



Making a difference...together

MINUTES OF A MEETING OF THE Saanich Peninsula Wastewater Commission, held Thursday, October 17, 2024 at 9:30 a.m., Meeting Room 2, Sidney Community Safety Building, 2245 Oakville Ave., Sidney, BC

PRESENT: Commissioners: D. Kelbert (Chair); M. Doehnel (Vice Chair); S. Duncan; D. Halldorson; C. McNeil-Smith; S. Shrivastava; C. Stock (for P. Jones)

Staff: A. Fraser, General Manager, Integrated Water Services; G Harris, Senior Manager Environmental Protection; J. Dales, Senior Manager, Wastewater Infrastructure Operations; J. Kelly, Manager, Capital Projects; D. Green, Sr Supervisor Regional Source Control Environmental Protection; B. Rudolph, Stormwater Officer, Environmental Protection; L. Westinghouse, Manager, Revenue, Financial Services; Y. Li, Senior Financial Officer, Financial Services; D. Dionne, Manager, Business Support Services, Integrated Water Services (Recorder)

REGRETS: Z. King; C. Pinches; R. Windsor

EP = Electronic Participation

The meeting was called to order at 11:17 am.

1. TERRITORIAL ACKNOWLEDGEMENT

An acknowledgment was provided in the preceding meeting.

2. APPROVAL OF AGENDA

MOVED by Alt. Commissioner Stock, **SECONDED** by Commissioner Halldorson,
That the agenda be approved.

CARRIED

3. ADOPTION OF MINUTES

MOVED by Commissioner McNeil-Smith, **SECONDED** by Alt. Commissioner Stock,
That the minutes of the July 18, 2024 Saanich Peninsula Wastewater Commission meeting be adopted.

CARRIED

4. CHAIR'S REMARKS

The Chair made no remarks.

5. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

6. GENERAL MANAGER'S REPORT

There was no report.

7. COMMISSION BUSINESS

7.1. Saanich Peninsula Wastewater Service 2025 Capital and Operating Budget

Staff provided the overview of the report and the planned capital projects.

The Commission noted that the recommendation references a budget for the Harbours Environmental Action Service – staff noted that was an error, no requisition is needed.

MOVED by Commissioner McNeil-Smith, **SECONDED** by Alt. Commissioner Stock, That “, and the Harbours Environmental Action Service (Peninsula) budget,” be struck from Item 1. of the recommendation.

CARRIED

MOVED by Commissioner McNeil-Smith, **SECONDED** by Alt. Commissioner Stock, The Saanich Peninsula Wastewater Commission recommends that the Committee of the Whole recommends that the Capital Regional District Board:

1. Approve, as amended, the 2025 Saanich Peninsula trunk sewers, treatment and disposal operating and capital budget and the 2025 Saanich Peninsula Liquid Waste Management Plan (LWMP) program budgets including the LWMP administration budget, the Saanich Peninsula Stormwater Quality Management Program budget and the Saanich Peninsula Stormwater Source Control budget;
2. Direct staff to update carry forward balances in the 2025 Capital Budget for changes after year end; and
3. Direct staff to balance the 2024 actual revenue and expense on the transfer to capital reserve fund.

CARRIED

Commissioner Shrivastava expressed concern with the Airport Authority's stormwater quality management, noting runoff has increased and asked staff if there is any extra charges to them for that. Staff advised that costs would be being absorbed by North Saanich. The Commissioner enquired what the options would be to the District of North Saanich for charging back these fees. Staff advised that with direction from the Commission they could do a review.

MOVED by Commissioner Shrivastava, **SECONDED** by Alt. Commissioner Stock, That staff be directed to investigate any potential pollution by the airport operation and associated costs.

CARRIED

7.2. Technical Advisory Committee – Updated Terms of Reference

MOVED by Alt. Commissioner Stock, **SECONDED** by Commissioner Halldorson, That the Saanich Peninsula Wastewater Commission recommends to the Capital Regional District Board:

That the updated Terms of Reference for the Saanich Peninsula Liquid Waste Management Plan Technical Advisory Committee be approved as presented.

CARRIED

8. NOTICE(S) OF MOTION

There were none.

9. NEW BUSINESS

There was no new business.

10. ADJOURNMENT

MOVED by Commissioner McNeil-Smith, **SECONDED** by Alt. Commissioner Stock,
That the October 17, 2024 Saanich Peninsula Wastewater Commission meeting be adjourned
at 11:41 am.

CARRIED

CHAIR

SECRETARY