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Minutes of the Annual General Meeting Fiscal Year 2021 of the Fulford Water Service Commission

Held Monday, June 3, 2022 at the Fulford Hall, 2591 Fulford-Ganges Road, Salt Spring Island, BC

DRAFT

Present: **CRD Director:** Gary Holman
Commission Members: Carole Eyles, Gord Singbeil (via Zoom), Alan Martin, and Anthony Maude
Staff: Karla Campbell, Manager, SSI Electoral Area, Dean Olafson, Manager of SSI Engineering, Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operations (via Zoom), Lia Xu, Manager, Manager, Financial Services (via Zoom), and Shayla Burnham, Recording Secretary

1. Territorial Acknowledgement / Call Meeting to Order

Chair Eyles provided a territorial acknowledgement and called the meeting to order at 10:01 am.

2. Approval of Agenda

MOVED by Commissioner Martin, **SECONDED** by Commissioner Singbeil, that the Fulford Water Service Commission's Annual General Meeting agenda for the Fiscal Year 2021 be approved as amended by adding item 7.1 Weston Lake Study, item 7.2 Vortex Application and item 7.3 Work on the Water Leak that was Discovered.

CARRIED

3. Adoption of Minutes of the 2020 Annual General Meeting held on November 2, 2021

MOVED by Commissioner Maude, **SECONDED** by Commissioner Singbeil, that the Fulford Water Service Commission's Fiscal Year 2020 Annual General Meeting minutes of November 2, 2021 be approved as presented.

CARRIED

4. Director and Chair's Report

Director Holman briefly reported:

- The Local Community Commission (LCC) Advisory Committee has met two times, with a third meeting scheduled for the evening of Monday, June 6, 2022. Broadens representation with the possibility of consolidating island wide services under an elected LCC.

Chair Eyles briefly reported:

- Increased communication across island wide local service Commissions.
- Essential fencing to be installed at the treatment plant.

- Atmospheric river and subsequent flooding took out the pipe over Weston Creek requiring an emergency fix and appreciation was expressed for the quick response by staff.
- Concern expressed for the potential future Vortex development with the Fulford Water Service expected to supply water.

5. Report

5.1 Annual Report for 2021 Fiscal Year

- Staff provided a brief overview of the Annual Report for the 2021 Fiscal Year.
- The Commission called attention to the increase in water usage for June and July and asked staff how close to capacity the service was during that time. Staff confirmed that capacity had not been exceeded for what the licence supplies and further confirmed a review of the information would occur and an accurate update would be provided to the Commission.

There is no recommendation. This report is for information only.

6. Election of Chair and Commissioners

- The Notice of Annual General Meeting was advertised as per requirements and two nominations were received.
- Commissioner Maude was nominated to continue for another term.
- Commissioner Eyles was nominated to continue for another term.
- Commissioner Singbeil provided his resignation following December 31, 2022.
- With one position available for the 2023-2024 term, a secret ballot occurred and Bren Walker was nominated as a Commissioner. Staff to forward her application to the CRD Board of Directors for approval.
- Commissioner Maude nominated Commissioner Eyles for position of Chair. After hearing no further nominations, Commissioner Eyles was re-elected as Chair.

7. New Business

7.1 Weston Lake Study

- The Commission requested an update regarding the Weston Lake Water Sustainability Report and staff confirmed the report was in draft form and with the consultant. The report will be provided to the Commission by staff once it's made public.

7.2 Vortex Application

- Staff are working with the developer on their study and once complete, staff will provide the Commission with a report.
- The Commission stated that inaccurate information related to firefighting was posted to the Vortex development public website and reservoir capacity concerns were expressed.

- The Commission expressed support for potential future secondary suites within the service area following an Islands Trust zoning bylaw amendment to assist with affordable housing.

7.3 Work on the Water Leak that was Discovered

- Staff confirmed water production rates have dropped and that North Salt Spring Water Works had not found anything on the public side of the water system however, potential leaks may have been discovered on the private side of the water system. Staff to visit 107 Morningside Road to investigate a potential water leak and/or blockage on the private side.

The Commission asked who was responsible for the moss removal on the roof of the treatment plant and staff to report back to the Commission with an update.

8. Adjournment

MOVED by Commissioner Maude, **SECONDED** by Commissioner Martin, that the Fulford Water Service Commission adjourn the meeting at 11:06 am.

CARRIED

CHAIR

SENIOR MANAGER