

## Meeting Minutes

### Regional Water Supply Commission

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Wednesday, January 15, 2025

1:30 PM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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PRESENT: G. Baird (Chair), K. Harper (Vice Chair), J. Caradonna, C. Coleman, Z. de Vries, S. Duncan (EP), C. Graham (EP), C. Green, K. Guiry, S. Hammond (EP), K. Jordison (EP), S. Kim (EP), T. Morrison (EP), K. Pearson (1:46 pm), T. Phelps Bondaroff (EP), J. Rogers, C. Stock, M. Wagner, M. Westhaver (1:34 pm) (EP), A. Wickheim (EP)

STAFF: A. Fraser, General Manager, Infrastructure and Water Services; D. Dionne, Manager, IWS Business Support Services; M. Lagoa, Deputy Corporate Officer; S. Orr, Senior Committee Clerk (Recorder)

Regrets: N. Chambers, S. Gray

EP – Electronic Participation

The meeting was called to order at 1:31 pm.

#### 1. Territorial Acknowledgement

GM Fraser provided a Territorial Acknowledgement.

#### 2. Election of Chair

The General Manager called for nominations for the position of Chair of the Regional Water Supply Commission for 2025.

Commissioner Stock nominated Commissioner Baird, Commissioner Baird accepted the nomination.

The General Manager called for nominations a second and third time.

Hearing no further nominations, the General Manager declared Commissioner Baird Chair of the Regional Water Supply Commission for 2025 by acclamation.

**Commissioner Westhaver joined the meeting electronically at 1:34 pm.**

### 3. Election of Vice Chair

Chair Baird called for nominations for the position of Vice Chair of the Regional Water Supply Commission for 2025.

Commissioner Wagner nominated Commissioner Harper. Commissioner Harper accepted the nomination.

Chair Baird called for nominations a second and third time.

Hearing no further nominations, Chair Baird declared Commissioner Harper Vice Chair of the Regional Water Supply Commission for 2025 by acclamation.

### 4. Approval of Agenda

**MOVED by Commissioner Guiry, SECONDED by Commissioner Stock,  
That the agenda for the January 15, 2025 Session of the Regional Water Supply  
Commission be approved as amended with the addition of General Managers  
Report as Item 8.1.  
CARRIED**

### 5. Adoption of Minutes

- 5.1. [25-0005](#) Minutes of the November 20, 2024 and the minutes of the November 22, 2024 Regional Water Supply Commission Meeting

**MOVED by Commissioner Wagner, SECONDED by Commissioner Coleman,  
That the minutes of the Regional Water Supply Commission meetings of  
November 20, 2024 and November 22, 2024 be adopted as circulated.  
CARRIED**

### 6. Chair's Remarks

The Chair stated that the 2025 meeting schedule will be emailed out to the Commission and meetings have a new start time of 1:30 pm to allow time for more discussion. He thanked the Commission for their confidence and re-electing him to the position of Chair for 2025.

### 7. Presentations/Delegations

There were no presentations or delegations.

### 8. Commission Business

8.1. [25-0073](#) General Managers Report

A. Fraser presented Item 8.1. for information and provided the following updates:

- division name change to "Infrastructure and Water Services"
- Legislative Services will be supporting IWS meetings going forward
- development cost charges report on federal funding program going forward to the CRD Board in February

Discussion ensued regarding future public engagement related to the strategic plan.

**Commissioner Pearson joined the meeting in person at 1:46 pm.**

8.2. [25-0003](#) Summary of Recommendations from Other Water Commissions and Committees

Vice Chair Harper spoke to Item 8.2.

Motion Arising

**MOVED by Commissioner Green, SECONDED by Director Wagner,  
That the Regional Water Supply Commission recommends to the Capital  
Regional District Board:**

**To request that staff prepare correspondence to the Province to encourage a  
review of the conditions required for farm status by BC Assessment.**

**CARRIED**

8.3. [25-0004](#) Water Watch Report

GM Fraser presented Item 8.3. for information.

**9. Notice(s) of Motion**

There were no notice(s) of motion.

**10. New Business**

There was no new business.

**11. Motion to Close the Meeting**

11.1. [25-0025](#) Motion to Close the Meeting

**MOVED** by Commissioner Stock, **SECONDED** by Commissioner Coleman,  
That the meeting be closed for Appointments in accordance with Section 90(1)(a)  
of the Community Charter.

**CARRIED**

The Regional Water Supply Commission moved to the closed session at 1:56 pm.

The Regional Water Supply Commission rose from the closed session at 2:02 pm  
without report.

**12. Adjournment**

**MOVED** by Commissioner Graham, **SECONDED** by Commissioner Stock,  
That the January 15, 2025 Regional Water Supply Commission meeting be  
adjourned at 2:03 pm.

**CARRIED**

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CHAIR

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RECORDER