

Meeting Minutes

Saanich Peninsula Water Commission

Thursday, January 16, 2025

9:30 AM

Sidney Community Safety Building,
2245 Oakville Ave.,
Sidney, BC

PRESENT:

Commissioners: D. Kelbert (Chair); M. Doehnel (Vice Chair); E. Diller; Z. King (EP); C. McNeil-Smith;
R. Novek; S. Shrivastava

Staff: A. Fraser, General Manager, Infrastructure and Water Services; J. Marr, Senior Manager, Infrastructure Planning and Engineering; D. Dionne, Manager, Business Support Services, Infrastructure and Water Services; P. Kickham, Manager, Environmental Regulations; D. Green, Senior Supervisor, Regional Source Control; D. Pagani, Administrative Coordinator, Infrastructure and Water Services; J. Dorman, Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Commissioner(s) D. Halldorson; P. Jones; R. Windsor

The meeting was called to order at 9:35 am.

1. Territorial Acknowledgement

Commissioner Kelbert provided a Territorial Acknowledgement.

2. Election of Chair

The General Manager of Infrastructure and Water Services called for nominations for the position of Chair of the Saanich Peninsula Water Commission for 2025.

Commissioner Shrivastava nominated Commissioner Doehnel. Commissioner Doehnel declined the nomination.

Commissioner Doehnel nominated Commissioner Kelbert. Commissioner Kelbert accepted the nomination.

The General Manager of Infrastructure and Water Services called for nominations a second time and third time.

Hearing no further nominations, the General Manager of Infrastructure and Water Services declared Commissioner Kelbert the Chair of the Saanich Peninsula Water Commission.

3. Election of Vice Chair

Chair Kelbert called for nominations of Vice Chair of the Saanich Peninsula Water Commission for 2025.

Commissioner Kelbert nominated Commissioner Doehnel. Commissioner Doehnel accepted the nomination.

Chair Kelbert called for nominations a second time and third time.

Hearing no further nominations, Chair Kelbert declared Commissioner Doehnel Vice Chair of the Saanich Peninsula Water Commission by acclamation.

4. Approval of Agenda

MOVED by Commissioner McNeil-Smith, SECONDED by Commissioner Diller, That the agenda for the January 16, 2025 Saanich Peninsula Water Commission meeting be approved with the following amendments:

- Item 8.1. be moved to 8.1.b.
- add Item 8.1. General Manager's Verbal Update.

CARRIED

5. Adoption of Minutes

- 5.1. [25-0008](#) Minutes of the October 17, 2024 Saanich Peninsula Water Commission Meeting

MOVED by Commissioner Diller, SECONDED by Commissioner King, That the adoption of the minutes of the Saanich Peninsula Water Commission meeting of October 17, 2024 be postponed to the next meeting of the Saanich Peninsula Water Commission.

CARRIED

6. Chair's Remarks

Chair Kelbert advised the commission of the dates from this year's meeting schedule.

7. Presentations/Delegations

There were no presentations or delegations.

8. Commission Business

8.1. 25-0197 General Manager's Verbal Report

A. Fraser presented Item 8.1. for information and provided the following updates:

- as part of CRD Evolves that there was some organizational restructure and Corporate/Legislative Services staff will now support IWS committees and commissions
- there was also a renaming of Integrated Water Services to Infrastructure and Water Services
- the Saanich Peninsula Regional Water Supply Amalgamation Study report will be provide in Q1 of 2025

Discussion ensued on the following:

- amalgamation study timeline and implications report
- Board involvement in CRD Evolves and IWS naming change

8.1.b. [25-0012](#) Saanich Peninsula Water Commission Appointment to Water Advisory Committee

A. Fraser spoke to Item 8.1.b.

MOVED by Commissioner Novek, SECONDED by Commissioner Shrivastava, That the Vice Chair of the Saanich Peninsula Water Commission be appointed as the Commission's representative on the Water Advisory Committee for a one-year term ending December 31, 2025.

CARRIED

8.2. [25-0009](#) Summary of Recommendations from Other Water Commissions

A. Fraser presented Item 8.2. for information.

8.3. [25-0006](#) Water Watch Report

A. Fraser presented Item 8.3. for information.

9. Notice(s) of Motion

There were no notice(s) of motion.

10. New Business

There was no new business.

11. Adjournment

MOVED by Commissioner Shrivastava, SECONDED by Commissioner Novek, That the January 16, 2025 Saanich Peninsula Water Commission meeting be adjourned at 9:54 am.

CARRIED

CHAIR

RECORDER