



**Minutes of a Meeting of the Peninsula Recreation Commission
Held Thursday, October 24, 2024, in the Panorama Boardroom
1885 Forest Park Drive, North Saanich BC**

PRESENT

COMMISSIONERS: N. Paltiel (Chair), P. DiBattista (Vice Chair), K. Frost (EP); S. Garnett, C. Stock (for P. Jones), V. Kreiser, C. Rintoul (for C. McNeil-Smith), P. Murray, R. Windsor

STAFF: Russ Smith, Acting General Manager, Parks, Recreation & Environmental Services; L. Brewster, Senior Manager; K. Beck, Manager, Program Services; S. Davis, Manager, Administrative Services; Liz Gregg, Manager, Facilities & Operations; D. Toso (Recorder)

Guests: C. Culham, Chief Administrative Officer, District of Central Saanich

Regrets: Commissioner Jones; Commissioner McNeil-Smith

EP = Electronic participation

The meeting was called to order at 6:04 pm

1. Territorial Acknowledgement

Commissioner Kreiser provided a territorial acknowledgement.

2. Approval of Agenda

MOVED by Commissioner Stock, **SECONDED** by Commissioner Garnett
That the agenda be approved.

CARRIED

3. Adoption of Minutes of September 26, 2024

MOVED by Commissioner DiBattista, **SECONDED** by Commissioner Stock,
That the minutes of the September 26, 2024 meeting be adopted.

CARRIED

- 4. Chair's Remarks:** Today is Lorraine's last Commission meeting, her last day at Panorama will be October 31. She leaves behind her incredible legacy, but her days of contributing to recreation are not done yet. It has been a pleasure to work alongside Lorraine as a Commissioner: her passion for the mandate of the Commission, the quality of her service and relationships with staff and the community, and her excellence in holding the Commission and her team to an impeccable standard. On behalf of the Commission and the community, thank you for being a colleague, supporter of recreation and a friend.

- 5. Presentations/Delegations:** C. Culham presented the District of Central Saanich Civic Redevelopment project community engagement results. Discussion ensued regarding:

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- Considering concepts with and without recreation space.
- General spaces flexible enough to accommodate variety of programming.
- Request for capital funding would come to the Commission if a partnership were agreed upon; CRD's greater borrowing capacity compared to municipality's.
- Transparency with communities regarding funding would provide assurance requisition is going to recreation not civic facilities.
- Land expropriation resolution will have no impact on the Commission.
- The Commission is invited to participate in concept development because recreation is its expertise, not the municipality's.
- Recreation Needs Assessment usage data and engagement expected to be completed by the end of 2024 can be used to inform concepts.

C. Culham left the meeting at 6:46 pm.

6. Commission Business

6.1 Revised Policy: Patron Code of Conduct

K. Beck spoke to Item 6.1. Discussion ensued regarding:

- 5.3 all have the authority to suspend. What support for young, frontline workers? Training is done and support is built into the process – two staff act together, manager callout procedure, emergency services call out, etc.
- The updated policy has been circulated to staff, CRD legal/risk department, and is in alignment with neighbouring District of Saanich policy.
- The update will be shared with user groups.
- How to post such a long policy? General statement about respect with QR code linked to policy.

MOVED by Commissioner Stock, **SECONDED** by Commissioner Murray,
That the revised Patron Code of Conduct Policy be approved.

CARRIED

6.2 Financial Statement of Operations – Third Quarter of 2024

S. Davis spoke to Item 6.2. Discussion ensued regarding:

- Vehicle costs – significant increase where the only change is the supplier.
- As hesitancy to return to pass usage declines, and with the continuous pass sales up, we see a reduction in drop-in admissions.
- Fleet took over maintenance of machines for safety – mowers, Olympias.

There is no recommendation. This report is for information only.

6.3 Maintenance Projects Report

L. Gregg spoke to Item 6.3. Discussion ensued regarding:

- Engineer's cost for snow load error approximately \$175K – not delaying the project.
- Eight change orders, no concerns at this time.

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There is no recommendation. This report is for information only.

6.4 Sub-Regional Recreation Facility Needs Study - Verbal

L. Brewster presented the report. Discussion ensued regarding:

- Successful meeting with First Nations about how they would like to be engaged in the study and moving forward with recreation in general. Potential for involvement on the Steering Committee. Follow up meeting in November.

K. Beck reported phases 1 and 2 are running concurrently for efficiencies. Background information will be ready to present to the Commission early in the new year. Engagement begins next week.

There is no recommendation. This report is for information only.

7. New Business: There was none.

8. Motion to Close the Meeting

MOVED by Commissioner Murray, **SECONDED** by Commissioner Windsor,
That the meeting be closed for the proposed service in accordance with Section (90)(1)(k)
of the Community Charter.

CARRIED

S.Davis and L. Gregg left the meeting at 7:20 pm.

9. Rise and Report

The Peninsula Recreation Commission rose from its closed session at 8:06 pm and reported the following:

That staff be directed to continue to explore recreation facilities with the District of Central Saanich as the District develops preliminary concept drawings and completes community engagement as part of the Civic Redevelopment project.

10. Adjournment

MOVED by Commissioner Murray, **SECONDED** by Commissioner Stock,
That the meeting be adjourned at 8:07 pm.

CARRIED

CHAIR

RECORDER