

Meeting Minutes

Electoral Areas Committee

Wednesday, October 9, 2024

11:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT

Directors: P. Brent (Chair), G. Holman (Vice Chair), A. Wickheim, C. Plant (Board Chair, ex-officio)

Staff: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; S. Henderson, Senior Manager, Real Estate and Southern Gulf Islands Administration; C. Neilson, Senior Manager, Human Resources & Corporate Safety; D. Ovington, Acting Senior Manager, Salt Spring Island Administration; J. Starke, Manager, Service Delivery, Southern Gulf Islands Electoral Areas; M. Lagoa, Deputy Corporate Officer; M. Williamson, Committee Clerk, Salt Spring Island Administration; T. Pillipow, Committee Clerk (Recorder)

Guest: Director M. Little

The meeting was called to order at 11:00 am.

1. Territorial Acknowledgement

Director Little provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Director Holman, **SECONDED** by Director Plant,
That the agenda for the October 9, 2024 Electoral Areas Committee meeting be
approved.
CARRIED

3. Adoption of Minutes

3.1. [24-949](#) Minutes of the September 11, 2024 Electoral Areas Committee Meeting

MOVED by Director Plant, **SECONDED** by Director Wickheim,
That the minutes of the Electoral Areas Committee meeting of September 11,
2024 be adopted as circulated.
CARRIED

4. Chair's Remarks

Chair Brent commented that while we are lucky to live in this beautiful region, there are those less fortunate and as members of this committee we have to work to change their lives for the better.

5. Presentations/Delegations

There were no presentations or delegations.

6. Committee Business

6.1. [24-827](#) Bylaw No. 4631: Tax Exemption (Permissive) Bylaw, 2024

N. Chan spoke to Item 6.1.

MOVED by Director Holman, **SECONDED** by Director Wickheim,
The Electoral Areas Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4631, "Tax Exemption (Permissive) Bylaw, 2024", be introduced and read a first, second and third time; and
2. That Bylaw No. 4631 be adopted.

CARRIED

6.2. [24-994](#) BC Active Transportation Grant - Infrastructure Grant Application - Pender Island, Schooner Way - School Trail

S. Henderson spoke to Item 6.2.

MOVED by Director Brent, **SECONDED** by Director Plant,
The Electoral Areas Committee recommends to the Capital Regional District Board:

- 1) That the shovel ready Schooner Way-School Trail on Pender Island be considered a priority project.
- 2) That an application to the Province of British Columbia Active Transportation - Infrastructure Grant Program for \$500,000 be progressed for the purpose of construction of Phase 2 of the Schooner Way-School Trail on North Pender Island within the required timeline.
- 3) That the funding provided through the British Columbia Active Transportation - Infrastructure Grant Program will be supported with contributions from the Pender Island Parks and Recreation Commission's Financial Plan; and
- 4) That staff be instructed to apply for, negotiate, and if successful, enter into an agreement and do all such things necessary for accepting Active Transportation - Infrastructure Grant funds and overseeing grant management for the proposed project.

CARRIED

6.3. [24-897](#)**Previous Minutes of Other CRD Committees and Commissions for Information**

The following minutes were received for information:

- a) East Sooke Fire Commission minutes of January 16, 2023
- b) East Sooke Fire Commission minutes of February 20, 2023
- c) East Sooke Fire Commission minutes of March 20, 2023
- d) East Sooke Fire Commission minutes of April 17, 2023
- e) East Sooke Fire Commission minutes of May 15, 2023
- f) East Sooke Fire Commission minutes of June 19, 2023
- g) East Sooke Fire Commission minutes of July 18, 2023
- h) East Sooke Fire Commission minutes of August 21, 2023
- i) East Sooke Fire Commission minutes of September 18, 2023
- j) East Sooke Fire Commission minutes of December 18, 2023
- k) East Sooke Fire Protection and Emergency Response Service Commission minutes of January 15, 2024
- l) East Sooke Fire Protection and Emergency Response Service Commission minutes of March 4, 2024
- m) East Sooke Fire Protection and Emergency Response Service Commission minutes of April 15, 2024
- n) East Sooke Fire Protection and Emergency Response Service Commission minutes of May 20, 2024
- o) East Sooke Fire Protection and Emergency Response Service Commission minutes of June 26, 2024
- p) East Sooke Fire Protection and Emergency Response Service Commission minutes of July 24, 2024
- q) East Sooke Fire Protection and Emergency Response Service Commission minutes of August 28, 2024
- r) Galiano Island Parks and Recreation Commission minutes of August 1, 2024
- s) Galiano Island Parks and Recreation Commission minutes of September 5, 2024
- t) Mayne Island Parks and Recreation Commission minutes of August 8, 2024
- u) Pender Island Parks and Recreation Commission minutes of July 22, 2024
- v) Shirley Fire Protection and Emergency Response Commission minutes of February 26, 2024
- w) Shirley Fire Protection and Emergency Response Commission minutes of March 25, 2024
- x) Shirley Fire Protection and Emergency Response Commission minutes of April 29, 2024
- y) Shirley Fire Protection and Emergency Response Commission minutes of May 27, 2024
- z) Shirley Fire Protection and Emergency Response Commission minutes of June 24, 2024
- aa) Shirley Fire Protection and Emergency Response Commission minutes of July 29, 2024
- bb) Southern Gulf Islands Electoral Area Community Economic Sustainability Commission minutes of March 19, 2024
- cc) Southern Gulf Islands Electoral Area Community Economic Sustainability Commission minutes of May 21, 2024
- dd) Willis Point Fire Protection and Recreation Facilities Commission minutes of June 25, 2024

7. Notice(s) of Motion

- 7.1. [24-892](#) Motion with Notice: SSI Electoral Area Director and Local Community Commissioners Remuneration (Director Holman)
- MOVED** by Director Holman, **SECONDED** by Director Wickheim,
The Electoral Areas Committee recommends to the Capital Regional District Board:
WHEREAS the newly-established Salt Spring Island Local Community Commission (LCC) has now assumed responsibility for the administration of most local Salt Spring services that were formerly the sole responsibility of the local CRD Director;
THEREFORE be it resolved that staff report back to the Electoral Areas Committee on the policy implications on the remuneration for the Salt Spring Island CRD Director and LCC Commissioners being revised to better reflect the shift in responsibilities, by reducing the Director's annual remuneration by \$10,000 per year and increasing LCC Commissioner annual remuneration by \$2,500 per year, starting in 2025.
CARRIED
- 7.2. [24-893](#) Motion with Notice: Advocacy to Province for Rural Housing Stream (Director Brent)
- Discussion ensued on the timing of this motion being in the midst of a provincial election.
- MOVED** by Director Brent, **SECONDED** by Director Holman,
The Electoral Areas Committee recommends to the Capital Regional District Board:
WHEREAS housing needs are critical in rural communities and coastal islands, and rural housing projects which have applied for BC Housing support have not received it;
THEREFORE the CRD Board resolves to send a letter to the Premier and Minister of Housing calling on the Province to consider creating a rural housing stream and supports to facilitate construction of projects suited with the unique constraints of rural housing.
- MOVED** by Director Plant, **SECONDED** by Director Holman,
That the main motion be amended by adding the words "after the election" after the words "Minister of Housing".
CARRIED
- The question was called on the main motion as amended:
The Electoral Areas Committee recommends to the Capital Regional District Board:
WHEREAS housing needs are critical in rural communities and coastal islands, and rural housing projects which have applied for BC Housing support have not received it;
THEREFORE the CRD Board resolves to send a letter to the Premier and Minister of Housing after the election calling on the Province to consider creating a rural housing stream and supports to facilitate construction of projects suited with the unique constraints of rural housing.
CARRIED

7.3. [24-1023](#)**Notice of Motion: Advocacy on Fallow Deer Issue (Director Brent)**

Director Brent provided the following Notice of Motion for consideration at the next meeting of the Electoral Areas Committee:

"The Electoral Areas Committee recommends to the Capital Regional District Board:

That the CRD Board write to the Province urging they provide sustained funding for control of the invasive fallow deer decimating island environments and economies."

7.4. 24-1030**Notice of Motion: Boarding House Building Inspection Policy in the Electoral Areas (Director Holman)**

Director Holman provided the following notice of motion for consideration at the next meeting of the Electoral Areas Committee:

"That staff report to the Electoral Areas Committee regarding a building inspection policy with respect to boarding houses in electoral areas."

8. New Business

It was confirmed that the agenda for the October 28, 2024 special meeting of the Electoral Areas Committee will be published on Wednesday, October 23, 2024.

Staff also confirmed that the status of the proposed bylaw enforcement and adjudication process will be brought to the Electoral Areas Committee ahead of the CRD Board meeting.

9. Adjournment

**MOVED by Director Wickheim, SECONDED by Director Holman,
That the October 9, 2024 Electoral Areas Committee meeting be adjourned at
11:32 am.
CARRIED**

CHAIR

RECORDER