



Making a difference...together

Reaching Home – Community Advisory Board (CAB)

February 10, 2022, 9:00 am – 11:00 am, via Microsoft Teams

PRESENT: Bojan Grbavac, Heidi Hartman, Donna Wingfield, Cyril Morris, Allison Ashcroft, Pat Griffin, Aly Essa, Sylvia Ceacero, Jason Chadwick

STAFF: Melanie Hope, Jerry Michael, Jelena Putnik, Gina Dolinsky, Erin Welch (recorder)

REGRETS: Don Elliott, Jaimee Eggar, Evan James, Eunice Joe, Suzanne Bradbury

The meeting was called to order at 9:02 am

1. Territorial Acknowledgment, welcome and roll call

The chair provided a Territorial Acknowledgment and welcomed CAB members to the meeting. CRD staff recorded members in attendance.

2. Approval of Agenda

Motion to approve the agenda as presented.

MOVED by Pat Griffin

SECONDED by Allison Ashcroft

CARRIED

3. Approval of December 13, 2021, meeting minutes

Motion to approve December 13, 2021, meeting minutes as presented.

MOVED by Allison Ashcroft

SECONDED by Aly Essa

CARRIED

4. Business Arising from the minutes

No issues to review.

5. Update on Open Request for Funding

The CRD Reaching Home Program Coordinator provided CAB members with an update on the CFP that closed on January 31, 2022. \$150,782 of the \$250,000 in flexible request for funding, to address urgent needs of unsheltered people in our community, has been committed to the following projects: CSPC's Neighbor 2 Neighbor, Cornerstone Youth Society's Sanctuary Youth Centre, Cool Aid's Grocery Cards and Period Packs and Sooke Shelter Society's Basic Needs and Program Supplies.

6. Call for Proposals

Cyril Morris and Sylvia Ceacero recused themselves at 9:28 am (and did not rejoin the meeting).

a) Review Applications

CRD staff provided a summary on the December 2021 CFP for RH DC funding to allocate approximately \$845,000 in 2021-22 funding that would support projects in 2022-23 and 2023-24. The CAB recommended, at the December 2021 CAB meeting, that the CFP prioritize services that support the transitions into Regional Housing First Program units and also other housing units without on-site supports. Ten proposals were received in the CFP. CRD staff conducted an administrative review and determined that: one proposal did not meet the terms of the CFP; four proposals focused specifically on the funding priority of the CFP; two proposals included some activities that aligned with the funding priority; and three proposals included activities outside of the funding priority. The four proposals deemed to fully align with the funding priority totalled just over \$1.1 million.

As the \$250,000 from the open request for funding was not fully expended, there was approximately \$944,226 in available funding.

A brief overview of the four projects focused specifically on the priority of the CFP was provided, including the average scores.

The top three scoring projects totalled \$934,869 and therefore fit within the available funding, leaving just under \$10,000 leftover.

b) Recommend Projects for Funding

The CAB recommends starting April 1st, for the CRD as the CE to enter into agreements with Burnside Gorge Community Association, John Howard Society of Victoria and Pacifica Housing Advisory Association to allocate up to \$944,226 in the years 2022-23 and 2023-24.

The total amount of funding recommended be considered as approximate to allow the CE to conduct the due diligence and approved budget changes not to exceed plus or minus 10% of the recommended amount.

Two members, Allison Ashcroft and Jason Chadwick, were opposed to the recommendation of funding one project.

MOVED by Pat Griffin

SECONDED by Heidi Hartman

CARRIED

c) Next Steps

CRD staff will inform all organizations which applied for funding of the CAB's recommendation and begin due-diligence with the recommended projects.

7. ESDC Update on Indigenous Homelessness CAB

A written update will be provided to the CAB.

8. CE Administrative updates:

a. CAA/HIFIS

A written update will be provided to the CAB.

b. Administration

A written update will be provided to the CAB.

9. Adjournment

Motion to Adjourn.

MOVED by Pat Griffin **SECONDED** by Jason Chadwick

The meeting was adjourned at 11:00 am