



Making a difference...together

Minutes of the Fulford Water Service Commission Budget Meeting
Held October 30, 2023 at the Salt Spring Island Multi Space (SIMS), 124 Rainbow Road,
Salt Spring Island, BC

Present: **Director:** Gary Holman
 Commission Members: Carole Eyles (Chair); Don Thompson; Alan Martin;
 Brenda Walker
 Staff: Karla Campbell, Senior Manager SSI Electoral Area; Lia Xu, Manager,
 Finance Services; Kim Vincent (Via Teams); Dan Robson, Manager, Saanich
 Peninsula and Gulf Islands Operations; Dean Olafson, Manager Engineering,,
 MacKenzie Williamson, Committee Clerk

These minutes follow the order of the agenda although the sequence may have varied.

1. Call to Order

Commissioner Eyles called the meeting to order at 12:37 pm.

CARRIED

2. Territorial Acknowledgement / Call Meeting to Order

Commissioner Eyles provided a Territorial Acknowledgement.

CARRIED

3. Approval of Agenda

MOVED by Commissioner Eyles, **SECONDED** by Commissioner Thompson, that the Fulford Water Service Commission agenda of October 30, 2023 be approved as amended by adding item number 5. Director and Commissioner Reports, as well as moving item number 5. New Business to item number 6.

CARRIED

4. Adoption of the Minutes of October 3, 2022

MOVED by Commissioner Martin, **SECONDED** by Commissioner Thompson, that Fulford Water Service Commission meeting minutes of October 3, 2022 be approved as amended by edit item 5.1; updating for fourth bullet point to remove “initially” and changing last word in bullet point from “request” to “study”.

CARRIED

Commissioner Walker joined the meeting at 12:43 pm.

5. Director and Commissioner Report

Director report

- Provisional Capital Regional District Board approval of 2024 Capital Budget.
- Salt Spring Island Local Community Commission currently reviewing referral from the Islands Trust regarding the possibly acquiring the Salt Spring Island Watershed Protection Alliance (SSIWPA) Service.

Commissioner Eyles report

Commissioner Eyles report on:

- Major leaks in 2023
- 5 Year Capital plan projects and costing

6. New Business

6.1 2024 Operating and Capital Budget

MOVED by Director Holman, **SECONDED** by Commissioner Walker, That the Fulford Water Service Commission defer in the Five-Year Capital Plan; project number 22-04 Fulford AC Water Main Renewal Program and Detailed Design, project number 24-04 install in-line strainers upstream of PRVS, and project number 24-05 Replace Air Valves in raw water line on Sunnyside to 2025,

and that the projects number 24-01 (\$66K) Electrical service improvement at Fulford WTP, project number 24-02 (\$24K) Ventilation for WTP and project number 24-03 (\$24K) Replacement of flocculator mixer motors at WTP be funded by \$90,000 in Community Works Funds and \$24,000 from Capital Reserves Fund,

and that saving from the estimated 2024 debt (\$114K debt) servicing be transferred to Capital Reserves Fund.

CARRIED

MOVED by Commissioner Martin, **SECONDED** by Commissioner Walker, that the Fulford Water Service Commission increase the non-residential properties consumption rate by 10% from \$3.27 to \$3.60 per cubic meter cubic meter per quarter.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Martin, that the Fulford Water Service Commission request that staff investigate and implementation alternative deposal methods of Dissolved Air Flotation (DAF) residuals to be added to the Capital plan.

CARRIED

MOVED by Commissioner Eyles, **SECONDED** by Commissioner Martin that the Fulford Water Service Commission remove project number 23-02 Back up power design and construction from the Five-Year Capital Plan.

CARRIED

Commission Walker Opposed

MOVED by Commissioner Eyles, **SECONDED** by Commissioner Walker, That the Fulford Water Service Commission:

1. Approve the 2024 operating and capital budget as amended, and that the 2023 actual operating deficit/surplus be balanced on 2023 Reserve Funds transfer (CRF and/or ORF).
2. Recommend that the Electoral Area Services Committee recommend that the CRD Board approve the 2024 Operating and Capital Budget and the five-year Financial Plan for the Fulford Water Service as amended.

CARRIED

7. **Next meeting** – TBD

8. **Adjournment**

MOVED by Commissioner Eyles, that the meeting be adjourned at 2:35 p.m.

CARRIED

CHAIR

SENIOR MANAGER