

## Meeting Minutes

### Capital Region Housing Corporation Board

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Wednesday, February 10, 2021

12:45 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC

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#### PRESENT

DIRECTORS: L. Helps (Chair), D. Screech (Vice Chair), D. Blackwell, S. Brice, B. Desjardins, F. Haynes, M. Hicks, G. Holman, P. Brent (for D. Howe), B. Isitt (EP), J. Loveday (EP), C. McNeil-Smith (EP), R. Martin (EP), R. Mersereau, K. Murdoch (EP), G. Orr, C. Plant, L. Seaton, M. Tait (EP), N. Taylor, K. Williams (EP), R. Windsor (EP), G. Young

STAFF: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; D. Elliott, Senior Manager, Regional Housing; M. Lagoa, Deputy Corporate Officer; S. Closson, Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Directors D. Howe, J. Ranns

The meeting was called to order at 12:47 pm.

#### 1. TERRITORIAL ACKNOWLEDGEMENT

Board Chair Plant provided a Territorial Acknowledgment.

#### 2. APPROVAL OF THE AGENDA

**MOVED** by Director Plant, **SECONDED** by Director Seaton,  
That the agenda for the February 10, 2021 Session of the Capital Region Housing Corporation Board be approved.

**CARRIED**

#### 3. ADOPTION OF MINUTES

3.1. [21-120](#) Minutes of the January 13, 2021 Capital Region Housing Corporation Board Meeting

**MOVED** by Director Plant, **SECONDED** by Director Blackwell,  
That the minutes of the Capital Region Housing Corporation Board meeting of January 13, 2021 be adopted as circulated.

**CARRIED**

#### 4. REPORT OF THE CHAIR

There were no Chair's remarks.

## 5. PRESENTATIONS/DELEGATIONS

### 5.1. Presentations

There were no presentations.

### 5.2. Delegations

There were no delegations.

## 6. CONSENT AGENDA

There were no Consent Agenda items.

## 7. ADMINISTRATION REPORTS

There were no Administration Reports.

## 8. REPORTS OF COMMITTEES

### 8.1. [21-091](#) Hockley House Development Mortgage Registration: 830 Hockley Avenue

**MOVED** by Director Blackwell, **SECONDED** by Director Orr,  
a) That the resolution attached as Appendix A and required by BC Housing Management Commission to authorize the execution of the Section 219 Covenant and the Loan and Mortgage documents for 830 Hockley Avenue be approved; and  
b) That staff be authorized to sign any documents related to the Loan and Mortgage and Section 219 Covenant registration and to take steps necessary to conclude the purchase of 830 Hockley Avenue, Langford, BC.  
**CARRIED**

### 8.2. [21-093](#) Royal Oak Square Refinancing

K. Lorette provided an overview on Royal Oak Square Refinancing.

**MOVED** by Director Screech, **SECONDED** by Director Plant,  
That staff be authorized to apply for, accept and execute all documents related to a \$4,500,000 Canada Mortgage and Housing Corporation insured mortgage with the Toronto-Dominion Bank.  
**CARRIED**

## 9. NOTICE(S) OF MOTION

There were no Notice(s) of Motion.

## 10. NEW BUSINESS

There was no new business.

## 11. ADJOURNMENT

**MOVED** by Director Plant, **SECONDED** by Director Mersereau,  
That the February 10, 2021 Capital Region Housing Corporation Board meeting  
be adjourned at 12:54 pm.  
**CARRIED**

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CHAIR

CERTIFIED CORRECT:

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CORPORATE OFFICER