

MOVED by Director Desjardins, SECONDED by Director Helps,  
That Bylaw No. 4378, "Liquid Waste Management Core Area and Western  
Communities Service Capital Reserve No. 1, 2020", be introduced and read a  
first, second, and third time.

CARRIED

MOVED by Director Desjardins, SECONDED by Director Helps,  
That Bylaw No. 4378 be adopted.

CARRIED

#### Electoral Areas Committee

**8.3.**     [20-533](#)     Bylaw No. 4365: Tax Exemption (Permissive) Bylaw, 2020

MOVED by Director Hicks, SECONDED by Director Holman,  
That Bylaw No. 4365, "Tax Exemption (Permissive) Bylaw, 2020" be introduced  
and read a first, second and third time.

CARRIED

MOVED by Director Hicks, SECONDED by Director Holman,  
That Bylaw No. 4365 be adopted.

CARRIED

**8.4.**     [20-593](#)     Salt Spring Island - Stormwater Quality Service Bylaw Amendment

MOVED by Director Holman, SECONDED by Director Howe,  
1. That Bylaw No. 4360, "Salt Spring Island Stormwater Quality Management  
Extended Service Establishment No. 1, 1996, Amendment Bylaw No. 2, 2020" be  
introduced and read a first, second and third time; and

2. That Bylaw 4360 be referred to the SSI Electoral Area Director for consent and  
upon receiving consent, be referred to the Inspector of Municipalities for  
approval.

CARRIED

## Environmental Services Committee

**8.5.**     [20-541](#)           Hartland Traffic Study - Follow Up

Discussion ensued on the following:

- report revisions
- Stantec report
- soft expansion for changes to traffic access
- timeline for north entrance use for residential disposals

**MOVED** by Director Blackwell, **SECONDED** by Director Helps,

1. That the revised Stantec Opinion of Probable Cost for the Willis Point Road truck climbing lane options and the revised Bunt & Associates Hartland Landfill Alternate Access Transportation Impact Analysis be received for information; and
2. That these materials be incorporated into future public consultation for the draft Solid Waste Management Plan.

**CARRIED**

**OPPOSED:** Desjardins, Hicks, Isitt, Loveday, Ranns, Williams

**8.6.**     [20-531](#)           Solid Waste Management Plan - Next Steps

Discussion ensued on the following:

- government submission targets
- Solid Waste Management Committee recommendations
- Alternative 2 of the staff report recommendation
- current target recommendations and future reduction options
- waste diversion and composition
- gasification options
- past reforestation of previous landfill

**MOVED** by Director Blackwell, **SECONDED** by Director Seaton,

1. That the waste reduction target remain at 250 kg/capita/year by 2030 but goal 1 be changed to read "To surpass the provincial per capita waste disposal target and achieve 125 kg/capita/year";
2. That the Solid Waste Advisory Committee's recommended additions be added to the draft Solid Waste Management Plan; and
3. That staff proceed with community and local government consultation on the draft Solid Waste Management Plan, including targeted stakeholder consultation with residents in the areas of Hartland Landfill, Prospect Lake, Willis Point and Highlands.

**CARRIED**

**OPPOSED:** Desjardins, Helps, Hicks, Isitt, Loveday, Ranns, Tait, Taylor, Williams

The meeting went into recess at 3:38 pm.

The meeting reconvened at 3:43 pm.

**MOVED** by Director Mersereau, **SECONDED** by Director Haynes,

That staff report back on the first annual report on the Solid Waste Management Plan on measures that can be taken to achieve more aggressive waste reduction targets.

**MOVED** by Director Murdoch, **SECONDED** by Director Windsor,

That the motion arising be referred to the Environmental Services Committee.

**CARRIED**

**MOVED by Director Mersereau, SECONDED by Director Haynes,  
That the motion arising be referred to the Environmental Services Committee:  
That staff report back on the first annual report on the Solid Waste Management  
Plan on measures that can be taken to achieve more aggressive waste reduction  
targets.  
CARRIED**

**8.7. [20-520](#) Summary Review of Waste-to-Energy Options**

**MOVED by Director Blackwell, SECONDED by Director Windsor,  
That this report be received for information.  
That the staff explore the Enerkem Biofuels Facility to augment the previous CRD  
completed work and as a secondary option, explore the Nova Scotia Chester  
demonstration municipal waste processing facility.  
CARRIED**

**8.7b [20-506](#) Community Efficiency Financing Program Grant**

**Director Mersereau declared a personal conflict and recused herself from the  
boardroom at 4:01 pm.**

**MOVED by Director Blackwell, SECONDED by Director Windsor,  
That approval be given to submit an application to the Federation of Canadian  
Municipalities Community Efficiency Financing grant program to study a regional  
accessible energy retrofit financing program.  
CARRIED**

**Director Mersereau returned to the boardroom at 4:02 pm.**

First Nations Relations Committee

**8.8. [20-635](#) Presentation: First Nations Relations Mandate Refresher**

**MOVED by Director Isitt, SECONDED by Director Helps,  
That the recommendation be referred to the next meeting.  
CARRIED**

**8.9. [20-580](#) First Nations Inclusion in CRD Governance**

Discussion ensued on the following:

- bylaw clarification of participation and rights
- clarification on First Nations (FN) voting for open items
- number of FN members for each committee
- committee representation
- options for a phased approach
- financial voting consideration
- historic inequities
- clarification of dialogue with FN regarding this inclusion process
- Board desire for unanimity to ensure success

**MOVED** by Director Tait, **SECONDED** by Director Windsor, **CARRIED**

1. That Bylaw No. 4368, Capital Regional District Board Procedures Bylaw, 2012, Amendment Bylaw No. 11, 2020 be introduced and read a first, second and third time.
2. That Bylaw No. 4368 be adopted;
3. That the Terms of Reference for the First Nations Relations Committee, Governance and Finance Committee, Environmental Services Committee, Solid Waste Advisory Committee, Planning Transportation and Protective Services Committee, and Regional Parks Committee be amended to allow for First Nations Membership starting in January 2021.
4. That staff be directed to include \$75,000 in the 2021 Provisional Budget to support the planned amendments to the Board Remuneration and Travel Reimbursement Policy.
5. That staff report back to the Governance and Finance committee in November with options related to closed meetings.

**MOVED** by Director Ranns, **SECONDED** by Director Young,

That the following be referred back to the First Nations Relations Committee for reconsideration of some of the items in the bylaw.

1. That Bylaw No. 4368, Capital Regional District Board Procedures Bylaw, 2012, Amendment Bylaw No. 11, 2020 be introduced and read a first, second and third time.
2. That Bylaw No. 4368 be adopted.

**MOVED** by Director Loveday, **SECONDED** by Director Taylor,

That the meeting be extended past the 3 hour scheduled time.

**CARRIED**

**MOVED** by Director Blackwell, **SECONDED** by Director Isitt,

That the referral be amended to replace the words "First Nations Relations Committee" with "Capital Regional District Board".

**MOVED** by Director Isitt, **SECONDED** by Director Windsor,

That the referral amendment be amended to replace the words "Capital Regional District Board" with "Committee of the Whole of October 28, 2020".

**CARRIED**

**OPPOSED:** Tait

**MOVED** by Director Blackwell, **SECONDED** by Director Isitt,

That the referral be amended to replace the words "First Nations Relations Committee" with the words "Committee of the Whole meeting of October 28, 2020".

**CARRIED**

**OPPOSED:** Helps, Isitt, Loveday, Mersereau, Tait

**MOVED** by Director Ranns, **SECONDED** by Director Young,

That the following be referred back to the Committee of the Whole meeting of October 28, 2020 for reconsideration of some of the items in the bylaw.

1. That Bylaw No. 4368, Capital Regional District Board Procedures Bylaw, 2012, Amendment Bylaw No. 11, 2020 be introduced and read a first, second and third time.
2. That Bylaw No. 4368 be adopted.

**CARRIED**

**OPPOSED:** Helps, Isitt, Loveday, Mersereau, Plant, Taylor, Tait, Windsor

**MOVED by Director Murdoch, SECONDED by Director Windsor**

**4. That staff be directed to include \$75,000 in the 2021 Provisional Budget to support the planned amendments to the Board Remuneration and Travel Reimbursement Policy.**

**CARRIED**

**MOVED by Director Windsor, SECONDED by Director Mersereau,**

**That the following be referred to the Committee of the Whole meeting of October 28, 2020:**

**3. That the Terms of Reference for the First Nations Relations Committee, Governance and Finance Committee, Environmental Services Committee, Solid Waste Advisory Committee, Planning Transportation and Protective Services Committee, and Regional Parks Committee be amended to allow for First Nations Membership starting in January 2021.**

**5. That staff report back to the Governance and Finance committee in November with options related to closed meetings.**

**CARRIED**

**Director Isitt left the meeting at 4:56 pm.**

#### Governance and Finance Committee

**8.10. [20-532](#) 2019-2022 Accountability Service Planning**

**MOVED by Director Brice, SECONDED by Director Haynes,**

**That the matter be referred to the Committee of the Whole meeting on October 28, 2020.**

**CARRIED**

**8.11. [20-565](#) 2019-2022 Arts & Culture Service Planning**

**MOVED by Director Brice, SECONDED by Director Haynes,**

**That the matter be referred to the Committee of the Whole meeting on October 28, 2020.**

**CARRIED**

**8.12. [20-574](#) Investing in Canada Infrastructure Program (ICIP); Green Infrastructure - Climate Change Mitigation - CleanBC Communities Fund Stream**

**MOVED by Director Brice, SECONDED by Director Blackwell,**

**That the Capital Regional District Board (the Board) authorize staff to submit an application for grant funding for the Sub-Regional Panorama Recreation Energy Recovery Project through the Investing in Canada Infrastructure Program - CleanBC Communities Fund Program; and that the Board supports the project and commits to its share (\$753,427) of the project.**

**CARRIED**

**8.13. [20-599](#) Review of the Victoria Family Court and Youth Justice Committee**

**Director Loveday declared a personal conflict and recused himself from the boardroom at 4:58 pm.**

**MOVED** by Director Brice, **SECONDED** by Director Howe,  
That the matter be referred to the Capital Regional District Board meeting of  
November 18, 2020.  
**CARRIED**

Director Loveday returned to the boardroom at 4:59 pm.

**8.14.**     [20-567](#)     Capital Regional District External Grants Update

**MOVED** by Director Brice, **SECONDED** by Director Howe,  
That the Capital Regional District External Grants Update be received for  
information.  
**CARRIED**

Hospitals and Housing Committee

**8.15.**     [20-586](#)     1224 Richardson Housing Agreement and Bylaw

**MOVED** by Director Helps, **SECONDED** by Director Screech,  
That Bylaw No. 4369, “Resale Control and Housing Agreement Bylaw (1224  
Richardson Street), 2020” be introduced and read a first, second and third time.  
**CARRIED**

**MOVED** by Director Helps, **SECONDED** by Director Screech,  
That Bylaw No. 4369 be adopted.  
**CARRIED**

Juan de Fuca Land Use Committee

**8.16.**     [20-600](#)     Public Hearing Report on Bylaw No. 4316, “Juan de Fuca Land Use Bylaw,  
1992, Amendment Bylaw No. 147, 2019” and Bylaw No. 4317, “Otter Point  
Official Community Plan Bylaw No. 1, 2014, Amendment Bylaw No. 2,  
2019”

**MOVED** by Director Hicks, **SECONDED** by Alternate Director Kobayashi,  
a) That the minutes that form the Reports of the Public Hearing for Bylaw No.  
4316, “Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 147, 2019”  
and Bylaw No. 4317, “Otter Point Official Community Plan Bylaw No. 1, 2014,  
Amendment Bylaw No. 2, 2019”, which are certified as a fair and accurate  
summary of the representations that were made at the public hearings held on  
September 21, 2020, for Bylaw Nos. 4316 and 4317, be received.  
**CARRIED**

**MOVED** by Director Hicks, **SECONDED** by Director Tait,  
b) That Bylaw Nos. 4316 and 4317 be read a third time.  
c) That adoption of Bylaw Nos. 4316 and 4317 be withheld pending:  
i) Confirmation from a Qualified Environmental Professional that the vegetative  
screening requirements in the M-3 zone and the recommendations for restoration  
of the riparian area outlined in the Conditions and Impacts report prepared by  
Corvidae Environmental Consulting Inc., dated February 2020, have been  
implemented;  
ii) Registration of a covenant on title pursuant to Section 219 of the Land Title Act  
in favour of the CRD requiring that the fire protection works related to the

sawmill operation, described in the letter from the Otter Point Volunteer Fire Department dated January 30, 2020, be installed and conveyed to CRD prior to subdivision or further building construction.

**CARRIED**

Juan De Fuca Water Distribution Commission

- 8.18.**     [20-606](#)           Bylaw No. 4379: Juan de Fuca Water Distribution Loan Authorization Bylaw

**MOVED** by Director Hicks, **SECONDED** by Director Tait,

**1. That Bylaw No. 4379, Juan de Fuca Water Distribution Facilities Loan Authorization Bylaw No. 5, 2020, be introduced and read a first, second, and third time;**

**2. That elector assent for Bylaw No. 4379 in the entire service area be obtained via alternative approval process, according to section 345 of the Local Government Act, and if successful, referred to the Inspector of Municipalities for approval.**

**CARRIED**

## **9. BYLAWS**

There were no bylaws for consideration.

## **10. NOTICE(S) OF MOTION**

- 10.1.**     [20-553](#)           Motion with Notice: CRD External Appointments (C. Plant)

**MOVED** by Director Williams, **SECONDED** by Director Brice,

**That the matter be referred to the Governance and Finance Committee on November 4, 2020.**

**CARRIED**

## **11. NEW BUSINESS**

There was no new business.

## **12. MOTION TO CLOSE THE MEETING**

- 12.1.**     [20-617](#)           Motion to Close the Meeting

**MOVED** by Director Helps, **SECONDED** by Director Orr,

**That the meeting be closed for Appointments in accordance with Section 90(1)(a) of the Community Charter.**

**CARRIED**

**MOVED** by Director Helps, **SECONDED** by Director Orr,

**That the meeting be closed for Labour Relations under Section (90)(1)(c) of the Community Charter.**

**CARRIED**

**MOVED** by Director Helps, **SECONDED** by Director Orr,

**That the meeting be closed for Land Acquisition in accordance with Section 90(1)**

(e) of the Community Charter.  
CARRIED

MOVED by Director Helps, SECONDED by Director Orr,  
That such disclosures could reasonably be expected to harm the interests of the  
Regional District.  
CARRIED

MOVED by Director Helps, SECONDED by Director Orr,  
That the meeting be closed for Contract Negotiations in accordance with Section  
(90)(1)(k) of the Community Charter.  
CARRIED

MOVED by Director Helps, SECONDED by Director Orr,  
That such disclosures could reasonably be expected to harm the interests of the  
Regional District.  
CARRIED

MOVED by Director Helps, SECONDED by Director Orr,  
That the meeting be closed under Section 21 of FOIPPA in accordance with  
Section 90(1)(j) of the Community Charter.  
CARRIED

The Capital Regional District Board went into closed session at 5:10 pm.

### 13. RISE AND REPORT

The Capital Regional District Board rose from closed session at 5:40 pm and  
reported on the following:

#### 3.1. Solid Waste Advisory Committee Appointments

1. That Margaret McCullough be appointed as an environmental organization  
representative to the Solid Waste Advisory Committee;
2. That James Collins be appointed as a private sector industry collection service  
provider representative to the Solid Waste Advisory Committee; and
3. That Kayla Seifried be appointed as a composting industry representative.

#### 3.2. Appointments to CRD Commissions and Committees

In accordance with Bylaw No. 3654, that the following person be appointed to the  
North Galiano Fire Protection and Emergency Response Service Commission for  
a term to start October 15, 2020 and expire December 31, 2020: Roger Allen

### 14. ADJOURNMENT

MOVED by Director Mersereau, SECONDED by Director Tait,  
That the October 14, 2020 Capital Regional District Board meeting be adjourned  
at 5:40 pm.  
CARRIED

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**CHAIR**

**CERTIFIED CORRECT:**

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**CORPORATE OFFICER**