



Making a difference...together

Minutes of the Fiscal Year 2019 Annual General Meeting of the Cedars of Tuam Water Service Commission
Held Thursday November 5, 2020 Lions Hall 103 Bonnet Ave, Salt Spring Island, BC

Present: **CRD Director:** Gary Holman
Commission Members: Peter Wypkema
Staff: Karla Campbell, Senior Manager, Salt Spring Electoral Office; Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operations; Allen Xu, Manager Engineering, Salt Spring; Lia Xu, Manager, Financial Services (via telephone) Tracey Shaver, Recording Secretary.

1. Territorial Acknowledgement / Call Meeting to Order

Chair Wypkema provided a territorial Acknowledgement and called the meeting to order at 1:06 pm.

2. Limited Space Meeting Resolution

MOVED by Commissioner Wypkema, **SECONDED** by Director Holman,
That this resolution applies to the Cedars of Tuam Water Service Commission for the meeting being held on November 5, 2020, and that the attendance of the public at the place of the meeting will be limited in accordance with the applicable requirements or recommendations under the Public Health Act, despite the best efforts of the Commission because:

- a. The available meeting facilities cannot accommodate more than (30) people in person, including members of the Commission and staff, and
- b. There are no other facilities presently available that will allow physical attendance of the Commission and the public in sufficient numbers; and

That the Commission is ensuring openness, transparency, accessibility and accountability in respect of the open meeting by the following means:

- a. By making the meeting agenda, as well as the other relevant documents, available on the CRD website, and directing interested persons to the website by means of the notices provided in respect of the meeting,
- b. By making the minutes of the meeting available on the CRD website following the meeting.

CARRIED

3. Approval of Agenda

MOVED by Commissioner Wypkema, **SECONDED** by Director Holman,
That the Cedars of Tuam Water Service Commission 2019 Annual General Meeting agenda of November 5, 2020 be approved.

CARRIED

4. Adoption of Minutes from the 2018 Annual General Meeting held on April 17, 2019

MOVED by Commissioner Wypkema, **SECONDED** by Director Holman,
That the Cedars of Tuam Water Service Commission 2018 Annual General Meeting Minutes of April 17, 2019 be approved.

CARRIED

5. **Chair's Report** – no report

6. **Report**

6.1 **Annual Report for 2019 Fiscal Year**

- Brief review of Annual Report
- Sand intrusion continues; short term fix is to regularly inspect the pump until Capital Works for new well can be completed.
- Challenging system to operate
- Report accepted as submitted

7. **Election of Officers**

There were no nominations for a volunteer to fill the vacancy beginning in 2021.

8. **New Business** - None

9. **Adjournment**

MOVED by Commissioner Wypkema, **SECONDED** by Director Holman

That the meeting adjourn at 1:16 pm.

CARRIED

CHAIR

SENIOR MANAGER