

## Meeting Minutes

### Salt Spring Island Local Community Commission

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Thursday, November 21, 2024

9:00 AM

SIMS Boardroom  
124 Rainbow Road  
Salt Spring Island BC

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PRESENT:

COMMISSIONERS: E. Rook (Chair) G. Holman (Director), G. Baker, B. Corno, B. Webster,

STAFF: K. Morley, General Manager, Corporate Services, S. Henderson, Senior Manager, Real Estate and SGI Administration, D. Ovington, Senior Manager, SSI Administration, M. Williamson, Committee Clerk, (Recorder)

EP- Electronic Participation

GUEST: P. Tarr, Transition Salt Spring, D. Miller, Transition Salt Spring,

These minutes follow the order of the agenda although the sequence may have varied.

The meeting was called to order at 09:04 am.

#### 1. Territorial Acknowledgement

Commissioner Rook provided a Territorial Acknowledgement.

#### 2. Approval of Agenda

**MOVED** by Director Holman, **SECONDED** by Commissioner Baker,  
That agenda for the November 21, 2024, meeting of the Local Community  
Commission be approved as amended with the addition of agenda item 7.7.  
Invasive Chipping Program.  
**CARRIED**

#### 3. Adoption of Minutes

##### 3.1. Minutes of October 17, 2024 Salt Spring Island Local Community Commission

**MOVED** by Director Holman, **SECONDED** by Commissioner Baker,  
That the minutes of October 17, 2024 meetings be adopted as amended, with the  
following amendment. That the word "primary" be replaced with the word  
"preliminary" after the words "-CRD" and before the words "requisition  
increase".  
**CARRIED**

#### 4. Chair, Director, and Commissioner Reports

Commissioner Rook spoke of the following items:

- Inter-agency preliminary work on Salt Spring Island Integrated Housing Strategy
- Hosting the next joint Island Trust meeting

Commissioner Baker spoke of the following items:

- Joint Island Trust meeting
- Island Pathways luncheon
- Salt Spring Island Foundation 40th anniversary
- Ask Salt Spring
- Dragonfly Commons property update
- LCC revising bylaw

Director Holman spoke of the following items:

- Board CRD preliminary budget approval
- Salish Sea Trail
- Rural Housing Program
- Director and Local Community Commissioner's remuneration
- Alternative approval process for Regional Transportation Service
- Alternative approval process for Foodland access
- Alternative approval process for Biodiversity Coordination Service
- Commissioner Rook alternate director for Salt Spring Electoral Area
- Hospital District Capital Plan
- Proposed Regional Arts Service
- SSI Public Library Finance Committee meeting
- Proposed alternative ticketing and bylaw enforcement process

#### 5. Senior Manager Report

S. Henderson provided information on:

- Rural Housing Program
- Transit Service Max Levy Increase

#### 6. Presentations/Delegations

##### 6.1. Presentations

##### 6.1.1. Presentation: Pam Tarr, and Deborah Miller, Transition Salt Spring, Re: 2024 Invasive Chipping Program

P. Tarr and D. Miller provided a presentation on the 2024 Invasive plant species chipping program.

##### 6.2. Delegations

There were no delegations.

## 7. Commission Business

### 7.1. Salt Spring Island 2024 Grant-In-Aid Application - Fall Intake

**MOVED** by Director Holman, **SECONDED** by Commissioner Baker,  
That the Salt Spring Island Local Community Commission recommends the Salt Spring Island Electoral Area Director approve the Grant-in-Aid applications to the applicants listed in Appendix A, in the amount of 12,068.

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Corno,  
That the motion be amended to:

1. add the words "with the following amendments:

- Reduce the amount for FarmFolk CityFolk Society from \$1,500 to \$1,000
- Reduce the amount for Salt Spring Elementary Parent from \$3,606 to \$3,300
- Reduce the amount for Salt Spring Baroque Music Society from \$3,350 to \$2,400
- Reduce the amount for Salt Spring Health Advancement Network from \$3,606 to \$3,300" after the words "...listed in Appendix A," and before the words "in the amount..."

**AND**

2. replace the words " in the amount of 12,068." with the words " for a total amount of \$10,000" after the words "... from \$3,606 to \$3,300".

**CARRIED**

The question was called on the main motion as amended.

"That the Salt Spring Island Local Community Commission recommends the Salt Spring Island Electoral Area Director approve the Grant-in-Aid applications to the applicants listed in Appendix A with the following amendments:

- Reduce the amount for FarmFolk CityFolk Society from \$1,500 to \$1,000
- Reduce the amount for Salt Spring Elementary Parent from \$3,606 to \$3,300
- Reduce the amount for Salt Spring Baroque Music Society from \$3,350 to \$2,400
- Reduce the amount for Salt Spring Health Advancement Network from \$3,606 to \$3,300

for a total amount of \$10,000."

**CARRIED**

**MOVED** by Director Holman, **SECONDED** by Commissioner Baker,  
That the Salt Spring Island Local Community Commission develop a formal Salt Spring Electoral Area specific Grant-in aid policy and meet with other local funders to better coordinate grant programs.

**CARRIED**

**7.1.a. Facility Booking Request - Chuan Society Pilot Project**

**MOVED** by Director Holman, **SECONDED** by Commissioner Baker,  
That the Salt Spring Island Local Community Commission authorize staff to  
amend the Lease for Phoenix Elementary, 163 Drake Road, Salt Spring Island  
between School District 64 and Capital Regional District for a five-year term  
commencing as soon as possible.

The question was called by the Chair.

**“That the Salt Spring Island Local Community Commission authorize staff to  
amend the Lease for Phoenix Elementary, 163 Drake Road, Salt Spring Island  
between School District 64 and Capital Regional District for a five-year term  
commencing as soon as possible”**

**CARRIED**

**7.2. Drummond Park Upgrades Project Charter and Design Options**

Discussion ensued regarding Drummond Park Upgrades Project Charter.

- Staff to edit Project Charter remove parentheses next to contingency in  
“Cost Explanation” table

**MOVED** by Commissioner Holman, **SECONDED** by Commissioner Webster,  
That the Salt Spring Island Local Community Commission approves the  
Drummond  
Upgrades Project Charter as amended in Appendix A and the Drummond Park  
replacement play structure in Appendix B.

**CARRIED**

**7.3. Relocation of CRD Offices to SIMS**

**MOVED** by Director Holman, **SECONDED** by Commissioner Webster,  
The Salt Spring Island Local Community Commission recommends that staff not  
proceed with referring the consideration of relocating Salt Spring Island Capital  
Regional District offices to the Electoral Areas Committee.

**CARRIED**

**7.4.** 2025 Schedule of Regular Local Community Commission Meetings

**MOVED** by Director Holman, **SECONDED** by Commissioner Webster,  
That the regular meetings for the Local Community Commission will be  
scheduled in  
2025:

On the third Thursday of each month as follows: January 16 (Inaugural), February  
20, March 20, April 17, May 15, June 19, July 17, August 21 (at the call of the  
Chair),  
September 18, October 16, and November 20.

**AND**

On the second Thursday of each month as follows: January 09 (at the call of the  
Chair), February 13, March 13, April 10, May 08, June 12, July 10, August 14 (at the  
call of the Chair), September 11, October 09, November 13, and December 11 (at  
the call of the Chair).

**CARRIED**

**7.5.** Historical Society Funding Request

Discussion ensued regarding the request for funding from the Historical  
Society.

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Corno,  
The Salt Spring Island Historical Society request be referred to staff for more  
information.

**CARRIED**

**7.6.** SSI Local Community Commission Strategic Plan

**MOVED** by Director Holman, **SECONDED** by Commissioner Baker,  
That the Salt Spring Island Local Community Commission:

1. Approve the 2024-2027 Salt Spring Island Local Community Commission's Strategic Plan as presented in Appendix A.
2. Refer the 2024-2027 Salt Spring Island Local Community Commission's Strategic Plan to the CRD Board for information.

**MOVED** by Commissioner Webster, **SECONDED** by Director Holman,  
That to motion be amended to:

1. replace the word  
“presented” with the word “amended” after the words “...Strategic Plan as” and before the words “in Appendix A”
2. add the words “by amending page two replacing the words “the Board but the board retains final approvals” with the words “the Board, while the Board retains authority over bylaw approvals.” after the words “...authorities delegated”” after the words “...in Appendix A,” and before the words “2. Refer the 2024...”

**CARRIED**

The question was call on the main motion as amended.

“That the Salt Spring Island Local Community Commission:

1. Approve the 2024-2027 Salt Spring Island Local Community Commission's Strategic Plan as amended in Appendix A, by amending page two replacing the words “the Board but the board retains final approvals” with the words “the Board, while the Board retains authority over bylaw approvals.” after the words “ ...authorities delegated”.
2. Refer the 2024-2027 Salt Spring Island Local Community Commission's Strategic Plan to the CRD Board for information.”

**CARRIED**

**MOVED** by Director Holman **SECONDED** by Commissioner Corno,  
That the meeting be extended past the 3-hour scheduled time.

**CARRIED**

The Commission recessed at 12:00pm.

The Commission reconvened at 12:38pm

**7.7. Invasive Chipping Program**

Discussion ensued regarding the funding for chipping of invasive plant species chipping and woody debris.

**MOVED by Director Holman, SECONDED by Commissioner Baker,  
That the Salt Spring Island Local Community Commission request staff report  
back on ongoing funding possibilities for chipping invasive plant species and  
woody debris.  
CARRIED**

**8. Notice(s) of Motion**

**8.1. Motion with Notice: Speed Reader Board Advocacy (G. Baker)**

**MOVED by Commissioner Baker, SECONDED by Commissioner Corno,  
That the Salt Spring Island Local Community Commission advocate to the  
Ministry of  
Transportation and Infrastructure (MoTI) for the installation of additional speed  
reader**

**boards on Salt Spring Island to include:**

- **One to two mobile speed-read units to be deployed at various locations throughout the island.**
- **Reconsideration of the denied installation of a permanent speed reader board on Lower Ganges Road south of Central approaching Baker Road.**
- **Installation of two additional speed reader boards, one on Sunset Road going south near the Duck Creek Park entrance and the other on Vesuvius Bay Road approaching the ferry terminal.**

**And request staff work with MoTI and ICBC staff to identify funding if needed.**

**MOVED by Commissioner Webster, SECONDED by Commissioner Corno,  
That the Motion with Notice be amended to remove the words**

- **“Reconsideration of the denied installation of a permanent speed reader board on Lower Ganges Road south of Central approaching Baker Road.**
- **Installation of two additional speed reader boards, one on Sunset Road going south near the Duck Creek Park entrance and the other on Vesuvius Bay Road approaching the ferry terminal.”**

**After the words “... through throughout the island.” And before the words “And request staff work...”**

**MOVED by Director Holman, SECONDED by Commissioner Baker,  
That the motion to amend be amended to remove the word “Reconsideration of the denied installation of a permanent speed reader board on Lower Ganges Road south of Central approaching Baker Road.” After the words “...to remove the words” and before the words “Installation of two additional...”.**

**WITHDRAWN**

The question was called on the Motion to amend, without amendment.

**“That the motion be amended to remove the words**

- **“Reconsideration of the denied installation of a permanent speed reader board on Lower Ganges Road south of Central approaching Baker Road.**
- **Installation of two additional speed reader boards, one on Sunset Road going south near the Duck Creek Park entrance and the other on Vesuvius Bay Road approaching the ferry terminal.”**

**After the words “... through throughout the island.” and before the words “And request staff work...””**

**DEFEATED**

**OPPOSED Baker, Holman, Rook**

**MOVED by Director Holman, SECONDED by Commissioner Baker,  
That the Motion with Notice be amended to remove the words “Installation of two additional speed reader boards, one on Sunset Road going south near the Duck Creek Park entrance and the other on Vesuvius Bay Road approaching the ferry terminal.” After the word “...approaching Baker Road.” and before the words “And request staff work...”**



**CARRIED**  
**OPPOSED Corno**

Question was called on the Motion with Notice as amended.

**“That the Salt Spring Island Local Community Commission advocate to the Ministry of Transportation and Infrastructure (MoTI) for the installation of additional speed reader boards on Salt Spring Island to include:**

- **One to two mobile speed-read units to be deployed at various locations throughout the island.**
  - **Reconsideration of the denied installation of a permanent speed reader board on Lower Ganges Road south of Central approaching Baker Road.**
- And request staff work with MoTI and ICBC staff to identify funding if needed”**

**CARRIED**  
**OPPOSED Corno**

**8.2.** Motion with Notice: Road Reflector Advocacy (G. Baker)

**MOVED** by Commissioner Baker, **SECONDED** by Commissioner Corno,  
That the Salt Spring Island Local Community Commission advocate to the  
Ministry of  
Transportation and Infrastructure (MoTI) for the installation of 50 flexible  
reflectors each year for five years along curves of Salt Spring's narrow and often  
unpainted roads. Request staff work with MoTI and ICBC staff to identify funding  
if needed.

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Corno,  
That the Motion with Notice be amended to:  
-add the word "additional" after the words "...Infrastructure (MoTI) for" and  
before the words "the installation of..."  
-remove the word "50" after the words "...installation of" and before the words  
"flexible reflectors ..."  
-remove the words "each year for five years" after the words "...flexible  
reflectors" and before the words "along curves of..."  
- add the words "location and" after the words "...staff to identify" and before the  
words "funding if needed."

**DEFEAT**

**OPPOSED** Baker, Rook, Holman

**MOVED** by Director Holman, **SECONDED** by Commissioner Baker,  
That the Motion with Notice be amended to add the words "location and" after  
the words "...staff to identify" and before the words "funding if needed."

**CARRIED**

**OPPOSED** Webster

Question was called on the Motion with Notice as amended.

"That the Salt Spring Island Local Community Commission advocate to the  
Ministry of  
Transportation and Infrastructure (MoTI) for the installation of 50 flexible  
reflectors each year for five years along curves of Salt Spring's narrow and often  
unpainted roads. Request staff work with MoTI and ICBC staff to identify location  
and funding if needed.

**CARRIED**

**OPPOSED** Webster

**8.3.** Motion with Notice: Road Line Painting and Sweep Funding Advocacy (B. Corno)

**MOVED** by Commissioner Corno, **SECONDED** by Director Holman,  
That the Salt Spring Island Local Community Commission write Ministry of  
Transportation and infrastructure requesting an increase in the amount of  
funding that is applied to Salt Spring Island for line painting and street sweeping  
in 2025 and beyond.

**CARRIED**

- 8.4. Motion with Notice: Fulford-Ganges Road Repaving Advocacy (B. Webster)

**MOVED** by Commissioner Webster, **SECONDED** by Director Holman,  
That the Local Community Commission write to the Ministry of Transportation  
and Infrastructure to request that the Ministry put a priority on repaving  
Fulford-Ganges Road from Cranberry Road to the planned new Blackburn Lake  
Bridge to enhance safety and provide wider shoulders wherever possible to  
enhance active transportation use.

**CARRIED**

- 8.5. Motion with Notice: Housing Action Plan Policies (G. Holman)

**MOVED** by Director Holman, **SECONDED** by Commissioner Baker,  
That the Local Community Commission policies regarding housing action plan  
such as affordability, rental versus ownership, employee versus other housing  
types, community water allocation, and patterns be discussed at its next meeting  
on an integrated housing plan for SSI.

**CARRIED**

- 8.6. Motion with Notice: Island Trust Boarding House Advocacy (G. Holman)

**MOVED** by Director Holman, **SECONDED** by Commissioner Corno,  
That the Local Community Commission recommend that the Local Trust  
Committee amend the home-based business provisions of its land use bylaw  
regarding boarding houses to be consistent with CRD and BC Building Code  
regulations.

The motion was amended by Director Holman.

“That the Local Community Commission recommend that the Local Trust  
Committee amend the home-based business provisions of its land use bylaw  
regarding boarding houses to be consistent with occupancy levels CRD and BC  
Building Code regulations.”

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Corno,  
That the Motion with Notice be referred to the next Salt Spring Island Local  
Community Commission meeting.

**CARRIED**

## 9. Motion to Close Meeting

**9.1. Motion to Close Meeting**

**MOVED by Commissioner Corno, SECONDED by Commissioner Webster,  
That the meeting be closed for discussion in accordance with Section 90(1)(n) of  
the Community Charter. [1 item]  
CARRIED**

**MOVED by Commissioner Webster SECONDED by Director Holman  
That the meeting be closed for Negotiations in accordance with Section 90(1)(k)  
of the Community Charter. [1 item]  
CARRIED**

The Salt Spring Island Local Community Commission moved to the closed session at 01:39pm.

**10. Rise and Report**

The Salt Spring Island Local Community Commission rose from its closed session 3:15pm and reported:

“That the Salt Spring Island Local Community Commission approve the Lease for Phoenix Elementary, 163 Drake Road, Salt Spring Island between School District 64 and Capital Regional District for a five-year term at an annual rent of \$18,000 and a \$6,000 contribution to an operating reserve with an annual increase of \$3%.”

**11. Adjournment**

**MOVED by Director Holman, SECONDED by Commissioner Baker,  
That the Local Community Commission adjourn the meeting at 03:21pm.  
CARRIED**

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**CHAIR**

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**SENIOR MANAGER**