

**Capital Regional District**

**Sooke & Electoral Area Parks and Recreation Commission**

**Minutes of a Regular meeting held Thursday, April 15, 2021 at 6:30 pm**

**Held at SEAPARC Multipurpose Room B, 2168 Phillips Road, Sooke, BC**

**Present in Board Room:**

**Commissioners:** A. Beddows (Chair); D. Bishop (Vice Chair)

**Staff:** S. Knoke, SEAPARC Manager; A. Petrie (Recorder)

**Present Electronically:**

**Commissioners:** M. Tait; D. Little; M. Hicks; J. Perkins (Vice Chair); D. Lajeunesse;

C. Doucet

**Staff:** C. Hoglund, Manager, Program Services

Chair Beddows called the meeting to order at 6:30 pm.

1. **Approval of Agenda**

**MOVED** by Director Tait, **SECONDED** by Vice Chair Perkins,

That the agenda be approved.

**CARRIED**

1. **Adoption of Minutes of March 2, 2021**

**MOVED** by Director Tait, **SECONDED** by Commissioner Little,

That the minutes of the March 2, 2021 meeting be adopted.

**CARRIED**

1. **Correspondence:** There was none.
2. **Chairs Report:** Chair Beddows acknowledged that this is an interesting time, and expressed thanks to the SEAPARC staff.
3. **Directors’ Report:** Director Tait expressed gratitude to the SEAPARC staff for working through the changing protocols, for dealing with the layoffs, and for accommodating the shelter. Director Hicks acknowledged that the golf course has been a huge success, and how fantastic the newly installed net is.

Vice Chair Bishop joined meeting at 6:33pm.

1. **Youth Member’s Report:** There was none.
2. **Presentations/Delegations:** There were none.
3. **Commission Business:**

**a) 2021/22 Fees and Charges Report:** S. Knoke advised of the following:

* Last adjustments to fees and Charges were made in September 2019 and January 2020
* Sport Box Rental and golf course fees

**MOVED** by Director Hicks, **SECONDED** by Director Tait,

That the proposed SEAPARC Recreation Fees and Charges for 2021/22, effective September 1, 2021, for inclusion in the 2021/22 Fees and Charges Bylaw be approved.

**CARRIED**

**b) Staff News Report– Verbal Report**: C. Hoglund and S. Knoke provided updates on the following:

* Program Services and Administration update
* Vaccine clinic
* Capital Planning Projects

**MOVED** by Vice Chair Bishop, **SECONDED** by Director Tait,

To accept this report for information.

**CARRIED**

1. **New Business:** There was none.
2. **Motion to Close the Meeting – That the meeting be closed for Contract Negotiations in accordance with Section (90)(1)(k) of the Community Charter**

**MOVED** by Vice Chair Bishop, **SECONDED** by Vice Chair Perkins,

To close the meeting at 6:56pm.

**CARRIED**

1. **Round Table**

Youth member Doucet commented on how the sport box will be a great addition to the community.

1. **Adjournment**

**MOVED** by Vice Chair Bishop, **SECONDED** by Director Tait,

That the meeting be adjourned at 7:31pm.

**CARRIED**

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Al Beddows, Chair Angela Petrie, Recorder