

## Meeting Minutes

### Maliview Local Services Commission

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Monday, November 4, 2024

1:00 PM

SIMS Boardroom  
124 Rainbow Road  
Salt Spring Island BC

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#### Annual General Meeting

PRESENT:

COMMISSION MEMBERS: G. Holman, L. Tavelbea, B. Travelbea, J. Miller(EP)

STAFF: D. Ovington, Senior Manager, SSI Administration, J. Bilodeau, Manager, Local Services Water and Wastewater Ops., D. Olafson, Manager SSI Engineering, D. Robson, Manager Saanich Peninsula Gulf Island Ops, L. Xu, Manager, Finance Services, R. Cheney, Audio/Video Systems Analyst, Technology and Digital Transformation (EP), A. Elliyon Financial Analyst, Finance Services (EP), S. Hennessy Administrative Receptionist, SSI Administration, (EP), K. Vincent, Senior Financial Advisor, Finance Services (EP), and M. Williamson, Committee Clerk, (Recorder)

Electronic Participation- (EP)

These minutes follow the order of the agenda although the sequence may have varied.

The meeting was called to order at 01:03 pm.

#### 1. Territorial Acknowledgement

D. Ovington provided a Territorial Acknowledgement.

#### 2. Election of Chair

The Senior Manager, SSI Administration called for nominations for the position of Chair of the Maliview Local Services Commission for 2024.

Commissioner B. Travelbea nominated Commissioner L. Travelbea,  
Commissioner L. Travelbea accepted the nomination.

D. Ovington called for nominations a second time.

D. Ovington called for nominations a third time.

Hearing no further nominations, the Senior Manager, SSI Administration declared Commissioner L. Travelbea Chair of the Maliview Local Services Commission by acclamation.

### 3. Approval of Agenda

**MOVED By Director Holman, SECONDED by Commissioner B. Travelbea,  
That agenda for the November 04, 2024, Annual General Meeting of the Maliview  
Local Services Commission be approved as presented.**

**CARRIED**

### 4. Adoption of Minutes

#### 4.1. Minutes of June 15, 2023 Maliview Local Service Commission AGM

**MOVED By Director Holman, SECONDED by Commissioner B. Travelbea  
That the minutes of the June 15, 2023 meeting be adopted as circulated.**

**CARRIED**

### 5. Director and Chair's Report

Nothing to report.

### 6. Report

#### 6.1. Maliview Sewer Local Service 2023 Annual Report

D. Robson presented the report.

This report was received for information.

- Public information for treatment plant expected to be distributed before the end of the 2024.
- Staff to review possible additional available grants for the treatment plant.

### 7. Election of Commissioner

Request for volunteers was advertised as per the requirements and staff confirmed no new nominations were received.

Commissioners Miller, B. Travelbea, and L. Travelbea have emailed their intent to serve on the commission for the January 1, 2025 to December 31, 2026 term.

### 8. New Business

There was no new business.

### 9. Outstanding Business

There was no outstanding business.

**10. Adjournment**

**MOVED** By Director Holman **SECONDED** by Commissioner B. Travelbea,  
That the Maliview Local Services Commission adjourn the meeting at 02:07am.  
**CARRIED**

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**CHAIR**

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**SENIOR MANAGER**