

Meeting Minutes

Juan De Fuca Water Distribution Commission

Tuesday, February 4, 2025

1:30 PM

Goldstream Conference Room
479 Island Hwy
Victoria BC V9B 1H7

PRESENT

Commissioners: G. Baird, S. Donaldson (EP), D. Grove (EP), C. Harder (EP), J. Rogers (EP),
T. St. Pierre (for K. Pearson) (EP), M. Wagner (EP), A. Wickheim (EP)

Staff: A. Fraser, General Manager, Infrastructure and Water Services; S. Irg, Senior Manager, Water Infrastructure Operations; J. Marr, Senior Manager, Infrastructure Planning and Engineering; C. Neilson, Senior Manager, People Safety and Culture (EP); D. Dionne, Manager, Business Support Services, Infrastructure and Water Services; M. Lagoa, Manager, Legislative Services (EP); T. Pillipow, Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Commissioner K. Pearson

The meeting was called to order at 1:33 pm.

1. Territorial Acknowledgement

A. Fraser provided a Territorial Acknowledgement.

2. Election of Chair

The General Manager called for nominations for the position of Chair of the Juan de Fuca Water Distribution Commission for 2025.

Commissioner Rogers nominated Commissioner Baird. Commissioner Baird accepted the nomination.

The General Manager called for nominations a second and third time.

Hearing no further nominations, the General Manager declared Commissioner Baird Chair of the Juan de Fuca Water Distribution Commission by acclamation.

3. Election of Vice Chair

Chair Baird called for nominations for the position of Vice Chair of the Juan de Fuca Water Distribution Commission for 2025.

Commissioner Rogers nominated Commissioner Wagner. Commissioner Wagner accepted the nomination.

Chair Baird called for nominations a second and third time.

Hearing no further nominations, Chair Baird declared Commissioner Wagner Vice Chair of the Juan de Fuca Water Distribution Commission by acclamation.

4. Approval of Agenda

**MOVED by Commissioner Wagner, SECONDED by Commissioner Harder,
That the agenda for the February 4, 2025 Juan de Fuca Water Distribution
Commission meeting be approved.
CARRIED**

5. Adoption of Minutes

- 5.1. [25-0085](#) Minutes of the December 3, 2024 Juan de Fuca Water Distribution Commission

**MOVED by Commissioner Wagner, SECONDED by Commissioner Donaldson,
That the minutes of the Juan de Fuca Water Distribution Commission meeting of
December 3, 2024 be adopted as circulated.
CARRIED**

6. Chair's Remarks

Chair Baird wished everyone a happy new year. The Chair also outlined the new meeting time and schedule for 2025.

7. Presentations/Delegations

There were no presentations or delegations.

8. Commission Business

8.1. [25-0092](#) General Manager's Verbal Update

A. Fraser presented Item 8.1. for information, and provided the following updates:

- as part of the organizational restructure Corporate Services staff now support the water commission meetings
- the restructure also included the renaming of Integrated Water Services to Infrastructure and Water Services.
- Metchosin has contributed \$175,000 toward the bulk water station project, these funds will be used to design of the unit, and the purchase of key pieces of equipment in 2025
- feedback from the public engagement of the JdF Development Cost Charge Program is being compiled and the report will be brought forward to the next meeting of this commission

Discussion ensued regarding the potential implications tariffs would have on the water service budget and contract awards.

8.2. [25-0067](#) Juan de Fuca Water Distribution Commission Appointment to Water Advisory Committee

A. Fraser spoke to Item 8.2.

MOVED by Commissioner Rogers, SECONDED by Commissioner Donaldson, That the Vice Chair of the Juan de Fuca Water Distribution Commission be appointed as the Commission's representative on the Water Advisory Committee for a one-year term ending December 31, 2025.

CARRIED

8.3. [25-0076](#) Remuneration for Juan de Fuca Water Distribution Commission

A. Fraser spoke to Item 8.3.

Discussion ensued regarding:

- the funding source for remuneration of this commission
- budget implications should this move forward ahead of the next policy review
- the funding sources of other CRD commission budgets
- method of advocacy to the Board

MOVED by Commissioner Rogers, SECONDED by Commissioner Wagner, The Juan de Fuca Water Distribution Commission recommends to the Capital Regional District Board:

That remuneration for Commissioners of the Juan de Fuca Water Distribution Commission be considered in the next comprehensive review of the Capital Regional District (CRD) Board Remuneration and Travel Expenses Reimbursement Policy.

CARRIED

8.4. [25-0084](#) Summary of Recommendations from Other Water Commissions

A. Fraser presented Item 8.4. for information.

8.5. [25-0083](#) Water Watch Report

A. Fraser presented Item 8.5. for information.

Discussion ensued regarding:

- current water levels
- that more up to date information to be distributed to members of the commission

9. Notice(s) of Motion

There were no notice(s) of motion.

10. New Business

There was no new business.

11. Adjournment

**MOVED by Alternate Commissioner St. Pierre, SECONDED by Commissioner Harder,
That the February 4, 2025 Juan de Fuca Water Distribution Commission meeting
be adjourned at 2:13 pm.
CARRIED**

CHAIR

RECORDER