



ADOPTED

Minutes for a meeting of the Mayne Island Parks and Recreation Commission at the Miners Bay Park Bandstand on September 9, 2021 at 3:00 pm.

Present: Debra Bell (Chair) Peter Askin (Vice Chair) Veronica Euper
 Adrian Wright Lance Shook Lauren Edwards (Recorder)

Absent: David Howe, Director, CRD, Southern Gulf Islands

The meeting was called to order at 3:00 pm.

1. Territorial Acknowledgement

It was acknowledged that participants were pleased and honoured to hold the meeting on traditional territory of Coast Salish First Nations.

2. Approval of Agenda

MOVED by Commissioner Euper and **SECONDED** by Commissioner Askin,
that the agenda be approved as presented.

CARRIED

3. Adoption of Minutes of August 12, 2021

It was **MOVED** and **SECONDED**,
that the minutes of August 12, 2021 be approved as amended.

CARRIED

4. Chair's Remarks – None

5. Reports

5.1. Treasurer's Report

5.1.1. Treasurer's Report for the period August 1 - 31, 2021

MOVED by Commissioner Bell and **SECONDED** by Commissioner Shook,
that the Treasurer's report for the period August 1 -31, 2021 be accepted as
presented.

CARRIED

5.1.2. Capital Budget 2022 – 2026 and related Motions

Commissioner Askin will source an estimate for aluminum staircase replacement on Kippen Road. Discussed the safety concerns with raising and lowering the current staircase.

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5.2. Administration

5.2.1. Follow up Action Report including:

- a) Commissioner Retreat
To be scheduled next spring.
- b) Land Altering Projects
It was clarified that reporting applies to registered and high potential archaeological sites and significant land altering projects.
- c) Volunteer Barbecue 2021
 - Scheduled for September 16th.
 - Commissioner Shook will contact Bill Warning to coordinate with Lion's.
 - 60 people will attend but will plan for 70.
 - Commissioners Wright, Askin and Shook will work the barbecue.
 - T-shirts will be made available.
 - Covid restrictions discussed.
- d) CRD flag policy
Discussed and, at this time, flags are fully raised.
- e) *Driftwood* article
The newspaper editor confirmed there was not a recent article printed which referenced MIPRC.

5.2.2. SGI Active Transportation Network

- It was reported that Watt Consulting had collected all publicly available information and did not require a map.
- CRD had a booth at the Labour Day Farmers Market and sought input from the public for where trails should be placed.
- Commissioner Euper stated that it had been understood the scope of the project was to focus on active transportation.
- No further meeting is scheduled at this time.

5.3. Committees

5.3.1. Sanitation

- a) Library water system update
 - A water sample was sent to test for tannins and, if no tannins found, a new system will be installed as the current system requires monthly cleaning.
 - Other issues with plumbing are reported to be resolved.
- b) No smoking issues

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- The sign was vandalized and it appears a soap dispenser was broken off the wall.
- It was suggested that the new sign be posted on the door outside for visibility.

5.3.2. Land Acquisition

Commissioner Askin and Euper will discuss priority list for property acquisitions and bring forward for the next meeting.

5.4. Parks

5.4.1. Miners Bay

- a) Window replacement
An order will be placed for tempered glass.
- b) Bandstand repair update
It was reported that:
 - Contractor work will take place commencing September 11; ;
 - The structure has been power-washed; and
 - Painting, flashing, and perimeter concrete and brick resetting work still to be done.

5.4.2. Dinner Bay

- a) Volleyball/walking circuit update
 - The volleyball net is installed.
 - It was reported that MoTI is donating fill for the ditch where sitting space will be created and the track will go through that area.
 - The horseshoes are being used more seemingly because the sculpture draws attention.
 - Material is required for 700 metres of track which will go around the entire park; and that there are about 500 cubic yards of chip seal left over from the recent road work on Mayne. Discussed options being considered to acquire a donation of the material.
 - Two pieces of fitness equipment were offered as a donation from two contributors. These could be placed for ocean view during use.
 - Commissioner Shook will continue to follow through on donations.
- b) Lions building license
It was reported that the Lions will review the license and respond by September 15th.
- c) Adachi Pavilion contents
 - Kitchen items have been purchased and the Lions have all other necessary utensils.

ADOPTED

- Maintenance and painting will be done next year.

5.4.3. Japanese Garden

- Three large cherry trees removed and may be replaced.
- The irrigation system is being upgraded.
- Bill Warning confirmed the well water table is at 29 feet.

5.4.4. Cotton Park

a) Draft policy on events

- The draft policy was circulated for input on the one-year pilot project for small events.
- Concern was expressed that, as a wildlife preserve, there should not be a negative impact to the park.
- Capacity and parking were discussed, and it was agreed that the number of vehicles would be five with 50 persons attending event which should not exceed three hours use.
- Scheduling would be restricted to one event per week.
- First Nations consultant advised that no tent stakes should be used nor any ground altering activity done.
- It was agreed that communication will include that a donation for park use is appreciated.
- Litter must be removed.
- The General Terms and Conditions of Use document will be provided when reservations are made.

MOVED by Commissioner Bell and **SECONDED** by Commissioner Wright, that the policy for events at Cotton Park dated August 7, 2021, which includes no more than one ceremony or event per week, the maximum number of guests is 50, a donation amount would be appreciated and no land altering activities be approved.

CARRIED

5.4.5. Emma and Felix Jack Park

- a) Sign installation update
No information yet.

5.4.6. Trail Network Development

a) Kadonaga Trail

- The fence to keep people off private property has been completed with assistance from Carl Bunnin, Bill Duggan, and Commissioners Wright and Askin.
- Flagging was put on fence to minimize deer charges.
- Rob Underhill from the Conservancy made a great map that shows the actual route to St. John Point.

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- As the trail guardian will be away from October to May, Commissioner Askin will make a request for a trail guardian.
 - b) Felix Jack to Kim Rd. trail,
 - A sufficient amount of split rail fencing and some signage is needed.
 - Two trail name choices suggested are: Flag Hill Trail, which has historic relevance, or Alan Ryder Trail, who has significantly contributed to the Conservancy.
 - Commissioner Askin suggested that MIPATA have a vote at their meeting this month.
 - c) The short trail at the end of the right-of-way
 - The short trail is at the start of Mary Jeffery Park and ends at the Plumper Pass Park bike rack.
 - The Leadership Council has been asked to suggest a name. A delegation will visit on Friday, September 10th.
 - One suggestion was a Sencoten name which translated to Short Trail.
 - The posts can be installed as that is a Low Risk activity at that site.
- 5.4.7. Pocket Parks
- Discussed whether there is suitable space that can be modified for sport activity use.
 - Commissioners will make site visits.

6. Correspondence/Meetings

- 6.4. Email request from CRD regarding land altering projects planned for fall/winter 2021-2022.
- 6.5. Email correspondence from Frankie Gowing regarding use of the Adachi Pavilion in September 2021.
- 6.6. Email correspondence to Shelley Marshall, Senior Wildlife Biologist, FLNROD regarding hunting regulation options for Mayne Island.
- 6.7. Email correspondence to Mayne Island Conservancy Society regarding AGM at Miners Bay Park in August 2021.
- 6.8. Email correspondence to Terry Fox Organizing Committee for Terry Fox Run September 19, 2021 at Miners Bay Park.
- 6.9. Draft licence agreement received from CRD regarding Mount Parke Improvement District and Conconi Reef Park.
- 6.10. Request for information from the province via CRD on Village Bay boat ramp pertaining to DFO requests in 2001 and licence renewal. Follow up meeting with Association of Mayne Island Boaters representatives, Commissioners Askin and Bell. Request for current photos of Village Bay and David Cove at low tide.
 - Commissioner Bell sent the pictures as requested.
- 6.11. Invitation to archaeological training on September 28, 2021 by Terra Archaeology and the 'chance find' approach.

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- 6.12. Email request from David Nickoli for a Story Walk at Miners Bay on September 4, 2021 in collaboration with the library.
- 6.13. Email correspondence from/to Mayne Island Pickleball Club inquiring whether there have been any changes in MIPRC position on pickleball.
- Commissioner Bell responded to enquiry and confirmed no changes.
 - Discussed Miners Bay and a number of reasons were stated as to why it would not be suitable.
 - Beechwood pocket park requires a walk around to assess viability.
 - Discussed a lease with the club responsible for development and maintenance.
 - Community consultation would be necessary.
- 6.14. Meeting with Rob Underhill, Mayne Island Conservancy Society, and Commissioner Askin at Anson Road regarding re-vegetation plan.
- 6.15. Email correspondence from/to Mayne Island Pathways and Trails Association regarding AGM on September 26, 2021 at Miners Bay Park.

7. New Business

- 7.4. Request by F. Gowing to use Adachi Pavilion for exercise class in September 2021.
- Approved.
- 7.5. Archaeological training attendees on September 28, 2021.
- This was described as an opportunity for training presented by Terra Archaeology with focus on archaeological chance finds.
 - Commissioners Bell, Euper, Shook and Wright will attend.

8. Motion to Close the Meeting in accordance with Community Charter Part 4, Division 3, Section 90 - None

9. Rise and Report - None

10. Meeting Adjournment

MOVED by Commissioner Wright and **SECONDED** by Commissioner Euper, that the Mayne Island Parks and Recreation Commission meeting be adjourned.
CARRIED

The meeting adjourned at 4:53

Original signed by

October 14, 2021

Debra Bell, Chair

DATE

Original signed by

Lauren Edwards, Recorder

ADOPTED

MAYNE ISLAND PARKS AND RECREATION COMMISSION
Treasurer's Report August 1 - 31, 2021 FINAL

(A) Operating Funds	Dinner Bay	Miners Bay	Cotton	Village	Henderson	Trails Other Parks	Janitorial Plumbing	CRD charges	Other	
Opening Budget 2021	11000	6000	5000	3000	3000	6000	24000	10000	15214	83214
Remaining Budget August 1	2223	4001	3191	2740	2008	3461	12154	5193	12063	47034
Expenses										
Janitorial Aug. 1-15, mileage							791			
Janitorial WCB							14			
Janitorial Aug. 16 - 31 ,mileage							808			
Janitorial WCB -est							14			
Janitor supply (3)26+229+896							1151			
Paint/hose/Adachi	78	468								
Warning Maintenance	100	100								
Freight							100			
Recording secretary July									99	
Recording secretary WCB est.									3	
CRD O/H + labour (292+414)								706		
Signs for Kadonaga						273				
Hydro to August 13, 2021	62		16							
Fencing						73				
Propane	29									
Total Expenses	269	568	16	0	0	346	2878	706	102	4885
Remaining Budget	1954	3433	3175	2740	2008	3115	9276	4487	11961	42149

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TREASURER'S REPORT August 1 - 31, 2021 cont'd

(B) Donated Funds

Japanese Garden

Opening Balance August 1	13472
Plus: Donations	1593
Less: CRD overhead allocation	75
Hydro	165
Gate latch/supplies- MK	182
Closing Balance August 31	14643

Putting Green/Disc Golf/Adachi

Opening Balance August 1	357
Adachi rental (2)	250
Closing Balance August 31, 2021	607

(C) Recreation Funds

Opening Balance August 1, 2021	41718
CRD overhead allocation	136
Recreational funding disbursements	24805
Closing Balance August 31, 2021	16777

(D) Capital Funds (Unallocated)

Opening balance - August 1	94126
Transfer to Miners Bay Bandstand Project	15000
Closing balance - August 31	79126

(D) Capital Funds (Allocated) - Projects

CX.109.2008.66 Cotton Park Monument	4061
CX.109.2009.66 Library Water System Upgrade	3178
CX.109.2010.66 Kim Road Trail	6122
CX.109.2011.66 Dinner Bay Playground	9159
Playground/sports field equipment	2529
Concrete and forms	221
	6409
CX.109.2011.88 Dinner Bay Playground/fields upgrade (CWF)	465
CX.109.2012.81 Dinner Bay Septic	5339
CX.109.2013.66 Miners Bay Bandstand	15000
Total Allocated Capital	40574