

PENDER ISLAND PARKS AND RECREATION COMMISSION (PIPRC)
Minutes of Regular Meeting
13 Jan. 2025 3:30 pm
Zoom/Pender Community Hall

Commissioners: George Leroux (Chair/Treasurer), Andrea Mills, Sandra Tretick(EP), Cecilia Suh(EP), Lisa Baile, Paul Kubik **Regrets:** Paul Brent. **Guests:** Justine Starke, CRD. Carolyn Cartwright Owers.

Staff: Lori Seay-Potter (Recorder), Rob Fawcett (Project Coordinator), Ben Symons (Maintenance) Erin O'Brien(Restoration).

1. **CALL TO ORDER:** The Chair called the meeting to order at 3:30 p.m.

2. **APPROVAL OF AGENDA**

MOTION to approve the 13 Jan. 2025 PIPRC agenda,
M-Commissioner Baille, S-Commissioner Suh. **CARRIED.**

3. **ADOPTION OF MINUTES**

MOTION to approve the 02 Dec. 2024 PIPRC minutes as circulated.
M-Commissioner Mills, S-Commissioner Suh. **CARRIED.**

4. **DELEGATIONS:** None.

5. **OPERATION REPORTS**

5.1 **Maintenance:** Report circulated prior to the meeting. Storm remediation has been this month's priority. Completing work at Pump Track is the next priority. Ben and Commissioner Brent have been exploring an alternate kayak launch location. Underspent funds for Magic Lake Dock may be applied to an additional east side launch.

5.2 **Restoration:** Erin O'Brien reported on the PICA contract. New priority locations need to be identified for 2025. Outstanding work is being completed from the 2023-2024 work plan. Commission provided feedback on plans for boardwalk/interpretive signs and accompanying planting. Ben will join the Lot 66 Covenant site visit.
ACTION: Lori will add Lot 66 to the inventory.

5.3 **Capital Projects:** Report circulated prior to the meeting.

- **Schooner Way:** Tree work is being finalized with CRD Engineering for a targeted Feb. 2025 start. The Arborist report is complete and no healthy trees are slated for removal. Overhang limits are being addressed. Rob has met with neighbours to address driveway intersection concerns.
- **Pumptrack:** Remaining privacy planting to be completed.
- **Wind Phone:** Ben has ordered signage.
- **Dog Park:** A full report on community feedback will be shared at the Feb. meeting.

6. **REPORTS**

6.1 **Treasurer Report:** Treasurer presented a detailed overview of revised 2025 Capital projects and budget:

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MOTION to approve the revised 2025 Capital Budget as proposed. M-Commissioner Leroux, S-Commissioner Mills.
CARRIED.

MOTION to dedicate \$5 000 to Disc Golf Parks improvements 2025. M-Commissioner Suh, S-Commissioner Baille.

6.2 Communications: Rob will write a Pender Post article on the Windphone and beach access updates.. Rob will write a Schooner Way Trail update for March.

6.3 2025 Commission Appointments: Commissioners Baille and Leroux will meet with interested community members. Election of the 2025 PIPRC Executive is slated for February.

7. CORRESPONDENCE AND BUSINESS ARISING

7.1 Kayak Launch: Commission agreed to seek an additional kayak launch site and discussed possible alternatives. Commissioners Kubik and Suh will visit an existing site with Ben to consider modifications to the current access infrastructure,

7.2 Mout Park letter: Community member has requested that the Commission assume maintenance of the parkette in Magic Lake. The property is under covenant with the Magic Lake Property Owners association(MLPA). The Commission will refer the Mout Park letter writer to the MLPA.

7.3 Enchanted Forest: Islands Trust Conservancy has requested an update as Covenant Holder. Erin O'Brien will submit a report on restoration at the site.

7.4 Trust Referral: Commission received an offer to comment on Islands Trust DPA change regarding raptors nests. Commission declined to respond.

9. PROJECTS

9.1 Trail Inventory: Park and Trail inventory is ongoing.

9.2 Map Update: Appropriate base layer map is in development. Commission is interested in adding First Nations place names as the school and other Pender groups are adopting those names on their maps. Justine reviewed the CRD and First Nations Engagement Team process. Commissioner Tretick will discuss with Paul Petri and WSÁNEĆ contact.

10. NEW BUSINESS

10.1 2025 Meeting Schedule: Second Monday of the month, 3:30 start

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10.2 In Camera - Maintenance Contract

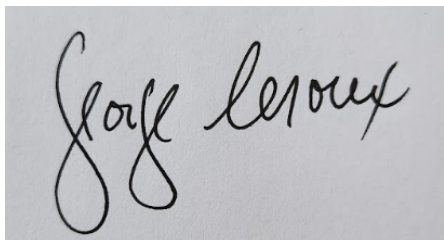
MOTION to close the meeting in accordance with the *Community Charter, Par 4, Div. 3, Section 90(1)*. M-Commissioner Kubik, S-Commissioner Baille.
Commission moved to the closed session at 4:50 p.m. Commission rose from the closed session at 5:00 p.m. and reported:

MOTION to award the Maintenance Contract to Ben Symon.
M-Commissioner Baille, S-Commissioner Suh.
CARRIED.

11. MOTION TO ADJOURN The meeting adjourned at 5:10 p.m.

12. NEXT MEETING: Feb. 10, 2025 at 3:30 p.m.

APPROVED at the Feb 10, 2025 PIPRC Meeting:

A handwritten signature in black ink on a light-colored background. The signature appears to read "Gail Leroux" in a cursive script.