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Minutes of the Fiscal Year 2020 Annual General Meeting for Ganges Sewer Local Service Commission
Held November 5, 2021 at the Salt Spring Island Library Meeting Room, 129 McPhillips Avenue, Salt Spring Island, BC

Director: Gary Holman.

Commission Members: Gary Utter, Mike de Carle (Via Zoom), David Toynbee, and Jodie Miller

Staff: Karla Campbell, Senior Manager, SSI Administration (Via Zoom), Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operations (Via Zoom), Dean Olafson, Manager of Engineering, Lia Xu, Manager Finance Services (Via Zoom), Shayla Burnham, Recording Secretary

1. Territorial Acknowledgement/Call meeting to Order

Commissioner Toynbee chaired the meeting in the absence of Chair Utter and provided the Territorial Acknowledgement. The meeting was called to order at 10:07 a.m.

2. Limited Space Meeting Resolution

MOVED by Director Holman, **SECONDED** by Commissioner Toynbee, that this resolution applies to the Ganges Sewer Local Service Commission for the meeting being held on November 5, 2021, and that the attendance of the public at the place of the meeting will be limited in accordance with the applicable requirements or recommendations under the Public Health Act, despite the best efforts of the Ganges Sewer Commission, because:

- a. The available meeting facilities cannot accommodate more than (20) people in person, including members of Ganges Sewer Commission and staff, and
- b. There are no other facilities presently available that will allow physical attendance of the Ganges Sewer Commission and the public in sufficient numbers; and

That the Ganges Sewer Commission is ensuring openness, transparency, accessibility and accountability in respect of the open meeting by the following means:

- a. By making the meeting agenda, as well as the other relevant documents, available on the CRD website, and directing interested persons to the website by means of the notices provided in respect of the meeting,
- b. By making the minutes of the meeting available on the CRD website following the meeting.

CARRIED

3. Approval of Agenda

MOVED by Director Holman, **SECONDED** by Commissioner De Carle, that the November 5, 2021, Annual General Meeting Agenda of the 2020 Fiscal Year for the Ganges Sewer Local Service Commission be approved as amended with the addition of item 5.1 Robin Williams, Kisae Petersen and Ron Cooke re: Dragonfly Commons an Affordable Neighbourhood.

CARRIED

Chair Utter joined the meeting at 10:11 p.m.

4. Adoption of Minutes of the 2019 Annual General Meeting held on December 3, 2020

MOVED by Commissioner Toynbee, **SECONDED** by Commissioner Miller, that the 2020 minutes of the 2019 Fiscal Year Annual General Meeting for the Ganges Sewer Local Service Commission be approved.

CARRIED

5. Delegations

5.1 Robin Williams, Kisae Petersen and Ron Cooke re: Dragonfly Commons an Affordable Neighbourhood

- 30 units of affordable housing at 221 Drake Road on a 10 acre parcel of land.
- Secured water through a drilled well.
- Requesting Ganges Sewer Commission to consider a potential sewer extension to 221 Drake Road.
- Onsite septic system is a possibility but a sewer connection potential cost savings noted.
- Stable ownership model as opposed to rental market.

6. Chair's Report – no report

7. Report

7.1 Annual Report for 2020 Fiscal Year

- Staff provided a brief overview of the report.

MOVED by Commissioner Toynbee, **SECONDED** by Commissioner Miller, that the Ganges Sewer Service Commission receive the Annual report for 2020 Fiscal Year for information.

CARRIED

8. Election of Officers

- Request for volunteers was advertised as per the requirements and after receiving no nominations, Commissioner De Carle, Commissioner Miller and Commissioner Toynbee agreed to continue for an additional two (2) year term from January 1, 2022 – December 31, 2023.

9. New Business

- A report is forthcoming to the Commission regarding a different rate structure at which time staff will call a Special Meeting to present the options for consideration.
- The Commission asked for an update on reclaimed water and staff confirmed it is in the 2022 Capital Planning Projects.

10. Adjournment

MOVED by Commissioner Utter, **SECONDED** by Commissioner Toynbee, that the Ganges Sewer Local Service Commission meeting adjourn at 10:33 am.

CARRIED

CHAIR

SENIOR MANAGER