

Notice of Meeting and Meeting Agenda Planning and Protective Services Committee

Wednesday, March 17, 2021

10:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

C. McNeil-Smith (Chair), R. Martin (Vice Chair), F. Haynes, M. Hicks, J. Loveday, R. Mersereau,
K. Murdoch, M. Tait, K. Williams, R. Windsor, C. Plant (Board Chair, ex officio)

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

3.1. [21-226](#) Minutes of the January 20, 2021 Planning and Protective Services Committee Meeting

Recommendation: That the minutes of the Planning and Protective Services Committee meeting of January 20, 2021 be adopted as circulated.

Attachments: [Minutes - January 20, 2021](#)

4. Chair's Remarks

5. Presentations/Delegations

In keeping with directives from the Province of BC, this meeting will be held by Live Webcast without the public present.

To participate electronically, complete the online application for "Addressing the Board" on our website. Alternatively, you may email the CRD Board at crdboard@crd.bc.ca.

6. Committee Business

6.1. [21-212](#) Esquimalt Regional Context Statement Consideration

Recommendation: The Planning and Protective Services Committee recommends to the Capital Regional District Board:
That the Township of Esquimalt regional context statement be considered in relation to the 2018 Regional Growth Strategy (Bylaw No. 4017) and be accepted in accordance with the requirements of section 448 of the Local Government Act.

Attachments: [Staff Report: Esquimalt Regional Context Statement Consideration](#)
[Appendix A: Proposed Esquimalt Regional Context Statement](#)

6.2. [21-213](#) Adoption of Regional Growth Strategy Amendment Bylaw No. 4328

Recommendation: The Planning and Protective Services Committee recommends to the Capital Regional District Board:

- 1) That Bylaw No. 4328 be amended to correct the bylaw title and citation;
- 2) That Bylaw No. 4328, "Capital Regional District Regional Growth Strategy Bylaw No. 1, 2016, Amendment Bylaw No. 1, 2019", be read a third time as amended; and
- 3) That Bylaw No. 4328 be adopted.

Attachments: [Staff Report: Adoption of RGS Amendment Bylaw No. 4328](#)
[Appendix A: Bylaw No. 4328](#)
[Appendix B: Record of Resolutions to Accept the RGS](#)

7. Notice(s) of Motion

8. New Business

9. Adjournment

The next meeting is May 19, 2021.

To ensure quorum, please advise Tamara Pillipow (tpillipow@crd.bc.ca) if you or your alternate cannot attend.

Meeting Minutes

Planning and Protective Services Committee

Wednesday, January 20, 2021

10:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT

Directors: C. McNeil-Smith (Chair), F. Haynes, M. Hicks (EP), J. Loveday, R. Mersereau
K. Murdoch (EP), M. Tait (EP), K. Williams (EP), R. Windsor (EP) (10:03 am)

Staff: K. Lorette, General Manager, Planning and Protective Services; E. Sinclair, Senior Manager,
Regional and Strategic Planning; M. Lagoa, Acting Deputy Corporate Officer; T. Pillipow, Committee
Clerk (Recorder)

EP - Electronic Participation

Regrets: Directors R. Martin (Vice Chair), C. Plant (Board Chair, ex-officio)

The meeting was called to order at 10:02 am.

1. Territorial Acknowledgement

Chair McNeil-Smith provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Director Mersereau, **SECONDED** by Director Loveday,
That the agenda for the January 20, 2021 Planning & Protective Services
Committee meeting be approved.
CARRIED

3. Chair's Remarks

Chair McNeil-Smith looks forward to working with this committee. He
acknowledged the hard work of past Chair Windsor, Vice-Chair Williams, and
thanked staff for their ongoing work.

4. Presentations/Delegations

There were no presentations or delegations.

5. Committee Business

5.1. [21-065](#) 2021 Planning and Protective Services Committee Terms of Reference

K. Lorette spoke to Item 5.1.

**MOVED by Director Mersereau, SECONDED by Director Loveday,
That the Planning and Protective Services Committee receive the 2021 Terms of
Reference attached at Appendix A.
CARRIED**

5.2. [21-064](#) Deer Management Reconsideration

K. Lorette spoke to Item 5.2.

Discussion ensued on the following:

- municipalities implementing recommended changes for deer reduction
- the cost associated with completing a region wide population count
- having a higher advocacy role to the province for policies and grant funding with an established service
- taking a sub-regional approach focusing on urban areas rather than rural
- flexible costing for municipalities

**MOVED by Director Murdoch, SECONDED by Director Mersereau,
The Planning and Protective Services Committee recommends to the Capital
Regional District (CRD) Board:
That staff be directed to maintain existing service levels such as limited, periodic
facilitation support and expertise.
CARRIED**

6. Notice(s) of Motion

There were no Notice(s) of Motion.

7. New Business

There was no new business.

8. Adjournment

**MOVED by Director Mersereau, SECONDED by Director Loveday,
That the January 20, 2021 Planning and Protective Services Committee meeting
be adjourned at 10:51 am.
CARRIED**

Chair

Recorder



Making a difference...together

REPORT TO PLANNING AND PROTECTIVE SERVICES COMMITTEE MEETING OF WEDNESDAY, MARCH 17, 2021

SUBJECT Esquimalt Regional Context Statement Consideration

ISSUE SUMMARY

To review Esquimalt's revised Regional Context Statement (RCS) in relation to the Capital Regional District's (CRD) Regional Growth Strategy (RGS) Bylaw (Bylaw No. 4017).

BACKGROUND

On March 14, 2018 the CRD Board adopted the RGS, Bylaw No. 4017.

On April 11, 2018, the CRD Board approved a framework to guide the evaluation of regional context statements. A RCS, adopted within a municipality's Official Community Plan (OCP), relates OCP provisions to the RGS. As per section 446 of the *Local Government Act* (the *Act*), an OCP in a municipality to which an RGS applies must include an accepted RCS. The *Act* requires that all municipal regional context statements be submitted to the Board within two years of RGS adoption. The *Act* also stipulates that upon receipt of a proposed RCS, the CRD Board must respond by resolution within 120 days to the municipal council to indicate whether or not it accepts the RCS. The Board is deemed to have accepted the RCS if it does not respond within the 120 day period.

On June 13, 2018, the CRD Board approved the Township of Esquimalt's RCS, submitted to fulfill the legislative requirements following adoption of the 2018 RGS.

On June 12, 2019, the CRD Board initiated an RGS amendment to update population and employment projections with 2016 census data. The updated RGS projections are provided at the sub-regional level to provide municipalities with the flexibility to reconcile projections in a municipal OCP with the RGS.

On March 1, 2021, the Township of Esquimalt submitted a minor revision to its RCS for Board acceptance (see Appendix A). The RCS was revised in anticipation of updated sub-regional population projections in Table 1 of the RGS. The Township of Esquimalt has indicated that the revisions are necessary to ensure that the RCS can accurately describe the relationship between its OCP and the RGS in accordance with the legislation.

Staff have evaluated the proposed RCS revision in accordance with the Board-approved "Regional Context Statement Framework", as discussed in the implications section of this report.

ALTERNATIVES

Alternative 1

The Planning and Protective Services Committee recommends to the Capital Regional District Board:

That the Township of Esquimalt regional context statement be considered in relation to the 2018 Regional Growth Strategy (Bylaw No. 4017) and be accepted in accordance with the requirements of section 448 of the *Local Government Act*.

Alternative 2

The Planning, and Protective Services Committee recommends to the Capital Regional District Board:

That the Township of Esquimalt regional context statement be considered in relation to the 2018 Regional Growth Strategy (Bylaw No. 4017) and not be accepted in accordance with the requirements of section 448 of the *Local Government Act*.



Alternative 3

That the Esquimalt Regional Context Statement Consideration report be referred back to staff for additional information based on Planning and Protective Services Committee direction.

IMPLICATIONS

Regional Growth Strategy Implications

An RGS must include population and employment projections to cover a 20-year period. The proposed revision to the Township of Esquimalt's RCS identifies an updated relationship between the OCP and RGS projections. The RCS now specifies that the RGS projections will not constrain Esquimalt's growth given that such growth continues to align with RGS objectives for the development of complete compact communities. This revision is in keeping with the requirements set out in the Board-approved RCS framework and allows the RCS to demonstrate a good relationship to the RGS.

LGA	RCS Content	Relationship to Legislative Requirement		
		All relevant content is included	Clearly articulates relevant content	Plan to be consistent over time
429(2)(b)	Identify how the OCP relates to the projections provided in Table 1 of the RGS.	 RCS references the legislative requirement for 20-year projections and specifies to which sub-region Esquimalt belongs.	 RCS identifies that Esquimalt will densify to create complete, compact communities.	N/A

The referral period for Board acceptance of a RCS is 120 days (July 11, 2021).

Intergovernmental Implications

Board acceptance of the RCS is a key RGS implementation tool as the context statement relates the RGS to a municipality's OCP. The OCP provides policies that guide decisions related to land use, infrastructure, mobility, housing, parks and other content under the authority of a local government. The Township of Esquimalt has indicated that updating the relationship between the RGS projections and the Township's OCP is needed before any changes to the RGS are adopted.

Alignment with Board & Corporate Priorities

Within the CRD's 2019-2022 Corporate Plan, Corporate Priority 11a-2 is to review municipal RCS's for RGS consistency. Consideration of this RCS supports completion of that priority.

CONCLUSION

Provincial legislation requires that a municipal OCP contain an accepted RCS. Board acceptance of the RCS is a key tool for RGS implementation. Staff have reviewed Esquimalt's proposed RCS in accordance with the Board-approved evaluation framework. Esquimalt's RCS demonstrates a good relationship to the RGS and will work toward achieving RGS vision and objectives.

RECOMMENDATION

The Planning and Protective Services Committee recommends to the Capital Regional District Board:

That the Township of Esquimalt regional context statement be considered in relation to the 2018 Regional Growth Strategy (Bylaw No. 4017) and be accepted in accordance with the requirements of section 448 of the *Local Government Act*.

Submitted by:	Emily Sinclair, MCIP, RPP, Senior Manager, Regional & Strategic Planning
Concurrence:	Kevin Lorette, P. Eng., MBA, General Manager, Planning & Protective Services
Concurrence:	Robert Lapham, MCIP, RPP, Chief Administrative Officer

ATTACHMENT

Appendix A: Proposed Esquimalt Regional Context Statement



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall, 1229 Esquimalt Road, Esquimalt, B.C. V9A 3P1
Website: www.esquimalt.ca Email: info@esquimalt.ca

Voice: (250) 414-7100
Fax: (250) 414-7111

File No. 0370-02

Via email to: kmorley@crd.bc.ca

March 2, 2021

Kristen Morley
General Manager, Corporate Services
Capital Regional District
625 Fisgard Street
Victoria, BC V8W 2S6

Dear Ms. Morley:

Re: Proposed Amendment to the Regional Context Statement - Official Community Plan

Please be advised that at its Regular Meeting of Council held March 1, 2021, the Corporation of the Township of Esquimalt Council approved the following resolution:

"That Council authorize the Corporate Officer to forward the proposed amendment to the Regional Context Statement in the Official Community Plan as outlined in Staff Report No. DEV-21-014, to the Capital Regional District's Corporate Officer and furthermore, indicate that Council will discharge its conditional approval, accepting the Regional Growth Strategy Amendment Bylaw No. 4328 per the requirements of Section 438 of the Local Government Act, upon CRD Board acceptance of Esquimalt's revised Regional Context Statement."

As outlined in the attached Staff Report No. DEV-21-014, the Township of Esquimalt Council is requesting that the Regional Context Statement within the Official Community Plan be amended as follows:

Delete the existing Section 3.9 and replace it with the following:

Section 3.9 Population Projections

The provincially mandated population projections over a 20-year time frame for a small population such as Esquimalt's are very difficult to make with any method due to the significant impact that economic, social, and demographic variables have on the outcome over time. For this reason, the Capital Regional District has chosen to base its population projections on a sub-regional scale using a cohort methodology. The Township of Esquimalt is in the Core sub-region with the District of Oak Bay, District of

Saanich, City of Victoria, and Town of View Royal. Cognizant of the individual characteristics of each of these municipalities, the Capital Regional District, and the Township of Esquimalt, agree that the sub-regional population projections will not constrain the Township's future growth and the Township's Official Community Plan is consistent with the Regional Growth Strategy population projections. The Township is working well to achieve regional interests of densification and being a complete compact community and intends to continue doing so.

Please forward the Township's requested amendment to the Capital Regional District (CRD) Board for consideration. Council has agreed to discharge its conditional approval, accepting the Regional Growth Strategy Amendment Bylaw No. 4328 per the requirements of Section 438 of the *Local Government Act*, upon CRD Board approval of Esquimalt's revision to the Regional Context Statement.

Should you require further clarification, please contact me at 250-414-7135 or rachel.dumas@esquimalt.ca.

Yours truly,

A handwritten signature in black ink, appearing to read "R. Dumas", with a stylized flourish at the end.

Rachel Dumas
Manager of Corporate Services / Corporate Officer

Cc. Bill Brown, Director of Development Services, Township of Esquimalt

Encl.

**REPORT TO PLANNING AND PROTECTIVE SERVICES COMMITTEE
MEETING OF WEDNESDAY, MARCH 17, 2021**

SUBJECT Adoption of Regional Growth Strategy Amendment Bylaw No. 4328

ISSUE SUMMARY

To adopt Bylaw No. 4328 "Capital Regional District Regional Growth Strategy Bylaw No. 1, 2016, Amendment Bylaw No. 1, 2019".

BACKGROUND

The *Local Government Act* (the *Act*) sets out requirements for the preparation, adoption, implementation and monitoring of Regional Growth Strategies (RGS). Section 436 of the *Act* requires that all municipalities accept a RGS before it can be adopted as a bylaw.

On March 11, 2020, the Capital Regional District (CRD) Board gave first and second reading to a revised RGS Bylaw (Appendix A), updated to reflect revised population, housing and employment projections. On March 13, 2020, the CRD referred the revised RGS Bylaw to municipalities for acceptance as per section 439 of the *Act*. The referral period ended on May 12, 2020. Minor housekeeping edits to the title and citation have been made to the amending bylaw subsequent to the referral.

Ten municipalities and the Cowichan Valley Regional District resolved to accept the revised RGS and two municipalities did not provide a response. Per section 436(6) of the *Act*, a non-response means the municipality is deemed to have accepted the amendment. Input from the Juan de Fuca Electoral Area was provided at informal referral and at second reading. One municipality resolved to not accept the revised RGS.

At the regular meeting of Esquimalt Council held April 6, 2020, Council passed a resolution pursuant to Section 436(4)(b)(ii) of the *Act* not accepting the RGS citing discrepancies with the population projection model and Esquimalt's current and expected development patterns. CRD and Esquimalt staff collaborated on solutions and avoided formal dispute resolution processes. At the regular meeting of Council held June 22, 2020, Council passed a resolution to consider conditional acceptance of RGS Amendment Bylaw 4328 with terms. New priorities arising from the COVID-19 pandemic impacted the timing for completion of this process.

CRD and Esquimalt staff agreed to make arrangements to address the concerns raised by Esquimalt. On March 1, 2021 Esquimalt Council discharged the conditions of its previous motion and resolved to accept the RGS. All municipalities have now accepted the RGS. The full record of municipal acceptance letters is provided in Appendix B.

ALTERNATIVES

Alternative 1

The Planning and Protective Services Committee recommends to the Capital Regional District Board:

- 1) That Bylaw No. 4328 be amended to correct the bylaw title and citation;
- 2) That Bylaw No. 4328, “Capital Regional District Regional Growth Strategy Bylaw No. 1, 2016, Amendment Bylaw No. 1, 2019”, be read a third time as amended; and
- 3) That Bylaw No. 4328 be adopted.

Alternative 2

That the Adoption of Regional Growth Strategy Amendment Bylaw No. 4328 report be referred back to staff for additional information based on Planning and Protective Services Committee direction.

IMPLICATIONS

Regional Growth Strategy Implications

A RGS must include population, housing and employment projections. Based on input from the Development Planning Advisory Committee (DPAC), the updated RGS projections are provided at the sub-regional level. DPAC supports this approach as it allows flexibility to reconcile projections developed for a municipality’s Official Community Plan (OCP) with the RGS. DPAC was provided with the municipal level projections that make up the sub-regional totals for transparency and practical applications. Municipal level projections should not be used for regional or cross-jurisdictional projects unless the municipality consents to their use.

Intergovernmental Implications

The 2018 RGS was adopted subject to revised population projections being created when new Census data was available. Municipalities should review their context statements to ensure that the relationship between the OCP and the RGS is still valid. If not valid, a new context statement should be submitted as per the legislative requirements of section 448 of the *Act*. Should revisions be needed, municipalities have two years from the date of the amended bylaw adoption to submit a Regional Context Statement to the CRD Board for acceptance. Practically speaking, this means that any revised context statements should be submitted to the Board by April 2023.

Financial Implications

RGS activities and reporting are an ongoing operational activity. Staff time and funds to undertake this work have been allocated accordingly. No additional funding is required.

Service Delivery Implications

Section 445 of the *Act* requires that all regional district bylaws and services adopted following RGS adoption be consistent with the RGS. Should RGS Bylaw No. 4328 be adopted, all new CRD bylaws and services must be consistent with the RGS.

Alignment with Board & Corporate Priorities

Within the CRD’s 2019-2022 Corporate Plan, Corporate Priority 11a is to update the RGS with new population projections. Adoption of this bylaw completes that priority.

CONCLUSION

All municipalities have resolved to accept the RGS. Staff recommend that the bylaw receives third reading and adoption.

RECOMMENDATION

The Planning and Protective Services Committee recommends to the Capital Regional District Board:

- 1) That Bylaw No. 4328 be amended to correct the bylaw title and citation;
- 2) That Bylaw No. 4328, "Capital Regional District Regional Growth Strategy Bylaw No. 1, 2016, Amendment Bylaw No. 1, 2019", be read a third time as amended; and
- 3) That Bylaw No. 4328 be adopted.

Submitted by:	Emily Sinclair, MCIP, RPP, Senior Manager, Regional & Strategic Planning
Concurrence:	Kevin Lorette, P. Eng., MBA, General Manager, Planning & Protective Services
Concurrence:	Kristen Morley, J.D., General Manager, Corporate Services & Corporate Officer
Concurrence:	Robert Lapham, MCIP, RPP, Chief Administrative Officer

ATTACHMENTS

- Appendix A: Bylaw No. 4328 "Capital Regional District Regional Growth Strategy Bylaw No. 1, 2016, Amendment Bylaw No. 1, 2019".
- Appendix B: Record of Resolutions to Accept the RGS

CAPITAL REGIONAL DISTRICT

BYLAW NO. 4328

A BYLAW TO AMEND BYLAW NO. 4017 “CAPITAL REGIONAL DISTRICT REGIONAL GROWTH STRATEGY BYLAW NO. 1, 2016”

The Capital Regional District Board, in open meeting assembled, enacts as follows:

1. Bylaw No. 4017, being the “Capital Regional District Regional Growth Strategy Bylaw No. 1, 2016”, is hereby amended as follows:

A. SCHEDULE A

- (a) By deleting TABLE 1: POPULATION, DWELLING UNIT AND EMPLOYMENT PROJECTIONS and replacing with a new TABLE 1: POPULATION, DWELLING UNIT AND EMPLOYMENT PROJECTION as follows:

TABLE 1: POPULATION, DWELLING UNIT AND EMPLOYMENT PROJECTIONS

	2018			2038			Population Change	
	Population	Dwellings	Employment	Population	Dwellings	Employment	Total	Percentage
Core	266,000	120,100	166,800	304,500	140,400	197,000	38,500	14.5%
Saanich Peninsula	43,000	18,400	21,900	48,600	23,200	29,200	5,600	13.0%
West Shore	83,100	33,000	22,400	125,400	55,000	34,900	42,300	50.9%
Total	392,100	171,600	211,100	478,500	218,500	261,100	86,400	22.0%

Source: BC Stats, 2019

All figures are as of July 1st of the year stated.

First Nations populations are not included in Table 1, as First Nations Reserves are outside the GMPA.

All values are rounded independently. As a result, when sub-regional values are summed the values may not match the GMPA which are independently rounded to avoid cumulative rounding error.

Employment does not include those without a fixed workplace address.

Core includes Esquimalt, Oak Bay, Saanich, Victoria and View Royal

Saanich Peninsula includes Central Saanich North Saanich and Sidney

West Shore includes Colwood, Highlands, Juan De Fuca EA, Langford, Metochosin and Sooke.

2. This Bylaw may be cited as “Capital Regional District Regional Growth Strategy Bylaw No. 1, 2016, Amendment Bylaw No. 1, 2019”.

READ A FIRST TIME THIS	11	day of	March	2020
READ A SECOND TIME THIS	11	day of	March	2020
AMENDED AT SECOND READING THIS		day of		2021
READ A THIRD TIME THIS		day of		2021
ADOPTED THIS		day of		2021

CHAIR

CORPORATE OFFICER

Referral Responses

Bylaw No. 4328 (RGS Amendment – Population Projections)

BYLAW NO. 4328 (RGS AMENDMENT – POPULATION PROJECTIONS) SUMMARY TABLE		
Municipality	Date Considered	Decision
Central Saanich	April 20, 2020	Accept
Colwood	April 14, 2020	Accept
Esquimalt	March 1, 2021	Accept
Highlands	April 6, 2020	Accept
Langford	N/A	Deemed accepted
Metchosin	April 27, 2020	Accept
North Saanich	April 6, 2020	Accept
Oak Bay	N/A	Deemed accepted
Saanich	March 23, 2020	Accept
Sidney	April 14, 2020	Accept
Sooke	April 14, 2020	Accept
Victoria	April 23, 2020	Accept
View Royal	April 21, 2020	Accept
Juan de Fuca Land Use Committee	Received input through informal process	N/A
Cowichan Valley Regional District	March 25, 2020	Accept

NOTE: Per section 436(6), municipalities who have not provided a response are considered to be in support of the proposed amending bylaw.



1903 Mt. Newton Cross Road | Saanichton, BC Canada | V8M 2A9 | 250.652.4444

April 23, 2020

File No. 0400-60/20

Capital Regional District
625 Fisgard Street, PO Box 1000
Victoria, BC V8W 2S6

Attention: Kristen Morley, Corporate Officer

Dear Ms. Morley,

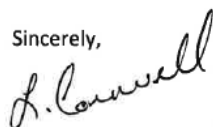
Re: Bylaw No. 4328 – RGS Amendment for Municipal Acceptance

At their April 20, 2020 Regular Meeting, the Municipal Council of the District of Central Saanich passed the following motion:

That Council accept Bylaw No. 4328- Capital Regional District Regional Growth Strategy Bylaw No. 1, 2018, Amendment Bylaw No. 1, 2019.

Should you have any questions with respect to the above, please do not hesitate to contact the undersigned at 250-544-4202.

Sincerely,



Liz Cornwell,
Corporate Officer



CRD EXECUTIVE OFFICE

Received

MAY 01 2020

File: 6440-40

Date: April 16, 2020

Via email: crdchair@crd.bc.ca

Colin Plant, Chair, Capital Regional District Board
Capital Regional District
625 Fisgard Street
PO Box 1000
Victoria, BC V8W 2S6

Dear Chair Plant:

Re: Bylaw 4328 – RGS Amendment Referral for Municipal Acceptance

At the regular meeting of Council held April 14, 2020, Colwood Council considered the Capital Regional District's request for the City to consider giving consent to the Regional Growth Strategy amendment as outlined in Capital Regional District Bylaw No. 4328.

The proposed amendment updates the population, dwelling unit and employment projections in Table 1 of the Regional Growth Strategy. The City of Colwood has no concerns with the proposed amendment and I am pleased to share that Colwood Council adopted the following resolution:

R2020-101 THAT the City of Colwood accepts the Regional Growth Strategy Amendment proposed by CRD Bylaw No. 4328.

If you require any further information, please do not hesitate to contact me.

Sincerely,

Rob Martin,
Mayor

COLWOOD CITY HALL

3300 Wishart Road
Colwood, BC V9C 1R1

CONTACT

Phone: 250.294.8144
Fax: 250.478.7516

OFFICE HOURS

8:00 am – 4:30 pm
Monday – Friday
except stat holidays

cc: Robert Lapham, Chief Administrative Officer, CRD (rlapham@crd.bc.ca)
Kevin Lorette, General Manager, Planning and Protective Services, CRD (klorette@crd.bc.ca)
Emily Sinclair, Senior Manager, Planning and Protective Services, CRD (esinclair@crd.bc.ca)
Jeff Weightman, Planner, Regional and Strategic Planning, CRD (jweightman@crd.bc.ca)
Iain Bourhill, Director of Long-Range Planning & Sustainability, City of Colwood



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall, 1229 Esquimalt Road, Esquimalt, B.C. V9A 3P1
Website: www.esquimalt.ca Email: info@esquimalt.ca

Voice: (250) 414-7100
Fax: (250) 414-7111

File No. 0370-02

Via email to: kmorley@crd.bc.ca

March 2, 2021

Kristen Morley
General Manager, Corporate Services
Capital Regional District
625 Fisgard Street
Victoria, BC V8W 2S6

Dear Ms. Morley:

Re: Proposed Amendment to the Regional Context Statement - Official Community Plan

Please be advised that at its Regular Meeting of Council held March 1, 2021, the Corporation of the Township of Esquimalt Council approved the following resolution:

"That Council authorize the Corporate Officer to forward the proposed amendment to the Regional Context Statement in the Official Community Plan as outlined in Staff Report No. DEV-21-014, to the Capital Regional District's Corporate Officer and furthermore, indicate that Council will discharge its conditional approval, accepting the Regional Growth Strategy Amendment Bylaw No. 4328 per the requirements of Section 438 of the Local Government Act, upon CRD Board acceptance of Esquimalt's revised Regional Context Statement."

As outlined in the attached Staff Report No. DEV-21-014, the Township of Esquimalt Council is requesting that the Regional Context Statement within the Official Community Plan be amended as follows:

Delete the existing Section 3.9 and replace it with the following:

Section 3.9 Population Projections

The provincially mandated population projections over a 20-year time frame for a small population such as Esquimalt's are very difficult to make with any method due to the significant impact that economic, social, and demographic variables have on the outcome over time. For this reason, the Capital Regional District has chosen to base its population projections on a sub-regional scale using a cohort methodology. The Township of Esquimalt is in the Core sub-region with the District of Oak Bay, District of

Saanich, City of Victoria, and Town of View Royal. Cognizant of the individual characteristics of each of these municipalities, the Capital Regional District, and the Township of Esquimalt, agree that the sub-regional population projections will not constrain the Township's future growth and the Township's Official Community Plan is consistent with the Regional Growth Strategy population projections. The Township is working well to achieve regional interests of densification and being a complete compact community and intends to continue doing so.

Please forward the Township's requested amendment to the Capital Regional District (CRD) Board for consideration. Council has agreed to discharge its conditional approval, accepting the Regional Growth Strategy Amendment Bylaw No. 4328 per the requirements of Section 438 of the *Local Government Act*, upon CRD Board approval of Esquimalt's revision to the Regional Context Statement.

Should you require further clarification, please contact me at 250-414-7135 or rachel.dumas@esquimalt.ca.

Yours truly,

A handwritten signature in black ink, appearing to read 'RDumas', is written over a horizontal line.

Rachel Dumas
Manager of Corporate Services / Corporate Officer

Cc. Bill Brown, Director of Development Services, Township of Esquimalt



File: 5280.30

April 17, 2020

CRD Chair Plant and Board Members
Capital Regional District
625 Fisgard Street
PO Box 1000
Victoria, BC V8W 2S6

Dear Chair Plant and Board Members:

Re: BYLAW 4328 – RGS AMENDMENT REFERRAL FOR MUNICIPAL ACCEPTANCE

Thank you for your correspondence dated March 13, 2020 requesting municipal acceptance to Bylaws 4328.

At the Council meeting held April 6, 2020, Council of the District of Highlands passed the following motion:

That Council accept, as per section 436 of the Local Government Act, Bylaw No. 4328, Capital Regional District Regional Growth Strategy Bylaw No. 1, 2018, Amendment Bylaw No. 1, 2019.

Yours truly,

Ken Williams, Mayor
District of Highlands

From: tammie van swieten [<mailto:tvanswieten@metchosin.ca>]

Sent: Thursday, April 30, 2020 12:14 PM

To: Kelly Timms

Cc: Tina Hansen ; Lisa Urlacher

Subject: RE: Letter from CRD Board Chair Colin Plant Re: Bylaw 4328 – RGS Amendment Referral for Municipal Acceptance

Good Afternoon, please see resolution below made at Council's Special Council meeting on April 27, 2020. Please let me know if you require anything further.

a) CRD Bylaw No. 4328 – RGS Amendment Referral for Municipal Acceptance

Moved and Seconded by Councillors Mackinnon and Kahakauwila that Council accept the Capital Regional District Regional Growth Strategy Bylaw No. 1, 2018, Amendment Bylaw No. 1, 2019 (Bylaw No. 4328).

Carried

Tammie Van Swieten
Deputy Corporate Officer
District of Metchosin
4450 Happy Valley Road
Victoria, BC V9C 1S3
tvanswieten@metchosin.ca
Tel: 250-474-3167



April 7, 2020

Colin Plant, Chair
Capital Regional District Board
Capital Regional District
625 Fisgard Street
Victoria, BC V8W 2S6

Dear Chair Plant:

Re: Bylaw 4328 – RGS Amendment Referral for Municipal Acceptance

Thank you for your correspondence to Mayor and Council on behalf of the Board. At meeting held April 6, 2020, North Saanich Council received your correspondence along with proposed CRD Bylaw 4328 and adopted the following resolution:

That "Capital Regional District Regional Growth Strategy Bylaw No. 1, 2018, Amendment Bylaw No. 1, 2019" (Bylaw No. 4328) to amend the population, dwelling unit and employment projections in Table 1 of the Regional Growth Strategy be accepted by the District of North Saanich Council.

I trust the above is satisfactory, please contact the undersigned if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read 'C. Kingsley'.

Curt Kingsley
Deputy CAO / Director of Corporate Services

District of Saanich
Legislative Services Division t. 250-475-1775
770 Vernon Ave. f. 250-475-5440
Victoria BC V8X 2W7 saanich.ca



File: 1310-40

March 30, 2020

Via email: kmorley@crd.bc.ca

Kristen Morley, General Manager, Corporate Services,
Corporate Officer
Capital Regional District
625 Fisgard Street
Victoria BC V8W 1R7

Dear Ms. Morley:

Re: Bylaw 4328 - Regional Growth Strategy Amendment Referral for Municipal Acceptance

This letter confirms that at their meeting held March 23, 2020, Saanich Council considered Bylaw No. 4328 "Capital Regional District Regional Growth Strategy Bylaw No. 1, 2018, Amendment Bylaw No. 1, 2019" and resolved as follows:

"That Council accept, as per section 436 of the Local Government Act, Bylaw No. 4328 "Capital Regional District Regional Growth Strategy Bylaw No. 1, 2018, Amendment Bylaw No. 1, 2019".

If you require further clarification, please contact me at 250-475-5494, Ext. 3500.

Sincerely,

A handwritten signature in blue ink, appearing to read "Angila Bains".

Angila Bains, B.A., CMC
Manager, Legislative Services

/sh

cc: Mayor and Council
Paul Thorkelsson, CAO



TOWN OF SIDNEY

2440 Sidney Avenue, Sidney, British Columbia V8L 1Y7
Phone: 250-656-1184 Fax: 250-655-4508
Email: admin@sidney.ca Website: www.sidney.ca



April 15, 2020

VIA EMAIL: kmorley@crd.bc.ca

Kristen Morley
General Manager, Corporate Services
Capital Regional District
625 Fisgard Street
Victoria, BC V8W 1R7

Dear Ms. Morley:

Subject: CRD Bylaw No. 4328 - Regional Growth Strategy Bylaw No. 1, 2018, Amendment No. 1, 2019

Further to the Board Chair's letter of March 13, 2020, this is to advise that Town Council, at a meeting held on April 14, 2020, considered the above subject bylaw for adoption in accordance with Section 436 of the *Local Government Act* and resolved as follows:

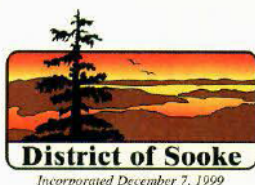
That Council accept the proposed CRD Bylaw No. 4328 - Capital Regional District Regional Growth Strategy Bylaw No. 1, 2018, Amendment No. 1, 2019.

We trust the above is satisfactory.

Yours truly,



Sandi Nelson
Corporate Officer



2205 Otter Point Road, Sooke, British Columbia, Canada V9Z 1J2

Phone: 250-642-1634 • Fax: 250-642-0541 • Email: info@sooke.ca • Website: www.sooke.ca

File No. 0400-90

April 16, 2020

Jeff Weightman, Planner
Regional and Strategic Planning
Capital Regional District
625 Fisgard Street, PO Box 1000
Victoria, BC V8W 2S6

Dear Mr. Weightman:

**RE: CRD Bylaw 4328 – 2018 Regional Growth Strategy Bylaw 4017 Amendment -
Referral for Municipal Acceptance**

Please be advised that at the April 14th, 2020 Regular Council Meeting, Council passed the following resolution:

THAT Council direct staff to respond to the CRD referral dated March 13, 2020 with a letter of acceptance for Bylaw No. 4328 "*Capital Regional District Regional Growth Strategy Bylaw No. 1, 2018, Amendment Bylaw No. 1, 2019*".

CARRIED

The undersigned hereby certifies the above resolution to be a true copy of the resolution passed by the District of Sooke on the dates noted.

Sincerely,

Carolyn Mushata
Corporate Officer

**Legislative
Services
Department**

Legislative
Services

#1 Centennial Square
Victoria
British Columbia
V8W 1P6

Tel (250) 361.0571
Fax (250) 361.0348
www.victoria.ca



April 24, 2020

Colin Plant, Chair
Capital Regional District Board
625 Fisgard Street, PO Box 1000
Victoria, BC V8W 2S6

To Whom It May Concern:

Re: Regional Growth Strategy Amendment Referral for Municipal Acceptance

I am writing to advise you that Victoria City Council passed the following motion at the April 23, 2020 Council Meeting:

That Council:

1. *Accept the Regional Growth Strategy amendment, as set out in the Capital Regional District's Bylaw No. 4328 "Capital Regional District Regional Growth Strategy Bylaw No. 1, 2018, Amendment Bylaw No. 1, 2019" (Bylaw No. 4328) as per section 436 of the Local Government Act.*
2. *Direct staff to provide the Capital Regional District Board with a letter confirming the City of Victoria's acceptance of the Capital Regional District Bylaw No. 4328.*

If you require further information concerning the matter, please contact me at 250.361.0346 or by email at chavelka@victoria.ca.

Yours truly,

A handwritten signature in black ink, appearing to read "Christine Havelka".

Christine Havelka
Deputy City Clerk

CH/mh

cc. K. Hoesel, Director of Sustainable Planning and Community Development



TOWN OF VIEW ROYAL

45 View Royal Avenue, Victoria, BC, Canada V9B 1A6
Ph. 250-479-6800 • Fx. 250-727-9551 • E. info@viewroyal.ca • www.viewroyal.ca

April 22, 2020

Capital Regional District
625 Fisgard Street
PO Box 1000
Victoria, BC
V8W 2S6

Attention: Colin Plant, Chair, CRD Board

Dear Chair Plant:

RE: Bylaw No. 4328 – RGS Amendment Referral for Municipal Acceptance

Thank you for your letter dated March 13, 2020 regarding Bylaw No. 4328 Capital Regional District Regional Growth Strategy Bylaw No 1, 2018, Amendment Bylaw No. 1, 2019. This letter is to inform you that your correspondence was received at the April 21, 2020 Council meeting and the following resolution was passed:

"THAT the Town of View Royal accept Bylaw No. 4328 "Capital Regional District Regional Growth Strategy Bylaw No. 1, 2018, Amendment Bylaw No. 1, 2019" (Bylaw No. 4328) as referred by the Capital Regional District and in accordance with section 436 of the Local Government Act."

If you have any questions regarding the above matter, please do not hesitate to contact this office.

Sincerely,
TOWN OF VIEW ROYAL

Elena Bolster
Deputy Corporate Officer



175 Ingram Street
Duncan, BC V9L 1N8
www.cvrld.bc.ca

Office: 250.746.2500
Fax: 250.746.2513
Toll Free: 1.800.665.3955

CRD EXECUTIVE OFFICE
Received

APR 21 2020

April 15, 2020

Colin Plant, Chair
Capital Regional District
625 Fisgard Street
PO Box 1000
VICTORIA BC V8W 2S6

Dear Mr. Plant:

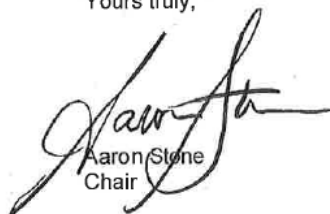
Re: Capital Regional District Regional Growth Strategy Bylaw No. 4328

The Cowichan Valley Regional District (CVRD) Board, at its regular meeting of March 25, 2020, passed Resolution No. 20-156 as follows:

"That the Capital Regional District (CRD) be advised that as per Section 436(4) of the Local Government Act, the CVRD accepts CRD Bylaw No 4328, cited as Capital Regional District Regional Growth Strategy Amendment Bylaw No. 1, 2019."

On behalf of the CVRD Board of Directors, I offer best wishes to you and your colleagues at the Capital Regional District.

Yours truly,



Aaron Stone
Chair

MT/lm

pc: Bob Lapham, CAO

COWICHAN VALLEY REGIONAL DISTRICT