



**Minutes of a Meeting of the Peninsula Recreation Commission
Held Thursday, January 26, 2023, in the Panorama Boardroom
1885 Forest Park Drive, North Saanich BC**

Present: **Commissioners:** R. Imrie (Chair), P. DiBattista, K. Frost, S. Garnett, P. Jones, C. McNeil-Smith, P. Murray, N. Paltiel, R. Windsor
Staff: L. Brewster, Senior Manager; A. Sharp, Manager, Administrative Services; M. Curtis, Manager, Facilities & Operations; K. Beck, Manager, Program Services; D. Toso (recorder); M. Medland, Senior Financial Advisor; S. May, Senior Manager Environmental Engineering

District of Central Saanich Staff: Dale Puskas, Director of Engineering; C. Culham, Chief Administrative Officer, Sarah Riddle, Councillor

Also present: Melissa Drolet, Peninsula Soccer Association

The meeting was called to order at 5:59 pm

1. Territorial Acknowledgement

Commissioner Frost provided a territorial acknowledgement.

2. Election of Vice-Chair

Chair Imrie called for nominations of the Vice-Chair of the Peninsula Recreation Commission for the upcoming term.

Commissioner Murray nominated Commissioner Paltiel. Commissioner Paltiel accepted the nomination.

Chair Imrie called for nominations a second time.
Chair Imrie called for nominations a third and final time.

Hearing no further nominations, Chair Imrie declared Commissioner Paltiel Vice-Chair of the Peninsula Recreation Commission by acclamation for the upcoming term.

3. Approval of Agenda

MOVED by Commissioner Paltiel, **SECONDED** by Commissioner McNeil-Smith,
That the agenda be approved.

CARRIED

4. Adoption of Minutes of September 29, 2022

MOVED by Commissioner McNeil-Smith, **SECONDED** by Commissioner Paltiel,
That the minutes of the September 29, 2022 meeting be adopted.

CARRIED

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5. Chair's Remarks: There were none.

6. Presentations/Delegations: There were none.

P. DiBattista left the meeting 6:03 pm citing a potential conflict of interest as the President of the Peninsula Warriors Lacrosse Association, the primary user of the sport box.

7. Commission Business

7.1 Centennial Park Multi-Sport Box

L. Brewster introduced the report. Discussion ensued regarding:

- Budget implications and project cost estimates
- The understanding that the project is not yet approved

Staff continued with the overview of the report. Further discussion ensued regarding:

- Mitigating the risk of a requisition increase for 2023
- Motion arising regarding the Heat Recovery Plant project

Melissa Drolet of the Peninsula Soccer Association entered the meeting at 6:55 pm

MOVED by Commissioner Murray, **SECONDED** by Commissioner MacNeil-Smith,
That staff be directed to include \$4.9 million in the 2023 CRD Capital Plan, to be funded by the grant transfer and debt for the balance, and bring back a detailed project plan to the Peninsula Recreation Commission, including terms with the District of Central Saanich for the grant transfer, procurement approach, fieldhouse condition assessment, schedule, property tenure details and borrowing and budget implications.

CARRIED

MOVED by Commissioner Windsor, **SECONDED** by Commissioner MacNeil-Smith,
That the 2023 Capital Plan be amended to allow \$2.4 million for the Heat Recovery Plant project to be debt financed.

CARRIED

P. DiBattista returned to the meeting at 7:12 pm

S. May left the meeting at 7:13 pm

7.2 2022 Operating Surplus

A. Sharp provided an overview of the report. Discussion ensued regarding:

- Estimated amount of operating surplus
- Historical operating surplus amounts

MOVED by Commissioner Windsor, **SECONDED** by Commissioner Paltiel,
That the Peninsula Recreation Commission approve the transfer of 50% of the 2022 operating surplus to the capital reserve, 25% of the operating surplus to the equipment replacement fund and 25% to the operating reserve fund.

CARRIED

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7.3 Programs and Services Report

K. Beck provided an overview of the report. Discussion ensued regarding:

- No significant feedback from community on the transition from the Red Cross swim program to the Life Saving Society program.

7.4 Peninsula Recreation Commission Meeting Dates for 2023

L. Brewster provided an overview of the report.

MOVED by Commissioner Frost, **SECONDED** by Commissioner Paltiel,
That the Peninsula Recreation Commission approve the proposed 2023 Commission meeting dates.

8. Correspondence

**8.1 Correspondence from the District of Central Saanich and the Town of Sidney Re:
Funding for Peninsula Soccer Association Turf Field Project**

M. Drolet of the Peninsula Soccer Association was invited to speak about the turf field project. Discussion ensued regarding:

- Requests for funding from entities that draw upon all 3 municipalities
- Details of the turf field project
- Panorama's service establishment bylaw

MOVED by Commissioner Paltiel, **SECONDED** by Commissioner Jones,
That the Peninsula Recreation Commission relay back to the District of Central Saanich and Town of Sidney a recommendation of a one-time grant or loan contribution of up to \$250,000 per municipality.

CARRIED
Commissioner Windsor **OPPOSED**

9. New Business: There was none.

10. Adjournment

MOVED by Commissioner Windsor, **SECONDED** by Commissioner Paltiel,
That the meeting be adjourned at 7:54pm.

CARRIED

CHAIR

RECORDER