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## Minutes of a Meeting of the Regional Housing Advisory Committee

December 16, 2021 2:00 - 4:00 pm, Microsoft Teams

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**PRESENT:** Danella Parks, Nadine Kawata, Don McTavish, Bill Brown, Lindsay Chase, Kirsten Baillie, Kerriann Coady, Ross Soward, Kathy Whitcher;

**GUESTS:** Eric Nicholls, James Proctor and Liberty Brears, Province of British Columbia, Steven Hurst, Cool Aid Society

**STAFF:** Melanie Hope, Sandra Allen (recorder)

**REGRETS:** Luke Mari, Andrea Hudson, Alita Tocher, David Corey, Brian Green, Danielle Deni, Don Elliott

Meeting called to order at 2:03 pm.

### 1. Territorial Acknowledgement

Chair Nadine Kawata offered a territorial acknowledgment of the Indigenous communities in the Capital Region.

### 2. Welcome and approval of agenda

Chair Nadine Kawata welcomed all RHAC members and facilitated a round of introductions.

No agenda items were added.

**MOVED** by Danella Parks, **SECONDED** by Bill Brown.

That the agenda be approved as circulated.

**CARRIED**

### 3. Adoption of September 23, 2021 Minutes

**MOVED** by Don McTavish, **SECONDED** by Bill Brown.

That the minutes from the September 23, 2021 Regional Housing Advisory Committee meeting be approved as circulated.

**CARRIED**

### 4. Business arising from the minutes

No business arising from previous meeting.

### 5. Terms of Reference Amendments

A copy of the recently amended Terms of Reference was circulated in advance of the meeting.

Three main changes:

1. Membership to be recommended by the Capital Regional District Board, rather than the Hospitals and Housing Committee (HHC). This is because membership discussions must take place during closed meetings, and HHC meetings are no longer closed.
2. Two-year terms for all stakeholder groups to support consistency within the membership.
3. Meeting frequency change from bi-monthly to quarterly, better reflecting the historical and current meeting schedule.

Follow-up actions:

- Staff will follow-up with members whose appointments were due to expire at the end of the year with regards to a term extension to December 31, 2023.
- Staff to look into “letter of signature for 2021” and report back to the Committee by email.
- Staff to review CRD policy related to remuneration for First Nations partners and report back to Committee by email.

## 6. Presentations

### **Housing Needs Assessments and LGA Amendments:**

Guest presenters Eric Nicholls, James Proctor and Liberty Brears from the Ministry of Municipal Affairs presented to the Committee. Discussion ensued regarding the following:

- Development Approvals Process Review (DAPR).
- Municipalities required to conduct Housing Needs Reports by April 2022 and every five years thereafter, but not required to meet housing need identified in the Housing Needs Reports.
- Make it mandatory that public meetings and hearings are offered in hybrid format.
- Ability to achieve multiple objectives: additional density to offer affordable supply to market whilst also considering climate action and resilience.

### **Challenges and opportunities for change in development of affordable housing**

Guest presenters Don McTavish and Steven Hurst from Cool Aid Society addressed the Committee. Discussion ensued regarding project risks and opportunities for change in development of affordable housing.

## 7. Review of Future Agenda

The Committee will meet next in March 2022. Proposed agenda topics were discussed and recorded by staff.

## 8. Roundtable

## 9. Adjournment

The meeting ended at 3:35 pm.