

CRD Southern Gulf Islands Library Commission

Semi-annual business meeting May 4th 2022

At the Pender Island Public Library and by Zoom

Minutes

In attendance (14) (Commissioners, except where noted): **In person:** Laura Vilness (Chair, Pender), Dianne Wilson (Pender-Alternate), Marilyn Winterbottom (Mayne), Sarah Stang (Galiano), Kris Dartnell (Galiano), Christina Kovacevic (Galiano-Alternate), Ginny Macoun (Piers), Charlotte Young (Piers), Nancy Phillips (Saturna), Debbie Lesurf (Saturna), Ilka Olsen (Saturna-Alternate), Carmen Oleskevich (Library Director), Colette Clarke (Library Technician, minute taker). **By Zoom:** Karen Ramlo (Mayne-Alternate), Lori Ragan (Pender)

1. Call to order at 1:00 pm
We acknowledge that we meet on the unceded territory of the Wsáneć peoples.
2. Approval of agenda
Motion to approve agenda was moved by Kris D., seconded by Marilyn W., carried.
3. Approval of SGILC past-minutes of Oct. 21 2021 meeting
Motion to approve past minutes as amended, by Nancy P., seconded by Sarah S., carried.
4. SGILC Library Director report
The Commission received the Library Director's report outlining COVID-19 updates, staffing updates including education/training, reports submitted, finances, and support provided for SGI libraries.
5. SGILC Financial report 2021 and Budget 2022
Motion to approve the 2021 financial statement and 2022 budget, by Ginny M., seconded by Sarah S., carried.
6. Other Business
 - 6.1 CRD-SGILC Library Services Agreement (2021-2026 draft): Laura V. thanked all for their input and reviewed the draft document, with questions discussed. **Motion** that the Commission agrees to submit the draft CRD-SGILC Library Services Agreement (2021-2026) with changes discussed, by Kris D., seconded by Debbie L., carried. **Action:** Carmen to submit draft Agreement to appropriate CRD staff.
 - 6.2 SGILC requisition allocation and the Saturna Island Library: Carmen outlined the annual financial allocation of CRD funds among the SGILC members with a comparative chart, and group discussion occurred. Saturna Library has difficulty meeting basic operating expenses with current allocation based on island populations and property assessments. **Motion** to form an SGILC ad hoc committee to review the CRD allocation to ensure each member can provide access to equitable library services, by Karen R., seconded by Nancy. P., carried. **Action:** Carmen to follow-up with meeting arrangements by Zoom.
 - 6.3 Committee on SGILC ad hoc committee: Carmen briefly reviewed the survey from Fall 2021 of Commissioner and Board members regarding governance and operations, including moving towards common best practices and shared IT Support staff.
7. Meeting Reflections by all
8. Upcoming Meeting: SGILC semi-annual meeting in October 2022 - TBA
9. Adjournment at 3:12 pm