



Making a difference...together

## Reaching Home – Community Advisory Board (CAB)

September 22, 2022, 1:30 pm – 3:30 pm

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**PRESENT:** Bojan Grbavac, Jennifer Fox, Aly Essa, Sylvia Ceacero, Angela Wheeler, Cyril Morris, Don Elliott (ex-officio), Donna Wingfield (ex-officio)

**STAFF:** Gina Dolinsky, Jerry Michael, Erin Welch (recorder)

**REGRETS:** Allison Ashcroft, Suzanne Bradbury, Jason Chadwick

The meeting was called to order at 1:35 pm

### 1. Territorial Acknowledgment, welcome and roll call

The chair provided a Territorial Acknowledgment and welcomed CAB members to the meeting. CRD staff recorded members in attendance.

### 2. Approval of Agenda

Motion to approve the agenda as presented.

**MOVED** by Sylvia Ceacero

**SECONDED** by Aly Essa

**CARRIED**

### 3. Approval of June 6, 2022, meeting minutes

Motion to approve June 6, 2022, meeting minutes as presented.

**MOVED** by Don Elliott

**SECONDED** by Sylvia Ceacero

**CARRIED**

### 4. Business Arising from the minutes

No business to review.

### 5. Introduction to new members

The chair welcomed new BC Housing CAB member, Jennifer Fox, and new Island Health CAB member, Angela Wheeler.

### 6. Call for Proposals

CRD staff provided a summary of 13 eligible proposals to Funding Priority 1 that were received; and summarized scoring received from CAB members.

Sylvia Ceacero recused herself at 2:22 pm

CRD staff provided a summary on one eligible proposal received for Funding Priority 2, and summarized scoring received from CAB members.

Sylvia Ceacero rejoined the meeting at 2:25 pm to participate in a fulsome discussion regarding the Funding Priority 1 proposals.

Sylvia Ceacero recused herself at 2:32 pm

## **MOTION**

The CE negotiate and enter into contracts with sub-project proponents scoring 75% or higher as recommended by the Community Advisory Board:

1. Commencing November 1, 2022, the CRD as Community Entity for the Reaching Home Program, enter into sub-project agreements to allocate up to \$3.4 million in the years 2022-2023 and 2023-2024.
  - a. The total amount of funding recommended be considered as approximate values to allow the CE to conduct the necessary due diligence and approve budget changes not to exceed plus or minus 15% of the recommended amount and,
  - b. The proponents demonstrate the ability to fulfill all Reaching Home Program administrative requirements identified through due diligence to be completed by CE staff.

AND

2. That the CE engage with applicants scoring below 75% and current Reaching Home funded programs to allocate any remaining Designated Communities funds at the discretion of the CE, subject to Reaching Home Program terms and conditions compliance, to be determined by the CE.

**MOVED** by Don Elliott

**SECONDED** by Jennifer Fox

**That the motion be amended by inserting “and with consideration of regional distribution of remaining funds” after the wording “to be determined by the CE”**

**The Question was called on the main motion as amended.**

The CE negotiate and enter into contracts with sub-project proponents scoring 75% or higher as recommended by the Community Advisory Board:

3. Commencing November 1, 2022, the CRD as Community Entity for the Reaching Home Program, enter into sub-project agreements to allocate up to \$3.4 million in the years 2022-2023 and 2023-2024.
  - c. The total amount of funding recommended be considered as approximate values to allow the CE to conduct the necessary due diligence and approve

budget changes not to exceed plus or minus 15% of the recommended amount and,

- d. The proponents demonstrate the ability to fulfill all Reaching Home Program administrative requirements identified through due diligence to be completed by CE staff.

AND

4. That the CE engage with applicants scoring below 75% and current Reaching Home funded programs to allocate any remaining Designated Communities funds at the discretion of the CE, subject to Reaching Home Program terms and conditions compliance, to be determined by the CE with consideration of regional distribution of remaining funds.

**MOVED** by Jennifer Fox

**SECONDED** by Don Elliott

**CARRIED**

CAB members took a five-minute break from 2:42 pm – 2:47 pm

Sylvia Ceacero rejoined the meeting at 2:47 pm

## **7. CAB Term Ending/Selection of new members**

With the current term of the CAB ending in December 2022, CRD staff provided an update on recruitment for the next term. The slate of nominees is to be submitted to CRD Legislative Services before November 7, 2022, for approval by the CRD Board. If interested, current CAB members can serve another term.

The current CAB will be sent the list of nominees for feedback prior to its submission to CRD Legislative Services.

## **8. CE Administrative updates:**

### **a. CAA/HIFIS**

CRD Staff provided an update on implementation of CAA/HIFIS:

- BC Housing has indicated a willingness to open the provincial HIFIS system communities, committing to providing a project charter and governance framework for Reaching Home communities to review.
- Delaney & Associates are engaging with the community related to CAA/HIFIS and have led five focus groups to date. Focus groups have included people with lived experience, youth and homeless serving organizations. Additionally, interviews with BC Housing and Island Health have been completed. The next step is to engage with Indigenous organizations and begin resource mapping.
- Delaney & Associates will provide a report to the Coordinated Access Working Group and Advisory Committees for the October 19<sup>th</sup>, meeting.

**b. Administration**

CRD staff provided an administrative update:

- In July, the Reaching Home Program went through an external financial audit.
- Quarter 1 claims for ten sub-projects were completed in August.
- Two Call for Proposals were conducted throughout the summer receiving 16 applications total.
- Site visits were conducted with all sub-projects in June and July.
- The CRD is actively recruiting for two vacancies within the Housing Initiatives & Programs department.

**9. Adjournment**

Motion to Adjourn.

**MOVED** by Sylvia Ceacero      **SECONDED** by Don Elliott

The meeting was adjourned at 3:10 pm