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**Minutes of the Special Meeting of the Fernwood and Highland Water Services Commission
Held Thursday, June 13, 2024 at the Salt Spring Island Multi-Space (SIMS)
124 Rainbow Rd, Salt Spring Island, BC V8K 2K3**

Present: Commissioners: G. Holman, B. Travelbea, L. Travelbea, and C. Wentworth

Staff: D. Ovington, Parks and Recreation Manager, SSI Admin, Dean Olafson,
Manager Engineering, SSI Admin, M. Williamson, Committee Clerk, (Recorder)

These minutes follow the order of the agenda although the sequence may have varied.

The meeting was called to order at 11:02 am.

1. TERRITORIAL ACKNOWLEDGEMENT

Commissioner L. Travelbea provided a Territorial Acknowledgement.

2. Election of Chair

D. Ovington Parks and Recreation Manager, Salt Spring Island called for nominations for the position of Chair of the Fernwood and Highland Water Services Commission for 2024.

Commissioner B. Travelbea nominated Commissioner L. Travelbea, Commissioner L. Travelbea accepted the nomination.

D. Ovington called for nominations a second time.

D. Ovington called for nominations a third time.

Hearing no further nominations, D. Ovington Parks and Recreation Manager, Salt Spring Island declared Commissioner L. Travelbea, Chair of the Fernwood and Highland Water Services Commission by acclamation.

3. APPROVAL OF AGENDA

MOVED by Director Holman, **SECONDED** by Commissioner B. Travelbea,
That agenda for the June 13, 2024, Special meeting of the Fernwood and Highland
Water Service Commission be approved as circulated.

CARRIED

4. DELEGATIONS/PRESENTATIONS

4.1. Presentations

There were no presentations.

4.2. **Delegations**

There were no delegations.

5. **Special Meeting Matters**

5.1. **Request Additional Funds to Complete the Highland Fernwood Water Intake Project**

MOVED by Commissioner L. Travelbea, **SECONDED** by Commissioner Wentworth, That the Highland Fernwood Water Service Commission recommends to the Electoral Area Committee to recommend the Capital Regional District Board amend the Highland Fernwood Water Service 2024 Capital Plan by including the Highland Fernwood Water Intake Project (19-01) in the Capital Plan with \$155,500 of carry forward from 2023 and increasing the budget by \$67,000, resulting in the total project budget from \$200,000 to \$267,000 to be funded \$27,000 from Capital Reserve Fund and \$40,000 from Community Work Fund.

CARRIED

6. **ADJOURNMENT**

MOVED by Director Holman, **SECONDED** by Commissioner B. Travelbea, That the Local Community Commission adjourn the meeting at 11:20 am.

CARRIED

CHAIR

SENIOR MANAGER