

**Minutes of a Meeting of the  
Juan de Fuca Electoral Area Parks and Recreation Advisory Commission  
Held Tuesday, October 22, 2024, at the Juan de Fuca Local Area Services Building,  
3 – 7450 Butler Road, Otter Point, BC**

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**PRESENT:** S. Jorna (Chair), V. Braunschweig, T. Guenard (EP), C. Lacroix (EP),  
S. McAndrews, S. McKay, P. Sloan, Director A. Wickheim  
**Staff:** D. Closson, Manager, Juan de Fuca Community Parks and Recreation;  
W. Miller, Recorder  
**PUBLIC:** 0

EP – Electronic Participation

The meeting was called to order at 3:01 pm.

**1. Territorial Acknowledgement**

The Chair provided a Territorial Acknowledgement.

**2. Approval of the Agenda**

**MOVED** by Commissioner Sloan, **SECONDED** by Commissioner McAndrews that the agenda be approved. **CARRIED**

**3. Adoption of Minutes from the Meeting of June 25, 2024**

**MOVED** by Commissioner Andrews, **SECONDED** by Commissioner Braunschweig that the minutes from the meeting of June 25, 2024, be adopted. **CARRIED**

**4. Chair's Report**

The Chair welcomed everyone to the meeting.

**5. Director's Report**

The Director advised that he met with Fishboat Bay Road residents to introduce proposed improvements to Fishboat Bay Community Park. Comments received at that meeting have been shared with staff.

As part of the endeavours to increase the profile of community parks, support was forwarded for promoting community parks as dark sky areas.

Appreciation was extended to Commissioner Braunschweig and Don Closson for collaborating with CRD Integrated Water Services to enhance parking along Copper Mine Road as part of the pump station upgrade.

**6. Commissioner Reports**

East Sooke – Seagirt Ponds

- Seagirt Ponds Preservation Society (SPPS) is planning an invasive species removal work party on November 2 with regular work parties thereafter
- SPPS has resumed its speakers' program

Don Closson asked that SPPS contact staff regarding biomass removal needs.

East Sooke – Copper Mine

- tree windfall occurred during the last storm
- positive comment was forwarded regarding the recent installation of the garbage bin

Otter Point – Admiral's Forest

- tree windfall occurred during the last storm
- culvert work is required in one location
- interest has been expressed in utilizing the park for a forestry education program

## **7. Staff Reports**

### **a) Staff News**

Don Closson provided an overview of the report. Additional information points were provided on the following items:

#### **Kemp Lake Fishing Dock**

- ladder has been installed
- throw ring being sourced
- dock extension to provide access to deeper water being considered

#### **Butler Road Park Improvements**

- photos from the TreeCanada planting event were highlighted
- plantings will need to be watered until foothold is established
- staff have the ability to trailer water to the location

#### **Lot 64 – Port Renfrew**

- level of support for improvements at Lot 64 will be solicited through the Official Community Plan update process which is now underway
- comments received through that process will be communicated back to the Commission

#### **Fishboat Bay**

- a consultant has been contacted to provide a rendering/drawing of the planned viewing platform
- public and First Nation consultation will commence once the rendering has been received

#### **Seagirt Ponds**

- memorial bench donation has been received

#### **Wieland Road Trail Project**

- photos of the recently completed trail segment highlighted
- construction of the trail segment was a condition of subdivision (SU000711 & SU000756)
- a request for proposal will be required to complete the work required to complete the trail segment between Ramsden Road and Bulter Trail
- trail will be closed until such time that the CRD is granted occupation to the full right-of-way

Commission discussion ensued regarding future opportunity to connect the Wieland Road right-of-way to Boxer Road to support trail access to Kemp Lake as well as to Crown land located in the Kemp Lake area.

**8. New Business**

**a) 2025 Provisional Budget Review**

Don Closson directed attention to the Community Parks (405) and Community Recreation (408) budgets and to the 5-year capital plan as included in the agenda package. Capital plan projects were outlined. It was confirmed that a budget increase is requested to support more staff time to support planned capital projects.

**MOVED** by Commissioner McKay, **SECONDED** by Commissioner Sloan that the Juan de Fuca Electoral Area Parks and Recreation Advisory Commission recommends approval of the Community Parks budget and the Community Recreation budget, as presented.

**CARRIED**

Commission comment was forward supporting adding capital planning items for 2026 to a future meeting agenda.

**9. Next Meeting**

November 26, 2024

**10. Adjournment**

The meeting adjourned at 4:43 pm.

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Sid Jorna, Chair

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Wendy Miller, Recorder