



Making a difference...together

Minutes of the Fiscal Year 2020 Annual General Meeting of the Cedars of Tuam Water Service Commission

Held Friday, January 14, 2022 Creekside Meeting Room (CRD Office) 108-121 McPhillips Avenue, Salt Spring Island, BC

Present: **CRD Director:** Gary Holman
Commission Members: Peter Wypkema
Staff: Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operation (Via Zoom), Dean Olafson, Manager Engineering, Salt Spring, Lia Xu, Manager, Financial Services (via Zoom) and Shayla Burnham, Recording Secretary

1. Territorial Acknowledgement / Call Meeting to Order

Chair Wypkema provided a territorial Acknowledgement and called the meeting to order at 10:00 am.

2. Limited Space Meeting Resolution

MOVED by Commissioner Wypkema, **SECONDED** by Director Holman, that this resolution applies to the Cedars of Tuam Water Service Commission for the meeting being held on January 14, 2022, and that the attendance of the public at the place of the meeting will be limited in accordance with the applicable requirements or recommendations under the Public Health Act, despite the best efforts of the Commission because:

- a. The available meeting facilities cannot accommodate more than (10) people in person, including members of the Commission and staff, and
- b. There are no other facilities presently available that will allow physical attendance of the Commission and the public in sufficient numbers; and

That the Commission is ensuring openness, transparency, accessibility and accountability in respect of the open meeting by the following means:

- a. By making the meeting agenda, as well as the other relevant documents, available on the CRD website, and directing interested persons to the website by means of the notices provided in respect of the meeting,
- b. By making the minutes of the meeting available on the CRD website following the meeting.

CARRIED

3. Approval of Agenda

MOVED by Commissioner Wypkema, **SECONDED** by Director Holman, that the Cedars of Tuam Water Service Commission 2020 Annual General Meeting agenda of January 14, 2022 be approved.

CARRIED

4. Adoption of Minutes from the 2019 Annual General Meeting held on November 5, 2020

MOVED by Commissioner Wypkema, **SECONDED** by Director Holman, that the Cedars of Tuam Water Service Commission 2019 Annual General Meeting minutes of November 5, 2020 be approved as presented.

CARRIED

5. Chair's Report

- Supportive discussion with the Fulford Water Service Commission Chair Eyles regarding the possibility of trucking water from the Fulford Water Service to the Cedars of Tuam Water Service during periods of drought.
- Cedars of Tuam water service area had water trucked in on several occasions in 2021.
- On-island water service used in 2021 was Salt Spring Island Water Co.
- The Commission asked if the Fulford Water Service Commission would be required to pass a resolution regarding the sale of water and trucking services to the Cedars of Tuam Water Service. Staff to return to the Commission with an update.
- Staff to look into most cost efficient service providers and report back to the Commission.
- Concern expressed regarding asbestos piping with a request for testing. Staff to forward the concern on to the Water Quality Division for comment.

6. Report

6.1 Annual Report for 2020 Fiscal Year

- Staff confirmed the trucked in water was not included within the reports date of publication.
- Meter reader malfunction confirmed by staff.
- Staff confirmed the new well was located on a Statutory Right of Way on School District 64 land and that accessing the site would not require crossing through private lands.

7. Election of Officers

- Request for volunteers was advertised as per the requirements.
- Julian Edwards put forward an application. The Commission requested staff forward the application to the CRD Board for approval in early 2022.

8. New Business – None

9. Adjournment

MOVED by Commissioner Wypkema, **SECONDED** by Director Holman that the meeting adjourn at 10:52 pm.

CARRIED

CHAIR

SENIOR MANAGER