

Meeting Minutes

Cedar Lane Water Service Commission

Wednesday, October 16, 2024

10:00 AM

SIMS Boardroom
124 Rainbow Road
Salt Spring Island BC

Annual General Meeting

PRESENT:

COMMISSION MEMBERS: G., Holman, T. Boulter, J. Griffin, M. Hobbs

STAFF: J. Dales, Senior Manager, Wastewater Infrastructure Ops., D. Ovington, Senior Manager, SSI Administration, V. Somosan, Senior Manager, Financial Services/ Deputy CFO, J. Bilodeau, Manager, Local Services Water and Wastewater Ops., D. Olafson, Manager SSI Engineering, L. Xu, Manager, Finance Services, K. Vincent, Senior Financial Advisor, Finance Services (EP), A. Elliyoon, Financial Analyst, Finance Services (EP), and M. Williamson, Committee Clerk, (Recorder)

Electronic Participation- (EP)

These minutes follow the order of the agenda although the sequence may have varied.

The meeting was called to order at 10:02 am.

1. Territorial Acknowledgment

The Senior Manager, SSI Administration provided a Territorial Acknowledgement.

2. Election of Chair

The Senior Manager, SSI Administration called for nominations for the position of Chair of the Cedar Lane Water Services Commission for 2024.

Commissioner Griffins nominated Commissioner Boulter, Commissioner Boulter accepted the nomination.

D. Ovington called for nominations a second time.

D. Ovington called for nominations a third time.

Hearing no further nominations, the Senior Manager, SSI Administration declared Commissioner Boulter Chair of the Cedar Lane Water Services by acclamation.

3. Approval of Agenda

Director Holman 10:05am entered the meeting.

**MOVED By Commissioner Griffins, SECONDED by Commissioner Hobbs,
That agenda for the October 16, 2024, Annual General Meeting of the Cedar Lane
Water Services Commission be amended to replace the title for Agenda Item 4.1.
to read "Minutes of June 05, 2023 Cedar Lane Water Service Commission AGM"
and be approved as amended.**

CARRIED

4. Adoption of Minutes

4.1. Minutes of June 05, 2023 Cedar Lane Water Service Commission AGM

**MOVED By Commissioner Griffins, SECONDED by Commissioner Hobbs,
That the minutes of the June 05, 2023 meeting be adopted as circulated.**

CARRIED

5. Director and Chair's Report

There were no Director's remarks.

There were no Chair's remarks.

6. Report

6.1. Cedar Lane Water Service Annual Report 2023

J. Dales presented item 6.1. for information

The report was received for information.

- Manganese naturally remains high in well
- Public engagement for Manganese treatment reviewing requirements of voter approval process

7. Election of Commissioner

Request for volunteers was advertised as per the requirements and staff confirmed no new nominations were received.

Commissioners Boulter confirmed her intent to serve on the commission for the January 1, 2025 to December 31, 2026 term.

Commissioners Griffins confirmed he would not be serving another term.

8. New Business

There was no new business.

9. Outstanding Business

There was no outstanding business.

10. Adjournment

**MOVED By Commissioner Griffins, SECONDED by Commissioner Boulter,
That the Cedar Lane Water Service Commission adjourn the meeting at 10:42am.
CARRIED**

CHAIR

SENIOR MANAGER