

Minutes of the Special Meeting of the Fernwood and Highland Water Service Commission Held Friday, June 3, 2022 in the Creekside Meeting Room (CRD Office) 108-121 McPhillips Avenue, Salt Spring Island, BC

DRAFT

**Present**: **Director**: Gary Holman

Commission Members: Laura Travelbea, Brian Travelbea and

Carollin Wentworth

**Staff:** Karla Campbell, Senior Manager; Dean Olafson, Manager Engineering; Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operations, and

Shayla Burnham, Recording Secretary

#### 1. Territorial Acknowledgement / Call Meeting to Order

Chair L. Travelbea provided a Territorial Acknowledgement and the meeting was called to order at 10:51 am.

### 2. Approval of Agenda

**MOVED** by Commissioner B. Travelbea, **SECONDED** by Director Holman, that the Fernwood and Highland Water Service Commission Special meeting agenda be approved as presented.

**CARRIED** 

## 3. Report

# 3.1 Request Additional Funds to Complete the Detailed Design for the Highland Fernwood Backup Power Project

- The Commission requested an update in regards to the initial estimate increase and staff confirmed inflation costs.
- The Commission asked staff what the urgency of the project was and staff confirmed that from an operations and design perspective the project completion was important for daily usage and emergency operations. Staff further confirmed that recent, significant power outages had caused the reservoirs to reach critically low levels.
- Staff confirmed water conservation signs are placed up on Salt Spring Island for all CRD water services around May 1<sup>st</sup> of each year. The Commission asked if water conservation sings are precautionary or regulatory and staff confirmed precautionary. The Commission further asked if staff were considering amending the bylaws to regulatory provisions and staff confirmed this.
- Staff to update the title of the graph on page 3 of the agenda package, from "Highland Fernwood Intake Project Budget" to "Highland Fernwood Backup Power Project Budget."

**MOVED** by Commissioner B. Travelbea, **SECONDED** by Commissioner Director Holman, that the Highland Fernwood Water Service Commission recommends to the Capital Regional District Board that the Highland Fernwood 2022 Five Year Capital Plan be amended to fund an additional \$25,000 from the Capital Reserve Fund to the Highland Fernwood Backup Power Design project.

CARRIED Commissioner Wentworth Opposed

## 3.2 Request Additional Funds to Complete the Detailed Design for Highland Fernwood Intake Project

- Staff provided a brief overview of the report.
- The Commission stated that chlorine levels in the water seemed high and staff confirmed that the levels in the water were within the Guidelines for Canadian Drinking Water Quality.

**MOVED** by Commissioner B. Travelbea, **SECONDED** by Commissioner Wentworth, that the Highland Fernwood Water Service Commission recommends to the Capital Regional District Board that the Highland Fernwood 2022 five year financial plan be amended to fund an additional \$27,000 from the Capital Reserve Fund to the Highland Fernwood Intake project.

**CARRIED** 

- 4. New Business None
- 5. Next Meeting TBD
- 6. Adjournment

**MOVED** by Commissioner B. Travelbea, **SECONDED** by Commissioner Wentworth, that the meeting be adjourned at 12:01 p.m.

CARRIE	<u>D</u>
CHAIR	
SENIOR MANAGER	