

Meeting Minutes

Saanich Peninsula Wastewater Commission

Thursday, January 16, 2025

9:35 AM

Sidney Community Safety Building,
2245 Oakville Ave.,
Sidney, BC

PRESENT:

Commissioners: D. Kelbert (Chair); M. Doehnel (Vice Chair); E. Diller; Z. King (EP); C. McNeil-Smith;
R. Novek; S. Shrivastava

Staff: A. Fraser, General Manager, Infrastructure and Water Services; J. Marr, Senior Manager, Infrastructure Planning and Engineering; D. Dionne, Manager, Business Support Services, Infrastructure and Water Services; P. Kickham, Manager, Environmental Regulations; D. Green, Senior Supervisor, Regional Source Control; D. Pagani, Administrative Coordinator, Infrastructure and Water Services; J. Dorman, Committee Clerk (Recorder)

EP - Electronic Participation

Guests: B. Wagner, GFL Environmental, Area Manager Surrey/Vancouver Island; Kamy Wong, SPL, Operations Supervisor

Regrets: Commissioner(s) D. Halldorson; P. Jones; R. Windsor

The meeting was called to order at 9:55 am.

1. Territorial Acknowledgement

A Territorial Acknowledgement was provided in the preceding meeting.

2. Election of Chair

The General Manager of Infrastructure and Water Services called for nominations for the position of Chair of the Saanich Peninsula Wastewater Commission for 2025.

Commissioner Shrivastava nominated Commissioner Kelbert. Commissioner Kelbert accepted the nomination.

The General Manager of Infrastructure and Water Services called for nominations a second time and third time.

Hearing no further nominations, the General Manager of Infrastructure and Water Services declared Commissioner Kelbert the Chair of the Saanich Peninsula Wastewater Commission.

3. Election of Vice Chair

Chair Kelbert called for nominations of Vice Chair of the Saanich Peninsula Wastewater Commission for 2025.

Commissioner Kelbert nominated Commissioner Doehnel. Commissioner Doehnel accepted the nomination.

Chair Kelbert called for nominations a second time and third time.

Hearing no further nominations, Chair Kelbert declared Commissioner Doehnel Vice Chair of the Saanich Peninsula Wastewater Commission by acclamation.

4. Approval of Agenda

**MOVED by Commissioner Shrivastava, SECONDED by Commissioner Novek,
That the agenda for the January 16, 2025 Saanich Peninsula Wastewater
Commission be approved.
CARRIED**

5. Adoption of Minutes

- 5.1. [25-0013](#) Minutes of the October 17, 2024 Saanich Peninsula Wastewater Commission Meeting

**MOVED by Commissioner Shrivastava, SECONDED by Commissioner Doehnel,
That the minutes of the October 17, 2024 Saanich Peninsula Wastewater
Commission meeting be adopted.
CARRIED**

6. Chair's Remarks

Chair Kelbert advised the commission of this year's meeting schedule.

7. Presentations/Delegations

7.1. Presentations

7.1.1. [25-0057](#) Presentation: Bryan Wagner, GFL Environmental; Re: SPL Waste-Water Process Facility

B. Wagner and K. Wong presented on the SPL Waste-Water Process Facility.

Discussion ensued on the following:

- sewage process and levels going to sewer versus composting
- oil and water separation and ratio of total volume
- components of poylmer
- utilization of deformer products
- composting and land application of biosolids
- CRD permitting processes
- screening requirements and separation of organic, non organic, and recycling materials
- cruise ship waste and biosolid volumes going to Hartland
- biochar options, advancements and timeframe

Commissioner King left the meeting at 10:35 am.

7.2. Delegations

There were no delegations.

8. Commission Business

8.1. [25-0040](#) Verbal Update on Organic Matter Recycling Regulation

P. Kickham presented Item 8.1. for information and provided the following updates:

- in late 2023 the Province convened a technical working group to look at the organic matter recycling program and contaminants of emerging concern
- key takeaways were on reinforcement of provincial position, source control, scientific literature advancements, identification and management of contaminants of emerging concern

Discussion ensued on the biosolids update provided to the board and the biosolids long-term management plan.

8.2. [25-0044](#) Verbal Update on Victoria Airport Authority - Stormwater Charges

D. Green presented Item 8.2. for information and provided the following updates:

- program was formed to enact the stormwater water regulatory source control bylaw function to provide inspections and education to the Saanich Peninsula
- the consideration of the services provided and potential services that could be provided in the future
- collaboration with Transport Canada for remediation projects

Discussion ensued on the following:

- bylaw application and applicability
- wastewater budget for Saanich Peninsula and overlap funding
- storm water quality and draining
- Ray Creek water diversion and dam
- regulatory monitoring programs
- ownership changes and tenant control

9. Notice(s) of Motion

There were no notice(s) of motion.

10. New Business

Discussion ensued on when the commission would receive a presentation on the wastewater treatment plant process.

11. Adjournment

**MOVED by Commissioner Shrivastava, SECONDED by Commissioner McNeil-Smith,
That the January 16, 2025 Saanich Peninsula Wastewater Commission meeting
be adjourned at 11:05 am.
CARRIED**

CHAIR

RECORDER