

Meeting Minutes

Electoral Areas Committee

Wednesday, June 14, 2023

11:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

Hearing Session

PRESENT

Directors: P. Brent (Chair), G. Holman (Vice Chair), A. Wickheim, C. Plant (Board Chair, ex-officio)

Staff: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; K. Campbell, Senior Manager, Salt Spring Island Administration; S. Carby, Senior Manager, Protective Services; R. Smith, Senior Manager, Environmental Resource Management; J. Starke, Manager, Service Delivery, Southern Gulf Islands Electoral Area; M. Taylor, Manager, Building Inspection; M. Greeno, Community Energy Specialist, Environmental Services; M. Lagoa, Deputy Corporate Officer; T. Pillipow, Committee Clerk (Recorder)

The meeting was called to order at 11:01 am.

1. Territorial Acknowledgement

Chair Brent provided a Territorial Acknowledgement.

2. Hearing Under Section 57 of the Community Charter Regarding Notices Against Title

This hearing is being convened pursuant to section 57 of the Community Charter. The Electoral Areas Committee has been delegated the power of the Regional Board to consider a recommendation of the Building Inspector to file a notice on land title of properties that contravene building safety standards and applicable building regulations.

Anyone who considers their interest in property will be affected by a notice on title shall be provided an opportunity to speak before the Committee. Speakers should focus their remarks on the issue under consideration and to address all comments to the Committee Chair.

Once the property owner has been heard, the committee shall determine whether to confirm the recommendation of the Building Inspector, to file a notice against title of the subject property.

During the course of this hearing, this committee is sitting as a quasi-judicial body and in that capacity should only consider the facts brought before it by the Building Inspector and the affected property owners. In making a decision, committee members should refrain from considering facts that are extraneous to the hearing process.

3. Approval of Agenda

MOVED by Director Wickheim, **SECONDED** by Director Holman,
That the agenda for the Hearing Session of the June 14, 2023 Electoral Areas
Committee meeting be approved.

CARRIED

4. Adoption of Minutes

- 4.1. [23-403](#) Minutes of the Hearing Session of the May 10, 2023 Electoral Areas Committee Meeting

MOVED by Director Holman, **SECONDED** by Director Wickheim,
That the minutes of the Hearing Session of the Electoral Areas Committee meeting of May 10, 2023 be adopted as circulated.
CARRIED

5. Comments by Property Owners on the Recommended Notices on Title

There were no comments from property owners.

6. Properties to be Considered for Filing Notice against Land Title and Comments by the Building Inspector or Designated Municipal Officer - Salt Spring Island [4]

- 6.1. [23-371](#) File Notice on the Land Title of 217 Frazier Road, Lot 3, Section 85, South Salt Spring Island, Cowichan District, Plan 38998, PID 000-139-173, File NT000364

M. Taylor spoke to Item 6.1.

MOVED by Director Holman, **SECONDED** by Director Brent,
That the Corporate Officer file a Notice in the Victoria Land Title office stating that a Resolution has been made under Section 57 of the Community Charter relating to land legally described as: Lot 3, Section 85, South Salt Spring Island, Cowichan District, Plan 38998, PID 000-139-173 or any subdivision of said lands as may be affected by the contravention(s).
CARRIED

- 6.2. [23-375](#) File Notice on the Land Title of 281 Woodland Drive, Lot 4, Block 5, Section 7, Range 1 West, North Salt Spring Island, Cowichan District, Plan 13212, Except Parcel A (DD 397078I), PID 004-734-653, File NT000388

M. Taylor spoke to Item 6.2.

MOVED by Director Holman, **SECONDED** by Director Brent,
That the Corporate Officer file a Notice in the Victoria Land Title office stating that a Resolution has been made under Section 57 of the Community Charter relating to land legally described as: Lot 4, Block 5, Section 7, Range 1 West, North Salt Spring Island, Cowichan District, Plan 13212, Except Parcel A (DD 397078I), PID 004-734-653 or any subdivision of said lands as may be affected by the contravention(s).
CARRIED

6.3. [23-376](#) File Notice on the Land Title of 161 Fulford-Ganges Road, Lot A, Section 1, Range 4 East, North Salt Spring Island, Cowichan District, Plan 42661, PID 001-992-708, File NT000387

M. Taylor spoke to Item 6.3.

MOVED by Director Holman, SECONDED by Director Wickheim, That the Corporate Officer file a Notice in the Victoria Land Title office stating that a Resolution has been made under Section 57 of the Community Charter relating to land legally described as: Lot A, Section 1, Range 4 East, North Salt Spring Island, Cowichan District, Plan 42661, PID 001-992-708 or any subdivision of said lands as may be affected by the contravention(s).

CARRIED

6.4. [23-377](#) File Notice on the Land Title of 201 Suneagle Drive, Lot 26, District Lot 19, North Salt Spring Island, Cowichan District, Plan 38999, PID 000-015-911, File NT000390

M. Taylor spoke to Item 6.4.

MOVED by Director Holman, SECONDED by Director Wickheim, That the Corporate Officer file a Notice in the Victoria Land Title office stating that a Resolution has been made under Section 57 of the Community Charter relating to land legally described as: Lot 26, District Lot 19, North Salt Spring Island, Cowichan District, Plan 38999, PID 000-015-911 or any subdivision of said lands as may be affected by the contravention(s).

CARRIED

7. Adjournment

MOVED by Director Wickheim, SECONDED by Director Holman, That the Hearing Session of the June 14, 2023 Electoral Areas Committee meeting be adjourned at 11:10 am.

CARRIED

CHAIR

RECORDER