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Minutes of the Annual General Meeting of the Fernwood and Highland Service Commission Held June 8, 2023 for the 2022 Fiscal Year at the Salt Spring Island Multi Space (SIMS) Boardroom, 124 Rainbow Road, Salt Spring Island, BC

Present: **Director:** Gary Holman
 Commission Members: Laura Travelbea, Brian Travelbea and Carolin Wentworth (Via Zoom)
 Staff: Dean Olafson, Manager SSI Engineering, Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operations (Via Zoom), Lia Xu, Manager, Finance Services (Via Zoom), and Shayla Burnham, Recording Secretary

These minutes follow the order of the agenda although the sequence may have varied.

1. Territorial Acknowledgement / Call Meeting to Order

A Territorial Acknowledgement was provided by Commissioner Travelbea and the meeting was called to order at 12:38pm.

2. Election of Chair

Staff called for nominations from the floor. Commissioner B. Travelbea nominated Commissioner L. Travelbea as Chair. After calling three times and hearing no other nominations, Commissioner L. Travelbea was elected as Chair.

3. Approval of Agenda

MOVED By Commissioner L. Travelbea, **SECONDED** by Director Holman, that the Fernwood and Highland Water Service Commission approve the Thursday, June 8, 2023 Annual General Meeting for the 2022 fiscal year as amended by adding item number 8.1 Project Updates and, to remove duplicated pages 21-28.

CARRIED

4. Adoption of Minutes of the 2021 Annual General Meeting held on June 20, 2022

MOVED By Commissioner B. Travelbea, **SECONDED** by Commissioner Wentworth, that the Fernwood and Highland Water Service Commission adopt the minutes of the 2021 Annual General Meeting held on June 3, 2022 as presented.

CARRIED

MOVED By Commissioner L. Travelbea, **SECONDED** by Commissioner Wentworth, that the Fernwood and Highland Water Service Commission adopt the Special minutes of the Thursday, April 6, 2023 presented.

CARRIED

5. Director and Chairs Report

Director Holman briefly reported:

- Salt Spring Island Local Community Commission elected on Saturday, May 27, with the inaugural meeting scheduled on Tuesday, June 20, 2023.
- Islands Trust hosting Open Houses as part of the engagement process of Proposed Bylaw No. 530 – Accessory Dwelling Units on Tuesday, June 6 and Saturday, June 10, 2023.
- Salt Spring Island Watershed Protection Alliance (SSIWPA) budget approved.

Chair L. Travelbea – no report.

6. Report

6.1 Annual Report for the 2022 Fiscal Year

There is no recommendation. This report is for information only.

7. New Business – None

8. Outstanding Business

Lia Xu left the meeting at 1:39pm.

8.1 Project Updates

- Fernwood water tank does not obtain a liner.
- Staff working with BC Hydro on possible relocation of powerlines due to the close proximity to the Fernwood water tank.
- Staff confirmed tank cleaning will be coordinated with the tank assessment.

9. Next Meeting – TBD

10. Adjournment

MOVED By Commissioner Travelbea, that the Fernwood and Highland Water Service Commission adjourn the meeting at 2:03pm.

CHAIR

SENIOR MANAGER