

SATURNA ISLAND PARKS AND RECREATION COMMISSION (SIPRC)

Regular Meeting Minutes

11 February 2021 @ 4:30 pm Zoom Meeting

Present: Paul Brent – Chair; David Osborne – Treasurer; Kyra Haworth; Mairead Boland

Regrets: Rick Jones; Andre Greene; Ian Gaines

1. CALL TO ORDER – 16:41

Recognition given to the traditional land of both the Tseycum and Tsawout First Nation of Saturna Island.

2. ADOPTION OF AGENDA – Adopted as submitted

3. APPROVAL OF MINUTES – 14 January 2021

- David requested the Treasurer's report be attached, otherwise approved as submitted

4. TREASURER'S REPORT –

- David reports on latest expenditure for the month of January

Move to accept treasurers report for January

Moved by David

Seconded by Mairead

No one opposed

5. PROJECT REPORTS –

LYALL CREEK PARK

- Discussion on fencing and other infrastructure:
 - Cedar split rail fencing needs to be reinstalled. There was some debate on whether it should be on the west side or along the back side. Kyra recommended it would most functional to put on the west side between the neighbouring house and the park. There was a general consensus for the west side.
 - Kyra mentioned new rebar might be needed and should be inventoried
- Action Item: Split rail fencing to be reinstalled on the west side of the park. Rebar to be inventoried as part of the process.**

THOMSON PARK (DISC GOLF PROJECT)

- Report on disc golf progress:
 - Kyra and David said the work party went well, with the course cleared up, with the exception of one burn pile left to burn.
 - Signs for each starting point are underway and David is following with Ian on a larger sign for the course overall.
 - Baskets are installed.
 - Sign posts are still needed: about 32 total. Kyra contacted Slegg and they gave a quote of \$169.00, plus tax, for 6' x 2" tree stakes, 36' of landscape ties, and 3/8" rebar.

Move to budget \$200.00 for disc golf sign posts

Moved by Paul

Seconded by Kyra

No one opposed

MONEY LAKE/NEW PARK (TRAIL WORK)

- Expected start date for trail work is March 21

6. FUNDING REQUESTS –

FITNESS CLASS PROPOSAL

- No discussion during meeting. To be discussed during March 11 meeting.

7. NEW BUSINESS – No discussion during meeting

8. WEBSITE/LOGO/BRANDING – Further discussion

- Determined to take minimalist approach to design and application
- There are three key areas that need focus:
 - i. Bring the current website up to date
 - ii. Create a Facebook page for the committee
 - iii. Reach out to CRD about on how to update Saturna Island information on their website.

Action Item: Mairead to contact original website creator to get access to updating it.

9. CORRESPONDENCE – None as of 09 February 2021 at 17:00 PST

10. NEXT MEETING – 11 March 2021

11. ADJOURNMENT – 17:09

Next Regular Meeting – Thursday 11 March 2021 @ 4:30 pm

SIPRC Treasurer's Report: February 11, 2020

1. The following are the expenditures to date so far this year:

Parks:

Bookkeeping/Administration – Parks - \$200 - \$2,400 budgeted - 8.3% of budget

Thompson Park Disc Golf volunteer day snacks - \$24.03 - \$4,500 budgeted - 0.5% of budget

Varnish prep for benches - \$6.25 (0.25 hrs x \$25.00)

Parks Maintenance - \$1,363.40 - \$13,000 budgeted - 10.5% of budget

 Lawnmower maintenance/repairs - \$25.00

 Park Maintenance - \$600

 80% of Patrick Dahl's liability insurance for 2021 - \$738.40

FAB cabinets labour and expenses - \$437.84 - \$1400 budgeted - 31.3% of budget

Recreation:

Nil

2. Signing authority at the CRD for our local account has successfully been transferred to the new Treasurer and to the Chair.