

**WILLIS POINT FIRE PROTECTION  
AND RECREATION FACILITIES COMMISSION  
MEETING MINUTES**

Tuesday April 25, 2023 7:30 PM

**Present:** Brent Kornelson, Gary Howell, Brian McCandless, Aran Puritch, Paul Williams, Jim Potvin,

**Absent:** Director Al Wickheim, Joel Cotter

**Guests & Invitees:** Daniel Kenway (video), Darren Pine, Cody Daku (online), Paul McCormick

Meeting called to order at 7:30 pm

**1) Approval of Agenda**

**MOTION** by Brent Kornelson, **SECONDED** by Brian McCandless that the Agenda be accepted as presented, **CARRIED**

**2) MOTION** by Brian McCandless, **SECONDED** by Paul Williams that the minutes of Feb 28 2023 be accepted as presented, **CARRIED**

**3) Business Arising:**

- a) Hall Managers Report: see attached
- b) Cell Tower: nothing new to report
- c) Asphalt Hall Apron: nothing to report, waiting for cell tower construction before proceeding
- d) Apparatus Replacement: Art reported the trip to evaluate the truck build was completed, they asked for several modifications to plumbing layout, cost of additions is about \$9000, funds to come out of the truck commissioning budget of \$50K.

**4) New Business:**

- a) Field Rental: Aran reported the Park Contractor's use of the field bringing in about \$4500; he will ensure it's billed.
- b) Gazebo Project: Art reported the contractor has not been returning his calls and is in default of his obligations, the initial CRD inspection failed and little work has been done, contractor has already received about \$16K on deposit. Art will be discussing the next step with CRD staff.
- c) Governance Meeting: Aran reported he and Art meet with CRD staff for a review into the state of CRD governance of the areas Fire Departments. This was a question and answer review the CRD is undertaking for long term planning purposes.
- d) **Hall Lower panels:** Brian reported there is finished ¼" birch plywood panels available at a materials cost of about \$1000, he will arrange volunteer labour to install panels.

**MOTION** by Brian McCandless, **Seconded** by Aran Puritch to approve up to \$2000 for materials to re-clad the Hall gym interior lower walls. **CARRIED**

- e) **Stage Storage:** Daniel discussed options for storing the stage which is a hazard currently sitting on the gym floor, Brian will review options for storage of the stage.

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- f) **Garbage collection:** Paul McCormick brought up issues residents are having with existing garbage collection services. He is looking into other options and was looking for the commission support/feedback for potential solutions, including the potential for collections bins on Hall property.
- g) **Fire Smart:** Paul McCormick discussed the Fire Smart program for the Point. If homeowners sign up the Fire Department is willing to inspect private properties and make recommendations for improvements. Homeowners making improvements can be reimbursed for their time through the Fire Smart grants program. Members of the commission signed up for inspections.
- h) **Water Softener:** Paul McCormick donated a water softener to the Hall; Brian will review potential installation locations.
- i) **Insurance for WPCA:** Daniel requested a meeting with Aran together with CRD staff to review the need for this WPCA executive insurance.

**Motion by Brian, seconded by Brent to adjourn meeting 9:30 pm, CARRIED.**

**Hall Managers Report**

April 25, 2023

Regular use of the Fire Hall continues with Pickle Ball and the Fire Fighters floor hockey.

In addition to the March St.Patricks Day celebration a successful

Community Garage Sale was held at the hall on March 11th. There were

no new rentals in the month of April, however the hall is booked for a

full day training session on May 11th and the tennis court and field have

been rented for evening dog training classes on May 1, 15, 29, June 5th

and 12th.

There are no issues of concern at this time.

Submitted by,

Mariann Malvet

Hall Manager