

Meeting Minutes

Governance Committee

Wednesday, December 4, 2024

9:30 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT

Directors: M. Little (Chair), K. Armour (for B. Desjardins), S. Brice, G. Holman (EP), P. Jones, K. Murdoch, D. Murdock (EP), S. Tobias (EP), M. Wagner (for S. Goodmanson), C. McNeil-Smith (Board Chair, ex officio)

Staff: T. Robbins, Chief Administrative Officer; K. Morley, General Manager, Corporate Services; C. Neilson, Senior Manager, Human Resources & Corporate Safety; M. Lagoa, Deputy Corporate Officer; J. Dorman, Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Director(s) C. Coleman, B. Desjardins, S. Goodmanson

The meeting was called to order at 9:30 am.

1. Territorial Acknowledgement

Director Brice provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Director Brice, **SECONDED** by Director Murdoch,
That the agenda for the December 4, 2024 Governance Committee meeting be approved.
CARRIED

3. Adoption of Minutes

3.1. [24-1314](#) Minutes of the October 2, 2024 Governance Committee Meeting

MOVED by Alternate Director Armour, **SECONDED** by Director Murdoch,
That the minutes of the Governance Committee of October 2, 2024 be adopted as circulated.
CARRIED

4. Chair's Remarks

There were no Chair's remarks.

5. Presentations/Delegations

There were no presentations or delegations.

6. Committee Business

6.1. [24-1076](#) Bylaw No. 4642: Changes to Officers and Officers' Titles

C. Neilson spoke to Item 6.1.

**MOVED by Director Brice, SECONDED by Director Murdoch,
The Governance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4642, cited as "Officers', General Managers' and Management Staff's Bylaw No.1, 2006, Amendment Bylaw No.8, 2024" be introduced and read a first, second, and third time.
2. That Bylaw No. 4642 be adopted.
CARRIED**

6.2. [24-1275](#) Amendments to Remuneration for Elected Officials of the Salt Spring Electoral Area

C. Neilson spoke to Item 6.2.

Discussion ensued on the delegated and final decision making power of local community commission members.

**MOVED by Director Holman, SECONDED by Director Brice,
The Governance Committee recommends to the Capital Regional District Board:
That the Capital Regional District Board approve the Board Remuneration and Travel Expense Reimbursement Policy as amended, effective January 1, 2025.
CARRIED**

6.3. [24-1286](#) 2025 Appointment of Liaison to Accessibility Advisory Committee

K. Morley spoke to Item 6.3.

**MOVED by Director Murdoch, SECONDED by Director Brice,
The Governance Committee recommends to the Capital Regional District Board:
That Chair Little be appointed as the Governance Committee liaison to the Accessibility Advisory Committee for a one-year term ending December 31, 2025.
CARRIED**

6.4. [24-1290](#) Previous Minutes of Other CRD Committees and Commissions for Information

The following minutes were received for information:
a) Accessibility Advisory Committee Meeting - September 17, 2024

7. Notice(s) of Motion

There were no notice(s) of motion.

8. New Business

There was no new business.

9. Adjournment

MOVED by Director Murdoch, **SECONDED** by Alternate Director Wagner,
That the December 4, 2024 Governance Committee meeting be adjourned at
9:42 am.
CARRIED

CHAIR

RECORDER