



Making a difference...together

## Minutes of a Meeting of the ARTS COMMISSION

Held WEDNESDAY, JUNE 23, 2021, in Room 488, 625 Fisgard St., Victoria, BC

---

EP = Electronic Participation

**Present: Members:** J. Loveday (Chair);

**EP:** S. Epp, W. Gardner, C. Green, L. Hundleby, D. Lajeunesse, C. Plant, K. Roessingh

**Staff:** James Lam, Manager, Arts Development Service; V. Jeevanandam, Community Outreach Coordinator; N. More, Senior Administrative Secretary (recorder)

**Also Present:, Arts Advisory Council:** M. Heinz, Funding Chair (EP)

**Absent:** G. Lemon

The meeting was called to order at 4:01 pm.

### 1 Territorial Acknowledgement

### 2 Approval of Agenda

**MOVED** by Member Roessingh, **SECONDED** by Member Gardner,  
That the agenda be approved as circulated.

**CARRIED**

### 3 Adoption of Minutes

**MOVED** by Member Roessingh, **SECONDED** by Member Hundleby,  
That the minutes of the May 26, 2021, Arts Commission meeting be adopted as previously circulated.

**CARRIED**

### 4 Chair's Remarks

Chair Loveday remarked on the joy of receiving invitations to events, as the COVID-19 response health orders ease. Even if not attending the events, the invitations seen on social media to activities spark hope for restoration of normal activities. For him and society, arts and culture are a big part of that restoration and starting to see events that can be attended is a good sign.

### 5 Presentations/Delegations: There were none.

### 6 Commission Business

#### 6.1 Arts Advisory Council Update

6.1.1 Arts Advisory Council Chair's Report (Verbal): None given.

#### 6.1.2 Arts Advisory Council Minutes for Information

#### 6.1.3 Arts Advisory Council *Activities by Council Summary*

On the motion, the Commission sought comment on "funding the 2%" referred to in the Council minutes. Staff clarified that it was based on observations during the past couple of grant adjudications. The ranking based on scoring criteria to assess the projects

according to the guidelines leaves a small percentage of applications that present in unique or idiosyncratic ways and may need similarly idiosyncratic examination. One example might be organizations without years of financial background because of being new. Staff have applied suggestions made by the Arts Advisory Council to the adjudication process.

**MOVED** by Member Green, **SECONDED** by Member Roessingh,  
That the Arts Advisory Council Chair's verbal report, and minutes and *Activities by Council Summary* of June 1, 2021, be received for information.

**CARRIED**

## 6.2 Outreach Update: 2020 Progress Report

V. Jeevanandam provided highlights of the report, including a description of the 2020 Progress Report, which members were shown ahead of its public release to the CRD Board in July and further distribution.

The Commission commented on envisioning a regional support service strategy. On the motion, the Commission commented on the value of the Progress Report and the upcoming presentation of the Progress Report to the Board, especially in light of the Board Strategic Priority related to full support of arts and culture.

The Commission discussed inclusivity, First Nations, and the meaning of equity. Staff clarified that information from CRD First Nations Initiatives will come before the Arts Commission at a future date. The Commission expressed praise for the completeness and value of the Arts & Culture 2020 Progress Report.

**MOVED** by Member Plant, **SECONDED** by Member Green,  
That the Outreach Report: 2020 Progress Report be received for information.

**CARRIED**

## 6.3 April 2021 Project Grant Recommendations

J. Lam provided highlights of the report. M. Heinz reported that the new members of the Council have adjudicated at least one round and are well prepared for future activities. There was cohesion within the adjudication panel and the Arts Advisory Council on the recommendations.

The Commission sought clarification on the Victoria Society of Print Artists project and the William Head On Stage project.

On the motion, the Commission expressed appreciation for the work of the Council and those who participated in the adjudication, for the clarity of the recommendations and summaries, and expressed positivity toward the projects that are to be funded.

**MOVED** by Member Hundleby, **SECONDED** by Member Green,  
That the April 2021 Project Grant Recommendations be approved as presented.

**CARRIED**

## 7 Correspondence

### 7.1 Victoria Women's Transition House Society, 9 June 2021, re: Thank you, IDEA Grant

**MOVED** by Member Plant, **SECONDED** by Member Roessingh,

That the following correspondence be received for information:

Victoria Women's Transition House Society, 9 June 2021, re: Thank you, IDEA Grant

**CARRIED**

## 8 New Business

### 8.1 Retirement of J. Lam

Chair Loveday remarked on the upcoming retirement of J. Lam, and gave acknowledgement on behalf of the Commission for J. Lam's steady hand on the till and his wealth of knowledge on how the CRD works and on the arts ecosystem in the region. He expressed appreciation for the work that J. Lam does, and remarked that he has been a pillar upon which the Arts & Culture Support Service has grown.

On the motion, the Commission expressed that Mr. Lam has done much for the arts in the region, and requested that staff share any notes or accolades received with councils, to be known beyond this Commission.

**MOVED** by Member Plant, **SECONDED** by Member Green,

That sincere appreciation by the Arts Commission be extended to James Lam for his leadership and contribution to the arts over the years of his career at the CRD.

**CARRIED**

### 8.2 New Manager, Arts & Culture Support Service

J. Lam announced the hiring of C. Gilpin, who will begin on June 28 as Manager, Arts & Culture Support Service, overlapping with J. Lam until July 30.

**MOVED** by Member Plant, **SECONDED** by Member Green,

That the announcement on the new Manager, Arts & Culture Support Service, be received for information.

**CARRIED**

### 8.3 Update on the Arts Summit

Staff responded to the Commission request for an update on the Arts Summit. Suggestions on topics from arts organizations and newsletter subscribers was gathered through a survey, which will be utilized in the development of this fall's event.

On the motion, staff clarified the Arts Summit would likely be in October 2021. The Commission requested that staff provide notification on the plans as they become confirmed.

**MOVED** by Member Plant, **SECONDED** by Member Green,

That the update on the Arts Summit planned for Fall 2021 be received for information.

**CARRIED**

Chair Loveday indicated he would call a meeting for July 28 if quorum can be reached.

## 9 Motion to Close the Meeting

**MOVED** by Member Gardner, **SECONDED** by Member Plant,  
That the meeting be closed in accordance with the *Community Charter*, Part 4, Division 3, 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district.

**MOVED** by Member Plant, **SECONDED** by Member Hundleby,  
That the main motion be amended to add that Michelle Heinz, Finance Chair, Arts Advisory Council, be allowed into the closed portion of the meeting.

**CARRIED**

**MOVED** by Member Gardner, **SECONDED** by Member Plant,  
1. That the meeting be closed in accordance with the *Community Charter*, Part 4, Division 3, 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district; and  
2. That Michelle Heinz, Finance Chair, Arts Advisory Council, be allowed into the closed portion of the meeting.

**CARRIED**

**The Commission moved to the closed session at 5:00 p.m.**

**The Commission rose from the closed session at 5:28 p.m. with the following report:**

That Cristina Caravaca, Rachel Ditor, and Christina Haska be appointed to the Arts Advisory Council for an initial one-year term ending June 2022.

## 10 Adjournment

**MOVED** by Member Green, **SECONDED** by Member Plant,  
That the meeting be adjourned at 5:28 p.m.

**CARRIED**

---

CHAIR

---

RECORDER