



**CAPITAL REGIONAL DISTRICT
Sooke & Electoral Area Parks and Recreation Commission**

Tuesday, June 22, 2021 at 6:30 pm
SEAPARC Multi Purpose Room/ Video Conference
2168 Phillips Road, Sooke, BC

AGENDA

1. Approval of Agenda
2. Adoption of Minutes of April 15, 2021
3. Chair's Report
4. Presentations/Delegations
5. Commission Business
 - a) Staff News Report
6. Correspondance
 - a) D.Darby – Pickle ball dedicated courts
 - b) Navy League of Canada-Sooke Branch – Trophy Sponsorship
7. New Business
8. Motion to close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1) (c) labour relations or other employee relations.
9. Adjournment

Next Meeting – Call of the Chair



**Capital Regional District
Sooke & Electoral Area Parks and Recreation Commission
Minutes of a Regular meeting held Thursday, April 15, 2021 at 6:30 pm
Held at SEAPARC Multipurpose Room B, 2168 Phillips Road, Sooke, BC**

Present in Board Room:

Commissioners: A. Beddows (Chair); D. Bishop (Vice Chair)

Staff: S. Knoke, SEAPARC Manager; A. Petrie (Recorder)

Present Electronically:

Commissioners: M. Tait; D. Little; M. Hicks; J. Perkins (Vice Chair); D. Lajeunesse;
C. Doucet

Staff: C. Hoglund, Program Services Manager

Chair Beddows called the meeting to order at 6:30 pm.

1. Approval of Agenda

MOVED by Director Tait, **SECONDED** by Vice Chair Perkins,
That the agenda be approved.

CARRIED

2. Adoption of Minutes of March 2, 2021

MOVED by Director Tait, **SECONDED** by Commissioner Little,
That the minutes of the March 2, 2021 meeting be adopted.

CARRIED

3. Correspondence: There was none.

4. Chairs Report: Chair Beddows acknowledged that this is an interesting time, and expressed thanks to the SEAPARC staff.

5. Directors' Report: Director Tait expressed gratitude to the SEAPARC staff for working through the changing protocols, for dealing with the layoffs, and for accommodating the shelter. Director Hicks acknowledged that the golf course has been a huge success, and how fantastic the newly installed net is.

Vice Chair Bishop joined meeting at 6:33pm.

6. Youth Member's Report: There was none.

7. Presentations/Delegations: There were none.

8. Commission Business:

a) 2021/22 Fees and Charges Report: S. Knoke advised of the following:

- Last adjustments to fees and Charges were made in September 2019 and January 2020

- Sport Box Rental and golf course fees

MOVED by Director Hicks, **SECONDED** by Director Tait,
That the proposed SEAPARC Recreation Fees and Charges for 2021/22, effective
September 1, 2021, for inclusion in the 2021/22 Fees and Charges Bylaw be approved.

CARRIED

b) Staff News Report– Verbal Report: C. Hoglund and S. Knoke provided updates on
the following:

- Program Services and Administration update
- Vaccine clinic
- Capital Planning Projects

MOVED by Vice Chair Bishop, **SECONDED** by Director Tait,
To accept this report for information.

CARRIED

9. New Business: There was none.

**10. Motion to Close the Meeting – That the meeting be closed for Contract Negotiations in
accordance with Section (90)(1)(k) of the Community Charter**

MOVED by Vice Chair Bishop, **SECONDED** by Vice Chair Perkins,
To close the meeting at 6:56pm.

CARRIED

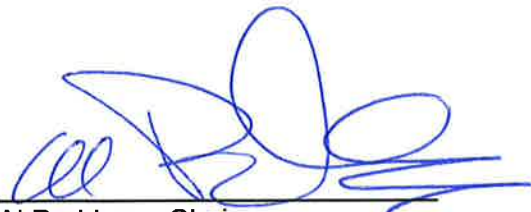
11. Round Table

Youth member Doucet commented on how the sport box will be a great addition to the
community.

12. Adjournment

MOVED by Vice Chair Bishop, **SECONDED** by Director Tait,
That the meeting be adjourned at 7:31pm.

CARRIED



Al Beddows, Chair



Angela Petrie, Recorder

**REPORT TO SOOKE ELECTORAL AREA PARKS AND RECREATION COMMISSION
MEETING OF TUESDAY, JUNE 22, 2021**

SUBJECT Programs and Services COVID-19 Update

ISSUE SUMMARY

To provide an update on SEAPARC programs and services with current provincial restrictions.

BACKGROUND

In response to BC's Restart Plan, staff will implement a phased approach for the return and increase of various priority services during the remaining year of 2021 and into 2022. The guidelines set forth by the Provincial Health Officer, WorkSafeBC, Island Health, and the BCCDC will be followed. The key impacted areas will be facility capacity and staff capacity.

The summer activity schedules including the pool, weight room and limited fitness classes, will remain as planned, and capacity will be increased in accordance with the provincial health order when applicable.

During Phase 4 of BC's Restart Plan, staff will implement a hybrid approach with some activities requiring advanced reservation and some allowing regular drop-in attendance. This will ensure an efficient operation so that programs are managed within the available space while also supporting any health orders that may still be in effect. In addition, a number of pre-registered programs will be offered.

Aquatics

The Pool will re-open on June 28th and will operate Monday to Saturday in July and August. Limited swim lessons and Aqua Fit classes will be offered through the summer, in addition to the scheduled public swim sessions but no other aquatic programs will be offered during this time. Advanced reservations will remain in effect for the pool through the summer to ensure safe operations and aquatic supervisors will continue to provide on-deck supervision to ensure financial efficiency.

A staffing shortage is anticipated in the fall in the aquatic department and subsequently supervisors are actively recruiting qualified Lifeguard/Instructors. In anticipation of this shortage, the fall pool schedule will be similar to the current schedule with options to expand through the fall and winter as staffing levels increase. Advanced training courses will therefore be a high priority, which will require dedicated pool time to ensure the courses can be implemented consistently.

Community Recreation

The focus has continued to be on offering core programs during the Pandemic including Pro-D Camps, soccer programs, licensed preschool and evening youth programs. There is high demand for summer camps with limited spots available. Camps will take place at SEAPARC and Journey Middle School.

Fitness

Limited outdoor fitness classes are currently being offered which will continue through the summer. The fall group fitness schedule will continue to be limited until the Fitness Studio and Multi-purpose rooms are once again available for program use.

Weight Room attendance has decreased during the past 3 months as a result of the Health Order restrictions. This service can be adapted quickly as BC moves into phases 2 to 4 of the Restart plan, however the Weight Room will be closed on Sundays through July and August.

Arena

The Dry Floor has had minimal external bookings during the spring. The ice will be installed in late August in anticipation of the fall and winter season. Staff anticipate that ice use will be similar to that of pre-COVID schedules.

Golf Course

Golf Course attendance remains steady with 90 season passes having been sold. Reception staff and Golf Hosts are working on-site during operating hours which has ensured safe public access and excellent customer service.

Facility Maintenance

The Pool is currently closed due to annual maintenance work.

WorkSafeBC and Technical Safety BC (TSBC) completed a province wide safety and system audit for all arenas with an ammonia refrigeration system. The review of the refrigeration plants across the Province resulted in the issuance of 2 province-wide Orders from TSBC on March 30, 2021 to address deficiencies related to the emergency discharge lines of refrigeration plant rooms and the installation of pressure relief valves on secondary coolant lines. This work has now been completed to ensure SEAPARC is in compliance.

SEAPARC Passes

Monthly and annual passes are currently being reviewed and will be re-introduced when capacity restrictions are lifted, and in collaboration with the Greater Victoria Recreation Centres to ensure a sound regional approach.

IMPLICATIONS

Social Implications

The benefits of recreation are far reaching, and are essential to a health community. Despite the reduction in services during the COVID-19 Pandemic, SEAPARC continues to provide core programs and activities that provide participants opportunities to be active within their community.

Financial Implications

The Provincial Health Order regulations have impacted service delivery, especially within the fitness department. It will take concerted effort to ensure community members feel safe and are interested in returning to activities as restrictions are lifted. Staff continue to monitor and adapt

services to ensure fiscal responsibility.

Service Delivery Implications

Staff continue to adjust service delivery to meet Provincial Health Order restrictions. As the health orders are lifted, staff will adapt all services accordingly to continue providing a safe, quality experience.

CONCLUSION

Staff have modified services to ensure operations are working within the current health restrictions and changing regulations, offering core program services throughout the pandemic. Staff are anticipating an increase in the services that will be delivered during phases 3 and 4 of BC's Restart Plan.

RECOMMENDATION

That the Sooke and Electoral Area Parks and Recreation Commission receive this report for information.

Submitted by:	Colleen Hoglund, Acting SEAPARC Manager
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15. CORRESPONDENCE REQUIRING ACTION

15.1. Pickleball Correspondence from Dianne Darby

A request for a dedicated pickleball court in the community.

Council discussion:

- Recognition of the sports growth and the importance of supporting community recreational activities.
- The District does not manage recreation in the community and the correspondence should be forwarded to Seaparc for discussion at a commission meeting.
- The Sunriver multi-use sport box is not ideal for pickleball, and an alternative should be identified.

2021-213

MOVED by Councillor Al Beddows, seconded by Councillor Jeff Bateman:

THAT Council direct staff to forward the correspondence to the Seaparc for commission for review and consideration.

CARRIED UNANIMOUSLY

In Favour: Mayor Maja Tait, Councillor Jeff Bateman, Councillor Al Beddows, Councillor Dana Lajeunesse, and Councillor Tony St-Pierre

Absent: Councillor Ebony Logins and Councillor Megan McMath

Council discussion:

- With a change in focus occurring from the original pickleball court community grant application, Council sought avenues available for the organization to retain the funds or options to repurpose.
 - Staff advised that the applicant is required to request approval to maintain grant funds should there be an alternation to the original application.

2021-214

MOVED by Councillor Al Beddows, seconded by Councillor Tony St-Pierre:

THAT Council receive the Pickleball Correspondence for information and support the community grant funds awarded to Sooke Pickleball for expanded use on either court.

CARRIED UNANIMOUSLY

In Favour: Mayor Maja Tait, Councillor Jeff Bateman, Councillor Al Beddows, Councillor Dana Lajeunesse, and Councillor Tony St-Pierre

Absent: Councillor Ebony Logins and Councillor Megan McMath

From: [Info](#)
To: [Carolyn Mushata](#); [Norm McInnis](#); [Christina Moog](#); [Info](#)
Subject: FW: Pickle ball
Date: May 18, 2021 10:03:55 AM

Good morning,

Please see the email below for your follow-up and/or action.

Thank you,

Thommie

From: Maja Tait <mtait@sooke.ca>
Sent: May 18, 2021 9:03 AM
To: Info <info@sooke.ca>
Subject: Fwd: Pickle ball

From: Dianne Darby
Sent: Monday, May 17, 2021 6:07:28 PM
To: Maja Tait <mtait@sooke.ca>
Subject: Re: Pickle ball

Dear Mayor Tait and Sooke Council,

Thanks for taking the time to discuss and consider the need for dedicated pickle ball courts with the various stakeholders such as Sea Parc, Sooke Community Association, the School Board and CRD.

This request has been brought forward previously and some council members are aware of our situation. We know there is always a need for funds to support projects. Perhaps some Covid money or other monies can be accessed for recreation and this is certainly a worthwhile recreational project.

1. Increased Demand:

Before Covid we had 85 recognized members with Sooke pickle ball and tennis. The majority by far, being pickle ball players. Over the past year, a number of people have inquired about playing in Sooke and as the population increases there is obviously more demand for courts. Currently, higher level players need to travel to Victoria or Langford to play on proper courts and with increased traffic on the road driving is a real challenge.

2. Fastest Growing Sport:

Some of the smallest communities have provided very good courts such as those in Port Renfrew, Mill Bay, Crofton, Tofino, Ladysmith, Cowichan Lake etc. Even the Gulf Islands of Mayne and Gabriola have pickle ball courts. With the population exploding in Sooke, it seems we should be keeping pace with other communities on Vancouver Island and offer basic amenities. Since pickle ball is the

fastest growing sport in North America there is a definite need for facilities. Currently, there are an estimated 3.3 million pickle ball players in North America with 20 % over 65.

3. Construction:

With the construction of the Sport Box in Sun River it seems the ideal time to flatten an area for dedicated courts. The amount of land required for four courts is about equivalent to the area currently used for the tennis courts on Throup Road. As you are probably aware, pickle ball needs less space than tennis. Two pickle ball courts can easily be fitted in a tennis court horizontally. A pickle ball court is 20 feet (6.10 meters) by 44 feet (13. 41 meters) but some extra space should be allowed between courts for safety considerations. (30' by 60' feet)

4. Players :

Pickle ball is a sport for people of all ages and can be as strenuous as the skill level and fitness of the players allow. It is especially appealing to seniors as it is affordable, requires little equipment, minimum fitness, and provides opportunities to make social connections in the community. Despite the name, it's really fun to play.

5. School Use:

Should there be a possibility of six dedicated courts, schools could hold gym classes on the courts and an entire class could play. (As a former PE teacher, from my own experience, it's best if all the students are engaged in the same activity, which allows for better instruction and closer supervision.)

6. Weather:

Pickle ball can be played most of the year, in nearly all weather conditions, except in rain and high winds.

7. Management:

Perhaps the pickle ball courts could be managed, somewhat like the golf course which is very well done, under the Sea Parc / CRD umbrella. The indoor pickle ball at Journey worked really well and players could pay a yearly fee. This would help to offset the cost of court maintenance etc.

8. Existing Courts:

We appreciate that there will be a court resurfaced on Throup Road but it is rather a bandage solution for the short term. If the court to be resurfaced, and lines are painted for three pickle ball courts horizontally this would alleviate some of the stress on court use. Perhaps dedicated courts could be in the budget for next spring.

Thank you all for your attention to this request and I hope you can come out and play!

(Free lessons!)

Sincerely,

Dianne Darby

Sent from my iPad

On May 10, 2021, at 6:58 PM, Maja Tait <mtait@sooke.ca> wrote:

Hello again,
Wondering if you are comfortable drafting up a proposal for Council to consider?
At an upcoming meeting?
In order to advance this, all of Council would need to consider and give direction to staff.
Let me know!

Many thanks,
Maja

Maja Tait
Mayor, District of Sooke

From: Dianne Darby
Sent: Monday, May 10, 2021 6:22:59 PM
To: Maja Tait <mtait@sooke.ca>
Subject: Pickle ball

Hi Maja,
You have been great replying to all my emails. Thanks so much. I have sent you a cost assessment for courts and perhaps we could find a way to pay for one or two basic courts. We just need some land within Sooke and certainly need not worry about lights or stands at this point. If we could squeeze in next to the sport box that would be fantastic.
It's seems a matter of coming up with about \$20, 000 if the land were provided. It's not an expensive investment considering all the people who would use the courts.
Thanks again.
Dianne Darby

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Sent from my iPad
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Navy League of Canada-Sooke Branch

P.O. Box 412
Sooke, BC
V9Z-1H4

Colleen Hoglund
Seaparc Manager
P.O. Box 421
Sooke, BC V9Z 1H4

June 14, 2021

Re: Trophy Sponsorship – 325 RCSCC ADM. RC WALLER and 207 NLCC ADM. Girouard

To: Ms. Hoglund

On behalf of the Sooke Branch Navy League and our Cadet Corp, 325 RCSCC ADM. RC WALLER and 207 NLCC ADM. Girouard, we would like to extend out thanks for your continued support of the awards we give to our selected Cadets each year. . Due to the current restrictions at the end of our 26th training year we are unable to hold the ACR event this year, but are hoping that we will be able to resume again in 2022.

At this time, we respectfully request a sponsorship donation of \$80.00 to pay for repairs, maintenance and engraving of your individual awards, the “Seamanship Award” for 325 RCSCC ADM. RC Waller and the “Athletic Award” for 207 NLCC ADM. Girouard; as well as purchasing the “keeper award” given to the Cadet recipient. Any funds received are as always, gratefully accepted. A cheque can be made out to: Navy League of Canada Sooke Branch, or if you wish you may also send it as an email money transfer to Sooke.nl.president@vidcadets.ca. Please be sure to mention which award you are sending your donation for.

Please respond no later than July 1st, 2021. If there are any questions, please contact Branch secretary Miriam Lambert at 250-507-2404 or at sooke.nl.secretary@vidcadets.ca . Thank you for your prompt attention regarding this matter.

Best regards,
Executive Committee
Navy League of Canada-Sooke Branch