

GALIANO ISLAND PARKS AND RECREATION COMMISSION

Meeting Minutes

09 January 2025 at 9:00 a.m.

141 Sturdies Bay Road/Zoom

Present: Commissioners Charlene Dishaw, Murray Scadeng, Mechelle Crocker, Barry New, Cathy Clinton(*EP*), Frank Dewaard(*EP*), Keith Erickson, Paul Brent(*EP*), *Eric Sherbine*.

Regrets: Jim Henshal

Guests: Ed Andrusiak, Stephen Rybak.

Staff: Lori Seay (Recording) Emma Davis(CRD) Justine Starke(CRD-*EP*) *EP=Electronic Participation*

1. CALL TO ORDER & LAND ACKNOWLEDGEMENT

Call to order at 9:05 a.m. Outgoing Chair Dishaw provided a territorial acknowledgement.

2. APPROVAL OF AGENDA

MOVED by Commissioner Clinton, Seconded by Commissioner Crocker that the 09 Jan. 2025 agenda be approved as circulated. **CARRIED.**

3. ADOPTION OF MINUTES

MOVED by Commissioner New, Seconded by Commissioner Scadeng that the 05 Dec. 2024 minutes be approved as connected. **CARRIED.**

4. CHAIR'S REPORT

4.1 Correspondence: Letter from Kennedy Park neighbours will be addressed under Kennedy Master Planning agenda item. Letter regarding tree on lines will be addressed under Trails report.

4.2 Executive Nominations: Commissioner Brent conducted the election of executive officers. Commissioner Erickson accepted the nomination for Chair. Commissioner Dewaard accepted the nomination for Vice-Chair. Commissioner Scadeng accepted the nomination for Treasurer. Commissioner Erickson assumed the Chair.

4.3 New Commissioners: Commission welcomed new Commissioners DeWaard, Crocker and Sherbine.

5. DELEGATIONS: None.

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6. ADMINISTRATION REPORTS

6.1 Maintenance Contractor's Report: A written report was received and circulated prior to the meeting. Outgoing Commissioner Dishaw reported on behalf of Commissioner Henshall and reviewed GIPRC contractor structure. A new Maintenance Contract is under development between CRD and Michael Carrothers. Gord Reimer is contracted to do small tree work.

6.2 Parks, Trails and Shore Access Report: Received and circulated prior to the meeting. Emma will follow up with Lori regarding correspondence regarding trees on lines/danger trees.

6.3 Recreation Report: Commissioners New, Clinton and Erickson met to review the selection process in advance of 2025 grants, with support from Emma and Lori. A matrix for decision making is in development. CRD has clarified that applicants do not need to submit proof of insurance.

6.4 Volunteer Report: Commissioner Clinton reported on volunteer recognition and the need for renewal with less active Shore Stewards.

6.5 Betty's Place Operations Subcommittee Report: Septic work and pump repairs are complete. Irrigation system is being reviewed. A separate contract for Kennedy Park maintenance is in place with Michael Carrothers.

6.6 Betty's Place Master Planning Subcommittee: A brief history of the property was reviewed for the benefit of Commissioners. GHCS has requested a lease extension until November 2025.

MOTION to support the extension of the Kennedy house lease with Galiano Health Care Society until November 2025 with a 3.5% increase.. M-Commissioner Erickson, S-Commissioner Scadeng. **CARRIED.**

First Nations consultation for site use considerations will be addressed in the GIPRC Master Plan. A new Commissioner Chair is needed as Gerry Longson has stepped down. Commissioner Sherbine will join. Outgoing Chair Dishaw will connect Commissioner Sherbine with Gerry Longson for orientation.

GIPRC received a letter from a property neighbor and is committed to consulting and informing direct neighbours regarding change of use at the site.

6.7 GIPRC Master Planning 2026-2031: Project Planning Master Planning Project Plan has been circulated to the Commission for review. Significant First Nations engagement is step one of any community engagement process. GIPRC has been working with the CRD Staff and First Nations Engagement

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Team to determine next steps. A representative from the CRD First Nations team will be attending the February GIPRC meeting. Commissioner Crocker will contact Chief Jack from Penelakut nation and invite her to meet with the Commission. The Commission will be flexible about February meeting time to accommodate Chief Jack's participation.

6.8 Treasurer's Report: January statements were circulated prior to the meeting. Capital Kennedy and Operations were under budget for 2024. Master Planning budgeting is shifting with new information from CRD regarding First Nation consultation costs.

MOTION to amend the 2025 GIPRC budget to include \$20 000 for First Nations Engagement and attendant Master Planning activities from the 2024 operating surplus, with remaining funds to the Operating Reserve. M-Commissioner Scadeng, S-Commissioner Erickson. **CARRIED.**

MOTION to approve the January 2025 financial reports as circulated. M-Treasurer Scadeng, S-Commissioner Erickson. **CARRIED.**

7. UPDATE STATUS OF CAPITAL PROJECTS

7.1 Zuker Georgeson Bay Access Restoration: Chair provided an update on plans for bench and interpretive panels at the site, along with a renaming ceremony and event for Fall 2025.

8. NEW BUSINESS

8.1 Meeting Date: Commission will continue to meet on the first Thursday of the month at 9:00 am, with flexibility to accommodate invited guests.

8.2 New Commissioner Orientation: Outgoing Chair Dishaw will host a Galiano-specific orientation for new/interested Commissioners. A CRD Commissioner orientation will be held in February.

8.3 Sturdies Bay Trail: The Commission has budgeted \$10,000 for a feasibility study for the Sturdies Bay Trail extension.

MOTION to appoint a subcommittee of Commissioners Scadeng, Dewaard and Sherbine and trail steward Charlene Dishaw to develop a scope of work for the Sturdies Bay Trail extension feasibility study, seek quotes and select a provider. M-Commissioner Scadeng, S-Commissioner Erickson. **CARRIED.**

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8.4 **CRD Website:** Tabled.

8.5 Active Page: Outgoing Chair Dishaw will do a final Active Page update for Feb. 2025, focused on Sturdies Bay Trail and Kennedy park updates.

9. **Next Meeting:** 9:00 a.m. Thursday Feb 06, 2025(to be confirmed based on Chief Jack's availability. Location: Galiano Library.

10. **Adjournment:** 11:40 a.m.

Approved at the Feb 06, 2025 GIPRC Meeting:

Keith Erickson

Chair-GIPRC