



Capital Regional District

625 Fisgard St.,
Victoria, BC V8W 1R7

Notice of Meeting and Meeting Agenda Peninsula Recreation Commission

Thursday, September 29, 2022

6:00 PM

Via [Teleconference](#)
Panorama Boardroom
1885 Forest Park Drive
North Saanich, BC V8L 4A3

R. Imrie (Chair), H. Gartshore (Vice Chair), K. Frost, C. McNeil-Smith, P. Murray, G. Orr, N. Paltiel,
C. Rintoul, R. Windsor

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes of August 25, 2022

3.1 Minutes of the August 25, 2022 Peninsula Recreation Commission meeting

Recommendation: That the minutes of the Peninsula Recreation Commission meeting of August 25, 2022 be adopted as circulated.

Attachments: [Minutes](#) – August 25, 2022

4. Chair's Remarks

5. Presentations/Delegations

6. Commission Business

6.1 2022 Summer Camp Program Report

Recommendation: There is no recommendation. This report is for information only.

Attachments: Staff Report: 2022 Summer Camp Program Report

6.2 2022 Special Events Report

Recommendation: There is no recommendation. This report is for information only.

Attachments: Staff Report: 2022 Special Events Report

6.3 Maintenance Report

Recommendation: There is no recommendation. This report is for information only.

Attachments: Staff Report: Maintenance Report

7. New Business

8. Adjournment

The next meeting is October, 27, 2022

To ensure quorum, please advise Denise Toso at dtoso@panoramarec.bc.ca if you cannot attend.



**Minutes of a Meeting of the Peninsula Recreation Commission
Held Thursday, August 25, 2022, in Room 6 at Greenglade Community Centre,
2151 Lannon Way, Sidney, BC**

Present in Room 6:

Commissioners: R. Imrie (Chair), H. Gartshore (Vice-Chair), C. McNeil-Smith, G. Orr, N. Paltiel, R. Windsor, S. Garret

Staff: L. Brewster, Senior Manager; M. Curtis, Manager, Facilities & Operations; K. Beck, Manager, Program Services; Bruce Hampson, Contractor, Financial Services; D. Toso (recorder)

Present Electronically:

Staff: A. Sharp, Manager, Administrative Services

Regrets: P. Murray; C. Rintoul

The meeting was called to order at 6:02 pm

1. Territorial Acknowledgement

Chair Imrie provided a territorial acknowledgement.

2. Approval of Agenda

MOVED by Commissioner Paltiel, **SECONDED** by Commissioner McNeil-Smith,
That the agenda be approved.

CARRIED

3. Adoption of Minutes of June 16, 2022

MOVED by Commissioner Paltiel, **SECONDED** by Commissioner Orr,
That the minutes of the June 16, 2022 meeting be adopted.

CARRIED

4. Chair's Remarks

Chair Imrie asked if the commission's desire was to move meetings back to the Panorama Boardroom or remain at Greenglade. The commission, having no preference, deferred to the Chair's discretion. Future meetings will be held in the Panorama Boardroom.

The commission welcomed Katherine Beck, new Manager of Program Services.

5. Presentations/Delegations: There were none.

6. Commission Business

**Peninsula Recreation Commission Minutes
August 25, 2022**

6.1 2023 Budget Review and Approval Process

A. Sharp provided an overview of the report.

Discussion ensued regarding capital projects planned for 2023.

MOVED by Commissioner Windsor, **SECONDED** by Commissioner Orr,
The Peninsula Recreation Commission to the Capital Regional District Board:
That the attached 2023-2027 Panorama Recreation Budget be approved as presented.

CARRIED

7. New Business: There was none.

8. Adjournment

MOVED by Commissioner Orr, **SECONDED** by Vice-Chair Gartshore,
That the meeting be adjourned at 6:43 pm.

CHAIR

RECORDER



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**REPORT TO PENINSULA RECREATION COMMISSION
MEETING OF THURSDAY, SEPTEMBER 29, 2022**

SUBJECT 2022 Summer Camp Program

ISSUE SUMMARY

To provide information on summer camp programs offered by Panorama Recreation in July and August 2022.

BACKGROUND

Panorama Recreation offers a variety of summer camp programming in July and August, which takes place at Panorama Recreation Centre, Greenglade Community Centre, Centennial Park, and elsewhere on the Saanich Peninsula.

Summer camps feature a range of themes and activities to appeal to diverse participants from 3 to 15 years of age. Several longstanding camps run weekly throughout the summer, and are facilitated by Panorama Recreation staff. In addition, a number of special themed camps are offered for some or all weeks of the summer. These camps are primarily delivered by contracted service providers.

Summer camp participants take part in a diverse range of activities including arts, crafts, indoor and outdoor structured and unstructured play, and field trips to locations throughout Greater Victoria. In addition, camps enjoy the use of several indoor and outdoor facilities at Panorama Recreation including the swimming pool, tennis courts, and for the first time, the Jumpstart Multi Sport Court.

Several departments are involved in the planning and delivery of summer camps, including Community Recreation, Aquatics, Arena and Racquet Sports. In total, 24 Panorama Recreation staff, including 4 inclusion leaders, and staff from 10 different service providers facilitated the delivery of summer camp programs in 2022. Panorama Recreation received funding from the Canada Summer Jobs Federal wage subsidy program for 8 staff: 6 aquatic camp leaders and 2 aquatic leaders.

In 2022 Panorama Recreation camps saw a total of 2079 registrants, which is 424 more than in 2019. In addition, in 2022 camps were on average 88% full, compared to 76% full in 2019. This indicates that camps being offered are increasingly well utilized by the community. Running programs near or at full capacity allows Panorama Recreation to maximize the impact of staff and facility resources, in alignment with Service Delivery Objectives of sustainable and aligned programming.

	Camps Offered	Total Registrants	% Full
2019	154	2079	88%
2022	145	1655	76%

IMPLICATIONS

Social Implications

Having accessible, affordable and quality summer camp programming helps children, families and the local economy thrive. Summer camps provide children with opportunities for social interaction, physical activity, and structured and unstructured play, connecting them with indoor and outdoor recreation facilities in the community. Summer camps also support families to sustain employment during the summer months by providing much needed childcare, in turn allowing local businesses to attract and retain a stable work force.

Service Delivery Implications

Staff recruitment challenges had some impact on service delivery of summer camps in 2022. There was a slight reduction in the overall number of camps offered when compared with 2019, and some camps were in high demand with waitlist of 10 or more.

CONCLUSION

Summer camp programs are well attended and valued by the community, helping to address the community need for childcare on the Saanich Peninsula.

RECOMMENDATION

There is no recommendation. This report is for information only.

Submitted by:	Katherine Beck, Manager of Program Services
Concurrence:	Lorraine Brewster, Senior Manager, Panorama Recreation Centre



**REPORT TO PENINSULA RECREATION COMMISSION
MEETING OF THURSDAY, SEPTEMBER 29, 2022**

SUBJECT 2022 Special Events

ISSUE

To provide information on the 2022 Panorama Recreation special events.

BACKGROUND

Up until the COVID-19 Pandemic, Panorama Recreation provided and participated in a variety of special events to encourage active living and community connectedness.

This year, with the lifting of the pandemic restrictions, staff were able to plan, participate in and/or deliver a variety of events to date including:

- Jumpstart Multi Sport Court Grand Opening
- Jumpstart Multi Sport Court Fun Day
- Play in the Park

In addition, Panorama Recreation participated in a variety of community events throughout the Saanich Peninsula including: Sidney Days, school fairs, Sidney Sidewalk Sale, North Saanich Fire Department 50th Anniversary, BC Aviation Museum Open House and OneDay.

Plans for fall events include: Facility Tours and Information sessions, Active Aging Week, Free Skate sponsored by Telus, Slider's Birthday Stroll, Halloween themed events for Kindergym, Teen Lounge and Everyone Welcome Skating, Gingerbread House Challenge and Winter Wonderland.

Play in the Park

Staff delivered the Play in the Park program throughout the Saanich Peninsula community once again this past summer. It was the eighth year. Due to the COVID-19 pandemic restrictions, Play in the Park was not offered in 2020 or 2021. This free opportunity to play in local parks was facilitated by Panorama Recreation staff from 5:30 to 8:30 pm on Tuesdays, Wednesdays and Thursdays, from July 4 to September 1, 2022.

The program ran three evenings a week in the locations listed below versus five evenings as in past years. This reduction in the number of days was due to limited staff resources. It also allowed Panorama the opportunity to maximize attendance.

	July	August
Tuesday	Jubilee Park, North Saanich	
Wednesday	Tulista Park, Sidney	
Thursday	Centennial Park, Central Saanich	

The goal of Play in the Park is to improve the health and wellbeing of the community through increased physical activity (particularly in youth) and an enhanced sense of community and social connectedness.

Similar to previous years, Play in the Park was led by one leader and three assistant leaders. Three of the four staff were already staff within another Panorama department, one staff was a new hire. The Play in the Park staff supervised the giant inflatable obstacle course and small bouncy castle, offered opportunities for interactive and intergenerational play, group games and more. Approximately 2,200 people participated in Play in the Park this year.

The Play in the Park launch party that took place on Thursday, July 4 at Centennial Park in Central Saanich was incredibly successful with approximately 400 people in attendance throughout the evening. Attendees had the option to purchase a hot dog meal from the Kiwanis Club of Sidney and Saanich Peninsula. The Play in the Park team lead activities and games, set up story walks, glitter tattoos, and supervised the inflatable obstacle course. Also in attendance was the CRD with their E-Mobility campaign which included a tent set up, e-bike and e-car.

The free Yoga in the Park series was offered again this year on Thursdays from 6 to 7 pm in Centennial Park. Other features included adventure playground activities and an open air library provided by Saanich Peninsula Literacy Group.

The community has shown great appreciation for the Play in the Park program. Many participant feedback forms thanked Panorama Recreation for continuing to offer this free program in their communities.

SOCIAL IMPLICATIONS

Panorama Recreation strives to provide a safe, happy, healthy and friendly community. By offering and participating in local community events, we are able to connect with our local community and potential customers face to face. Special events facilitate community members coming together to meet, interact and build a stronger community across all ages.

These community events also assist us with increasing our public image and brand recognition as well as fostering customer relations and community partnerships.

ENVIRONMENTAL IMPLICATIONS

The benefit of unstructured play and social interactions for all ages is well known. As events and programs like Play in the Park are offered in outdoor settings and local parks, we hope that community members will enhance their awareness of and continue to value local outdoor spaces.

ECONOMIC IMPLICATIONS

Although many of the special events do not directly generate revenue, Panorama Recreation's participation in these events provides valuable benefit in connecting and supporting overall community health and wellbeing with the community. This also leads to potentially increased participation and revenue in the future.

CONCLUSION

Special events and programs such as Play in the Park continue to be well attended and valued by Saanich Peninsula residents. They enhance social connectedness in the community and provide opportunities for play and fun activities.

RECOMMENDATION

There is no recommendation. This report is for information only.



Lisa Sneek
Marketing Coordinator



Lorraine Brewster
Senior Manager

LS/KB:sa

Attachment: Appendix A – Jumpstart Multi Sport Court Play Day/Play in the Park Photos

APPENDIX A
Jumpstart Multi Sport Court/Play in the Park Photos





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**REPORT TO PENINSULA RECREATION COMMISSION
MEETING OF THURSDAY, SEPTEMBER 29, 2022**

SUBJECT **Maintenance Update**

ISSUE SUMMARY

To provide information on the maintenance department and capital projects.

Roof Fastener Upgrade Project

The roof fastener upgrade project is in progress with completion expected in October.

Turnstile Project

The turnstile replacement project was awarded to Gunnebo Canada. The project is currently behind the anticipated timeline due to manufacturing delays. Removal of the old turnstiles and surrounding concrete has been removed. Wiring conduit and new concrete has been installed. Completion is currently expected in October although no firm delivery dates have been committed.

Outdoor Tennis Courts Resurfacing

The outdoor tennis courts have been resurfaced. The work included crack repair of the surface, new laykold acrylic membrane, repainting of the lines and the installation of new nets.

Jumpstart Multi Sport Court

New gears for the height adjustability of the main basketball hoops have arrived and are now functional. We are continuing to work with Jumpstart to find a suitable long-term solution for the issues we are experiencing with the adjustable hoops.

Pool Shut Down

The annual pool shut down is complete. The shut down was extended 3 days longer than anticipated due to unexpected part failure and part supply issues. New pool controllers were installed, some pump impellers were replaced, the sauna was completely relined with cedar and new benches were installed. In addition, deep cleaning, painting and tile work were completed throughout the pool and changerooms.

CONCLUSION

The above repairs and improvements are part of the capital and long-term preventative maintenance plan.

RECOMMENDATION

There is no recommendation. This report is for information only.

Submitted by:	Matt Curtis, Manager of Facilities & Operations
Concurrence:	Lorraine Brewster, Senior Manager, Panorama Recreation