



Capital Regional District

625 Fisgard St.,
Victoria, BC V8W 1R7

Meeting Minutes

Sooke & Electoral Area Parks and Recreation Commission

Tuesday, March 4, 2025

6:30 PM

SEAPARC Board Room
2168 Phillips Road,
Sooke, BC V9Z 0Y3

Present:

Commissioners: D. Little (Vice Chair), N. Dowhy, M. Tait, J. Warner, A. Wickheim, N. Quint
Staff: M. Alsdorf, Senior Manager, SEAPARC Recreation; M. Curtis, Manager of Operations; C. Hoglund, Program Services Manager; M. MacKeigan, Administrative Secretary (Recorder)

Absent: A. Beddows (Chair)

Vice Chair Little called the meeting to order at 6:30 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

MOVED by Commissioner Tait, **SECONDED** by Commissioner Dowhy,

That the agenda for the March 4, 2025 session of the SEAPARC Commission be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

MOVED by Commissioner Warner, **SECONDED** by Commissioner Tait,

That the minutes of the Sooke & Electoral Area Parks and Recreation Commission meeting of January 7, 2025 be adopted as circulated.

CARRIED

4. CHAIR'S REMARKS

There were no remarks.

5. YOUTH REPORT

The weight room at SEAPARC is well used and appreciated by many of the student athletes at Edward Milne Community School.

6. PRESENTATIONS/DELEGATIONS

6.1. Presentations

- There were no presentations.

6.2. Delegations

- There were no delegations.

7. COMMISSION BUSINESS

7.1. LIFE Program Update

M. Alsdorf provided an overview of the report. The commission discussed the following:

- Positive feedback from community members utilizing the program.
- Privacy

This report was received for information.

7.2. 2024 Annual Programs and Services Report

C. Hoglund provided an overview of the report. The commission discussed the following:

- Key program successes
- Utilization of the multipurpose room with the Licensed Preschool closure
- Economic impact on the budget
- Positive feedback on continuation of the Festival of Trees and fundraising events

This report was received for information.

7.3. 2024 Financial Year-End Report

M. Alsdorf provided an overview of the report. There was no discussion.

This report was received for information.

8. CORRESPONDENCE:

There was no correspondence.

9. NOTICE(S) of MOTION:

There were no notices of motion.

10. NEW BUSINESS:

The commission shared the following:

- The JDF Electoral area provided an update: Phillips Rd corridor improvements and possible impacts on the Sooke Region Museum parking.
- District of Sooke provided an update on the Throup Rd connector and Phillips Rd corridor improvements; Little River Bridge project; move to 24/7 police services; and projected budget/property tax increase.

- Video surveillance and camera use policies and how this may apply to arena user groups utilizing live streams for games.

11. ADJOURNMENT:

MOVED by Commissioner Wickheim, **SECONDED** by Commissioner Warner,

That the March 4, 2025 meeting of the Sooke & Electoral Area Parks and Recreation Commission be adjourned at 7:20 pm.

CHAIR

RECORDER