

SATURNA ISLAND PARKS AND RECREATION COMMISSION (SIPRC)
Regular Meeting Minutes
Thursday January 12, 2023 Saturna Recreation Centre

Present: David Osborne (Chair), Paul Brent (Treasurer), Kyra Haworth, Larry Field, Keith Preston, Al DeJoseph, Denise Kuzyk (Administrator) Regrets: Robyn Quaintance (Vice Chair), Rosemary Henry

1. CALL TO ORDER – 4:35 pm David

Quorum noted as achieved. David welcomed the new Commissioners; Larry Field and Al DeJoseph.

David made the acknowledgment of our presence on the traditional territory of the Coast Salish Tsawout and Tseyum people, with gratitude for their long stewardship and care of this beautiful island. David extended a welcome and thank you to those attending.

2. ADOPTION OF AGENDA –

The agenda was amended to include discussion of a possible new gazebo and a correction to the next meeting date. The Agenda as amended was adopted by consent.

3. APPROVAL OF MINUTES –

The Minutes of December 10th were adopted by consent.

4. TREASURER'S REPORT - Paul Brent

a) Paul delivered a report and circulated copies of the 2023 fiscal budget request. Discussion on the 2023 budget occurred and the Treasurer's report and the 2023 budget to be submitted to the CRD. MOTION Moved to accept Treasurer's report and 2023 CRD budget submission by Sienna, Seconded by Larry Field. MOTION APPROVED

5. CHAIR'S REPORT - David Osborne

No report.

6. FUNDING REQUESTS

A)Pottery Workshop - Trish DeJoseph- presented information and a request for a number of 2 day adult and childrens pottery workshops to be held at the Recreation Center starting at the end of January. There was a short discussion following Trisha's proposal. MOVED by Paul to approve the funding up to 1,100.00 SECONDED By Sienna. MOTION APPROVED.

7. ELECTION OF NEW OFFICERS

CHAIR - David Osborne accepted nomination. Approved by consent.

VICE CHAIR - Robyn Quintance accepted nomination (via email) Approved by consent

TREASURER - Sienna Casper accepted nomination. Approved by consent.

7. NEW BUSINESS

- A) Implementation of new recreation funding guidelines and funding requests. David updated the form and made copies available in the freemail pick up area, prior applicants were sent a copy and advised of the new application deadline in 2023. The paid coordinator position will be deferred until later in 2023. **ACTION: DAVID to email new Commissioners the 2021 Chair report which has a list of recipients for the prior year.**
- B) Shell Beach trail condition - Kyra advised that she will be speaking to Sonny regarding a new stone to repair the trail. **ACTION: Kyra to check with Sonny on sourcing a stone for the trail.**
- C) Thompson Park Outhouse - Rosemary (email report) One firm estimate was received from those vendors contacted. Save On Septic advises that that are able to contract for 2000.00 and are awaiting approval. MOTION by Sienna to hire for Save on Septic in accordance with the estimate provided. SECONDED by Larry Field. APPROVED. **ACTION: Rosemary to engage Save on Septic to provide pump out.**
- D) Memorial Plaques guidelines - Ongoing inventory is being done on current benches, their condition and possible sites for new benches. **ACTION: David will join with Sienna to research and draft guidelines and create a list of current inventory. Sienna is continuing to document current inventory. Committee members will send any photos of benches and corresponding location for Sienna to add to her records.**
- E) Ball Park Issues, Flag replacement, stairs and maintenance. No Report **ACTION: David will contact Gary Dale regarding repairs. Paul will talk to Shuana Huculak at CRD regarding soil displacement.**
- F) West Ridge Trail - Signage for Westridge Park will be ready within a week and will be installed as soon as received. **ACTION: Rosemary to install.**
- G) Discussion was held on possible location for a new covered shelter. **ACTION: KYRA to provide a list of possible sites and shelter configurations.**

8) NEXT MEETING – February 9, 2023 Saturna Recreation and Cultural Center. Keith Preston to Chair

ADJOURNMENT – 6:10pm