

Meeting Minutes

Transportation Committee

Wednesday, September 11, 2024

9:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

Special Meeting

PRESENT

Directors: D. Murdock (Chair), L. Szpak (Vice Chair), J. Bateman (for M. Tait) (EP), P. Brent (9:09 am), S. Brice, J. Caradonna, Z. de Vries (9:22 am), B. Desjardins, S. Goodmanson, D. Kobayashi (EP), C. McNeil-Smith, D. Thompson, C. Plant (Board Chair, ex officio)

Staff: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; S. Henderson, Senior Manager, Real Estate and SGI Administration; P. Klassen, Senior Manager, Regional and Strategic Planning; M. MacIntyre, Senior Manager, Regional Parks; J. Douillard, Senior Transportation Planner, Regional and Strategic Planning; N. Brotman, Research Planner, Regional & Strategic Planning; M. Lagoa, Deputy Corporate Officer; T. Pillipow, Committee Clerk (Recorder)

EP - Electronic Participation

Guest(s): Director G. Holman; D. Bracewell, Consultant, Mobility Foresight; V. Chan, KPMG (EP); L. Miles, KPMG (EP)

Regrets: Director M. Tait

The meeting was called to order at 9:04 am.

1. Territorial Acknowledgement

Vice Chair Szpak provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Director Thompson, **SECONDED** by Director Goodmanson,
That the agenda for the September 11, 2024 Transportation Committee meeting
be approved.

CARRIED

3. Presentations/Delegations

There were no presentations.

3.1. Delegations

- 3.1.1. [24-844](#) Delegation - James Anderson; Representing Amalgamation Yes; Re: Item 4.1.: Bylaw No. 4630: Regional Transportation Service

J. Anderson spoke to Item 4.1.

- 3.1.2. [24-850](#) Delegation - Brian Webster; Representing Salt Spring Island Local Community Commission; Re: Item 4.1.: Bylaw No. 4630: Regional Transportation Service

B. Webster spoke to Item 4.1.

Director Brent joined the meeting in person at 9:09 am.

4. Special Meeting Matters

- 4.1. [24-786](#) Bylaw No. 4630: Regional Transportation Service

**MOVED by Director Thompson, SECONDED by Director Desjardins,
That Director Holman be allowed to participate (without vote) in the September 11, 2024 session of the Transportation Committee.
CARRIED**

K. Lorette spoke to Item 4.1.

Director de Vries joined the meeting in person at 9:22 am.

Discussion ensued regarding:

- the next steps to establish this service
- that this service complements the work of municipal staff without creating redundancies
- clarification and timeline of the incremental increase to the requisition
- the inclusion of Salt Spring Island electoral area in this service
- the timeline to update the regional transportation plan
- clarification that municipal grant funding remains with the municipality
- the committee thanked staff for their hard work on this project

**MOVED by Director Plant, SECONDED by Director Brent,
The Transportation Committee recommends to the Capital Regional District Board:**

1. That Bylaw No. 4630, "Regional Transportation Service Establishment Bylaw No. 1, 2024", be introduced and read a first, second and third time;
2. That participating area approval be obtained by regional alternative approval process;
3. That Bylaw No. 4630, be forwarded to the Inspector of Municipalities for approval; and
4. That staff be directed to continue to consider governance options and report back in Q1, 2025.

CARRIED

4.2. [24-785](#) Previous Minutes of Other CRD Committees and Commissions for Information

The following minutes were received for information only:

- a) CRD Traffic Safety Commission minutes of May 14, 2024
- b) CRD Traffic Safety Commission minutes of June 11, 2024
- c) Regional Transportation Working Group minutes of June 13, 2024

5. Adjournment

MOVED by Director Thompson, **SECONDED** by Director McNeil-Smith,
That the September 11, 2024 Transportation Committee meeting be adjourned at
10:39 am.
CARRIED

CHAIR

RECORDER