



Making a difference...together

Minutes of the Annual General Meeting Fiscal Year 2021 of the Cedar Lane Water Service Commission Held Monday, June 20, 2022 at the Salt Spring Island Library, 129 McPhillips Avenue, BC

DRAFT

Present: **CRD Director:** Gary Holman
Commission Members: Jason Griffin and Marianne Hobbs
Staff: Karla Campbell, Senior Manager, Salt Spring Island Electoral Area, Dean Olafson, Manager SSI Engineering, Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operations (Via Zoom), Lia Xu, Manager, Finance Services (Via Zoom), and Shayla Burnham, Recording Secretary
Regrets: Cathy Lenihan

1. Territorial Acknowledgement / Call Meeting to Order

Chair Griffin provided the Territorial Acknowledgement and called the meeting to order at 10:00 am.

2. Approval of Agenda

MOVED by Commissioner Griffin, **SECONDED** by Commissioner Hobbs, that the Cedar Lane Water Service Commission 2021 Annual General Meeting Agenda of June 20, 2022 be approved.

CARRIED

Lia Xu, Manager, Finance Services joined the meeting via Zoom at 10:02 am.

3. Adoption of Minutes from the 2020 Annual General Meeting held on November 8, 2021

MOVED by Commissioner Griffin, **SECONDED** by Commissioner Hobbs, that the Cedar Lane Water Service Commission approve the 2020 Annual General Meeting Minutes dated November 8, 2021.

CARRIED

4. Director and Chair's Report

Director Holman briefly reported:

- The Local Community Commission (LCC) Advisory Committee has met three times, with a fourth meeting scheduled for Friday, June 24, 2022. Broadens representation with the possibility of consolidating island wide services under an elected LCC.

Chair Griffin briefly reported:

- Confirmed that manganese levels exceeded the allowable limits and that a treatment system is required. Staff confirmed a cost estimate for the treatment system is forthcoming.
- Costs concerns related to the new treatment system were expressed.
- Commissioner Griffin and Commissioner Lenihan continue to solicit potential Commissioner replacements for the 2023-2024 term.

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AGM Fiscal Year 2021 held on June 20, 2022

5. Report

5.1 Annual Report for 2021 Fiscal Year

- Staff provided a brief overview of the Annual Report for the 2021 Fiscal Year.
- The Commission expressed concern for a new well on private property that was drilled in close proximity to one of their existing wells.
- Staff confirmed trucked water would be used if needed to offset emergency water shortages.

There is no recommendation. This report is for information only.

7. Election of Chair and Commissioners

- Request for volunteers was advertised as per the requirements and staff confirmed no new nominations were received.
- Staff to rerun ads for Commissioners prior to the budget meeting scheduled for the fall at which time the election of Chair and Commissioners will occur.

8. New Business

- The Commission requested future Annual General Meeting reports include a statement regarding outstanding debt and staff confirmed this request could be included.

9. Adjournment

MOVED by Commissioner Griffin, **SECONDED** by Commissioner Hobbs, that the meeting be adjourned at 10:25 am.

CARRIED

CHAIR

SENIOR MANAGER