

Meeting Minutes

Maliview Local Services Commission

Monday, November 4, 2024

2:00 PM

SIMS Boardroom
124 Rainbow Road
Salt Spring Island BC

Budget

PRESENT:

COMMISSION MEMBERS: G. Holman, L. Tavelbea, B. Travelbea, J. Miller (EP)

STAFF: D. Ovington, Senior Manager, SSI Administration, J. Bilodeau, Manager, Local Services Water and Wastewater Ops., D. Olafson, Manager SSI Engineering, D. Robson, Manager Saanich Peninsula Gulf Island Ops, L. Xu, Manager, Finance Services, A. Elliyon, Financial Analyst, Finance Services (EP), K. Vincent, Senior Financial Advisor, Finance Services (EP) and M. Williamson, Committee Clerk, (Recorder)

Electronic Participation- (EP)

These minutes follow the order of the agenda although the sequence may have varied.

The meeting was called to order at 02:07 pm.

1. Territorial Acknowledgment

D. Ovington provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED By Director Holman, **SECONDED** by Commissioner B. Travelbea,
That agenda for the November 04, 2024, Budget Meeting of the Maliview Sewer
Local Services Commission be approved as circulated.
CARRIED

3. Adoption of Minutes

3.1. Minutes of October 31, 2023 Maliview Local Service Commission

MOVED By Director Holman, **SECONDED** by Commissioner B. Travelbea,
That the minutes of the October 31, 2023 meeting be adopted as circulated.
CARRIED

4. New Business

4.1. 2025 Operating and Capital Budget

**MOVED by Director Holman, SECONDED by Commissioner B. Travelbea,
That the rules of the Capital Regional District Board Procedures Bylaw be
suspended to allow member of the public present to speak regarding agenda
item 4.1.**

CARRIED

**MOVED by Director Holman, SECONDED by Commissioner B. Travelbea,
That the Maliview Local Service Commission direct staff to amend the 3.820
Maliview Sewer Utility 2025-2029 Five Year Financial Plan by reducing transfers
to Capital Reserve Funds (CRF) by \$8,000 in 2025 to be balance on user charge in
2025 budget.**

Commissioner Miller left the meeting at 3:00pm

Question was called on the motion.

**That the Maliview Local Service Commission direct staff to amend the 3.820
Maliview Sewer Utility 2025-2029 Five Year Financial Plan by reducing transfers
to Capital Reserve Funds (CRF) by \$8,000 in 2025 to be balance on user charge in
2025 budget.**

CARRIED

**MOVED by Commissioner B. Travelbea, SECONDED by Commissioner L.
Travelbea,
That the Maliview Sewer Local Services Commission Approve the 2025 operating
and capital budget as amended and that the 2024 actual operating surplus or
deficit be balanced on the 2024 Reserve Funds transfer (CRF and/or ORF).**

CARRIED

**MOVED by Commissioner B. Travelbea, SECONDED by Director Holman,
Recommend that the Electoral Area Committee recommend that the CRD Board
approve the 2025 operating and capital budget and the five-year Financial Plan
for the Maliview Estates Sewerage Local Service as amended.**

CARRIED

5. Adjournment

**MOVED by Director Holman, SECONDED by Commissioner L. Travelbea,
That the meeting be adjourned at 3:05 pm.
CARRIED**

CHAIR

SENIOR MANAGER