

Pender Islands Parks and Recreation Commission

**ELECTRONIC MEETING NOTICE
(Agenda Posted Separately)**

**March 14, 2022
8:30 AM**

This notice is to advise you of the upcoming Pender Islands Parks and Recreation meeting, which will be held with a hybrid attendance model, both in person and electronically.

You are encouraged to attend electronically, which is the mode by which most of the Commission will be attending. If you wish to attend in person, a member of the commission will be at:

Community Resource Centre
#31-4605 Bedwell Harbour Road
Driftwood Centre, across from the Hardware Store
Please knock on the back entry door to be admitted

The PIPRC appreciates your understanding as we adapt to new ways of working, which ensure the health and safety of our community.

How to Connect Electronically:

To join via Zoom Link:

<https://us02web.zoom.us/j/89323397862?pwd=dnQ4OGFiN05xVFhNS3JCbVAvSTg3dz09>

To join by Phone:

+1 438 809 7799 Canada

+1 587 328 1099 Canada

+1 647 374 4685 Canada

+1 647 558 0588 Canada

+1 778 907 2071 Canada

+1 204 272 7920 Canada

Meeting ID: 893 2339 7862

Passcode: 652350

This notice and connection information is also available online at www.crd.bc.ca/penderparks/

The Pender Islands Parks & Recreation Commission consists of local volunteer commissioners, authorized by the Capitol Regional District to manage Pender Islands Community Parks and funding of community recreation programs and activities. PIPRC meetings are held monthly and the public is welcome to attend.

Email: penderparks@crd.bc.ca

Website: www.crd.bc.ca/penderparks/

Pender Islands Parks and Recreation Commission

March 14, 2022

8:30 am

Electronic Meeting By Zoom/Community Resource Centre

- 1) Call to Order
- 2) Approval of agenda with any amendments
- 3) Review and approval of minutes February 14, 2022
- 4) Delegations and Public Presentations
- 5) Communication
 - a) Email: Wedding functions on PIPRC run parks
- 6) Reports
 - a) Maintenance (Ben Symons)
 - b) Chair Person
 - c) Treasurer
 - d) Recreation
 - e) Volunteer Committee
- 7) Old Business
 - a) Einars Hill trail update
 - b) PIRAHHA Update
 - c) Access to past files
 - d) Disc park daphne removal connection with PICA
 - e) Disc park tree update
 - f) Master Plan approval
- 8) New/Other Business
 - a) Mortimer Spit grading request
 - b) Beaumont Park stakeholders meeting
 - c) MLPOS property
- 9) In Camera Session
- 10) Next Meeting: Monday April 11, 2022 8:30 am
- 11) Adjournment

The Pender Islands Parks & Recreation Commission consists of local volunteer commissioners, authorized by the Capitol Regional District to manage Pender Islands Community Parks and funding of community recreation programs and activities. PIPRC meetings are held monthly and the public is welcome to attend.
Email: penderparks@crd.bc.ca Website: www.crd.bc.ca/penderparks/

PIPRC chair report.

March 14, 2022

Our master plan is nearing the final version and approval at the March meeting will allow us to officially move forward. The next step will be to gather community input where appropriate.

Some ongoing issues are still in limbo. The school contract should be signed soon if not already. The community hall (PIRAHA) funding item is still being researched as it has been difficult to find any documentation.

The applications for our administrative position closed on March 11. The in camera session will give us the opportunity to finalize the process.

Some of the legal items will be discussed in camera. CRD staff have been very helpful in these matters.

Thanks to the commissioners who have been getting things done. We have some positive updates to projects to receive this meeting.

Submitted by
Tim Frick

To: Parks Commissioners
 From: George Leroux, Treasurer
 Date: March 14, 2022

Re: **Treasurer's Report – February**

The January Revenue and Expense (R&E) report has been provided by CRD. The February report is not available in time for our March 14th meeting.

January's reporting was a little slow due to a) CRD December yearend resulting in the January R&E report being released in late February and b) transfer of \$1,875 from operating to capital. The Capital Project – Disc Park Tree planting, approved by PIPRC at the January meeting, resulted in some delays to reporting and payments as a capital code was established and expenses transferred from operating to capital. This project is now considered complete.

| | | |
|-------------------------------|--------------------|-----------------------|
| Revenue Reported | | |
| Book Sales | \$ 56.92 | |
| Federal Grant | \$ 1,410.41 | |
| | \$ 1,467.33 | |
| Expenses on R&E | | |
| Sea Spray Lawn | \$ 627.06 | January R&E report |
| Driftwood Office | \$ 284.95 | monthly billing |
| Allocation - CRD Finance | \$ 475.33 | monthly billing |
| Electricity | \$ 35.77 | allocation |
| CRD Labour Consumption | \$ 34.50 | allocation |
| Other January Expenses | | |
| Ben Symons | \$ 2,178.75 | will show in February |
| Contractor travel | \$ 395.25 | Parks contractor |
| Contractor sourced supplies | \$ 1,768.60 | travel |
| PIHBC | \$ 1,913.13 | Parks Mntnc supplies |
| Bunzl | \$ 366.46 | Parks Mntnc supplies |
| Transfer to Capital | | |
| Disc Park Trees | -\$ 1,875.14 | outhouse supplies |
| | | CX.029.2032.67 |
| Total January Expenses | | |
| | \$ 6,204.66 | |

The budget showing on the accompanying R&E report is still considered provisional until officially approved by the CRD Board in March.

| | |
|---------------------|---------------|
| | budget |
| | 2022 |
| | |
| Revenue | 160,474 |
| Expense | 117,474 |
| Transfer to Capital | 43,000 |
| | - |

The Commission is planning several capital projects in the near future. Once approved by the Commission, a capital project code will be requested. This code will need to show on all invoices related to the project so that payment is not delayed.

WLC to discuss in mid-March

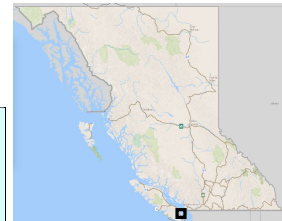
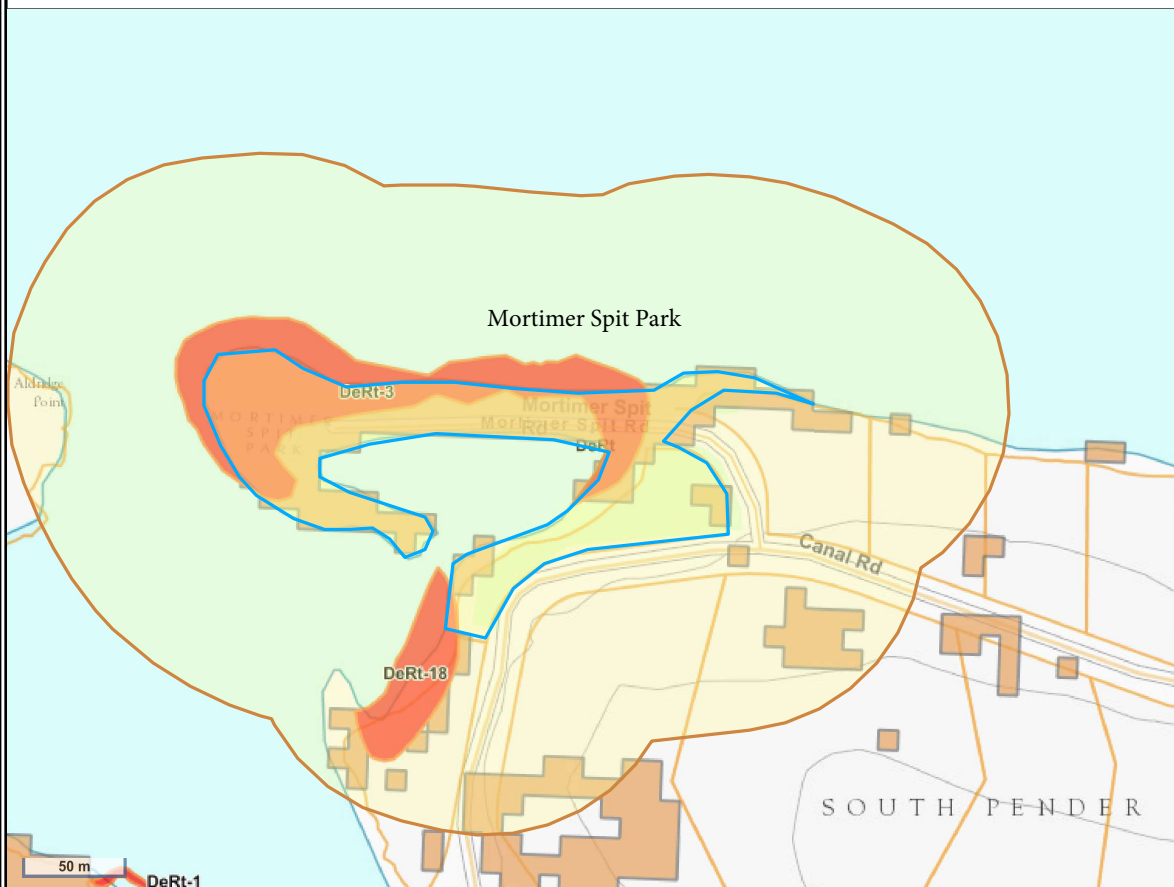
Mortimer Spit Resurfacing

Pender Island

Annual light grading with machine to smooth out driving area and fill in pot holes. No material imported, only materials on site are used. Minimal depth of digging, approximately 4 inches at maximum.



Mortimer Spit Park



Legend

Labels

Archaeological Sites - Labels

Archaeology/Heritage

Archaeological Sites

Registered

Registry Candidate

Decision Pending

Federal Jurisdiction

Legacy

Recorded/Unprotected

Cancelled Record

Archaeological Overview Assessments

MOD

High

Archaeology Administrative

Borden Grid

Borden Grid

Administrative

BC Parks

Provincial Parks, Eco Reserve

Cadastral Integrated

Cadastral - ParcelMap BC

Roads

Digital Road Atlas

Archaeological sites are protected under the Heritage Conservation Act. Archaeological site location information is extremely sensitive. Authorized RAAD users may only present information to a third party or parties who have a need to know. The contents of this map must otherwise not be copied or redistributed without permission of the Archaeology Branch. Archaeological site location is dependent on the accuracy of the site record and the scale at which the site was recorded. It is possible that unknown and unrecorded archaeological sites exist within any area of interest. The Access to Provincial Archaeological Information Policy is available at https://www.for.gov.bc.ca/archaeology/requesting_archaeological_site_information/process.htm.

DeRt-3, DeRt-18 & 4 AOI of HTG 502 within park bounds and 6 more AOI within 100m

Center: 48°46'2", -123°15'21"

Scale: 1 : 4232

SRS: EPSG:3857

UTM Zone: 10

